



**COUNCIL MINUTES**  
**Regular Meeting of Council**  
**6:30 PM**  
**Monday May 9, 2016**

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**PRESENT:**

Mayor	Jim Ahn
Councillors	Brenda Burridge Jim Hailes Tom Thompson Robin Gervais Christopher Conlin Chris Stadnyk
Chief Administrative Officer	Roy Dell
Executive Assistant	Bonnie Adamson
Director of Operations	John Greathead
Director of Community Services	Jennifer Becker
Director of Parks and Recreation	Mitch Carter
Director of Corporate Services	Alicia Bourbeau
Development Officer	Betty He
Peace Officer	Josh Towle

**ABSENT WITH NOTICE:**

**1. CALL TO ORDER**

Mayor Ahn called the Regular Meeting of Council for Monday May 9, 2016 to order at 6:30 pm.

**2. ADOPTION OF AGENDA**

Addition:

13 d) In Camera

Moved by: Councillor Stadnyk

**200-16** That the agenda for the Regular Meeting of Council held Monday May 9, 2016 be approved as presented.

**CARRIED UNANIMOUSLY**

### 3. APPROVAL OF MINUTES

- a) Minutes from the Regular Meeting of Council held April 25, 2016.

Moved by: Councillor Burridge

**201-16** That the minutes from the Regular Meeting of Council held April 25, 2016 be approved as presented.

**CARRIED UNANIMOUSLY**

- b) Business Arising from the Minutes

There was no new business arising from the Minutes.

### 4. DELEGATIONS

- a) Accurate Assessment  
Troy Birtles, AMAA Assessment

Troy Birtles presented Council with a presentation outlining how assessments on a property are done and the rules that must be met as the Government regulations have outlined in the MGA. On February 28 assessments are to be completed and reported to Municipal Affairs. July 1 assessments are released and are based on the property's value from the previous year. Every five years an area of land in Town is chosen to do a more thorough assessment.

Moved by: Councillor Conlin

**202-16** That Council accepts the Accurate Assessment presentation as information.

**CARRIED UNANIMOUSLY**

- b) Business Arising from the Delegations

There was no new Business arising from Delegations.

### 5. STAFF REPORTS

- a) Fire Chief  
Les Paul
- b) Community Peace Officer  
Josh Towle
- c) Director of Community Services  
Jennifer Becker
- d) Director of Parks and Recreation  
Mitch Carter
- e) Director of Corporate Services  
Alicia Bourbeau
- f) Director of Operations  
John Greathead
- g) Development Officer  
Betty He
- h) Chief Administrative Officer  
Roy Dell

Moved by: Councillor Thompson

**203-16** That Council accepts the staff reports as information.

**CARRIED UNANIMOUSLY**

**6. BYLAWS / POLICIES**

- a) Request for Decision - Bylaws 768-2016 – Traffic Control Bylaw  
Josh Towle, Peace Officer

Moved by: Councillor Hailes

**204-16** That Council tables Bylaw 768-2016 – Traffic Control Bylaw.

**CARRIED UNANIMOUSLY**

- b) Request for Decision – Bylaw 769-16- Borrowing Bylaw  
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Conlin

**205-16** That Council gives first reading to Bylaw 769 -16 and directs Administration to advertise Bylaw 769-16 for the required two weeks.

**CARRIED UNANIMOUSLY**

- c) Request for Decision – Bylaw 770-16- Borrowing Bylaw  
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Thompson

**206-16** That Council gives first reading to Bylaw 770 -16 and directs Administration to advertise Bylaw 770-16 for the required two weeks.

**CARRIED UNANIMOUSLY**

- d) Request for Decision – Interim Financing Borrowing Bylaw 771-16  
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Gervais

**207-16** That Council gives first reading to Bylaw 771 -16 and directs Administration to advertise Bylaw 771-16 for the required two weeks.

**CARRIED UNANIMOUSLY**

- e) Request for Decision – Interim Financing Borrowing Bylaw 772 -16  
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Stadnyk

**208-16** That Council gives first reading to Bylaw 772 -16 and directs Administration to advertise Bylaw 772-16 for the required two weeks.

**CARRIED UNANIMOUSLY**

**7. ACCOUNTS PAYABLE**

- a) Accounts Payable – for period ending April 25, 2016  
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Hailes

**209-16** That Council accepts the accounts payable for the period ending April 25, 2016 as presented.

**CARRIED UNANIMOUSLY**

- b) Accounts Payable – for period May 9, 2016  
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Thompson

**210-16** That Council accepts the account payable for the period ending May 9, 2016 as presented.

**CARRIED UNANIMOUSLY**

**8. OLD BUSINESS**

- a) Request for Decision – Water Rates Condominiums  
John Greathead, Director of Operations

Moved by: Councillor Conlin

**211-16** That Council directs Administration to proceed with classifying all individually owned residential condominiums as residential units for utility billing purposes.

**CARRIED**

**9. NEW BUSINESS**

- a) Alberta Student Leadership Conference  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Burridge

**212-16** That Council approves the request to have the Youth Council attend the upcoming Alberta Student Leadership Conference in Calgary May 29-31, 2016, furthermore that the expenses for the trip be funded from grants to groups to an upset amount of \$2,520.00.

**CARRIED UNANIMOUSLY**

- b) Request for Decision – Request to Renew Permission to Host Temporary Automotive Sales Event in June 2016  
Betty He, Development Officer

Moved by: Councillor Conlin

**213-16** That Council directs Administration to approve the request to renew application D15-014 on temporary automotive sale and two inflatable signs; as presented.

**CARRIED UNANIMOUSLY**

**10. COUNCIL REPORTS**

Councillor Hailes had nothing to report.

Councillor Burrige had nothing to report.

Councillor Thompson had nothing to report.

Councillor Conlin

Councillor Conlin attended a Community Futures meeting. At the meeting they awarded a company specializing in tourism a loan for \$80,000.00.

Councillor Gervais had nothing to report.

Councillor Stadnyk had nothing to report.

Mayor Ahn

On May 26, 2016 Mayor Ahn attended a Chamber of Commerce meeting. Mayor Ahn had a two hour phone call with the Assistant of the Municipal Affairs Minister. On May 28, 2016 Mayor Ahn was at the Heart River Housing budget meeting.

Moved by: Councillor Hailes

**214-16** That Councillor accepts Council Reports as Information.  
**CARRIED UNANIMOUSLY**

**11. REPORTS AND CORRESPONDENCE FOR INFORMATION**

- a) Ronald McDonald House Charities Request for Donation
- b) MD of Greenview – Town of Fox Creek Annexation
- c) Chamber of Commerce – Visitor Information Operating Hours 2016

Moved by: Councillor Hailes

**215-16** That Council accepts reports and correspondence as information.  
**CARRIED UNANIMOUSLY**

Moved by: Councillor Burrige

**216-16** That Council directs Administration to donate a Fox Creek souvenir basket to the Ronald McDonald House Charities.  
**CARRIED UNANIMOUSLY**

**12. MOTION REVIEW**

- a) Review of 2016 Council Motions  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Conlin

**217-16** That Council accepts the Motion Review as presented.  
**CARRIED UNANIMOUSLY**

Mayor Ahn called a recess at 9:06 p.m.

Mayor Ahn called the meeting back to order at 9:20 p.m.

**13. IN CAMERA**

Moved by: Councillor Burridge

**218-16** That Council moves to go into "In Camera" at 9:21 p.m.

**CARRIED UNANIMOUSLY**

Moved by: Councillor Conlin

**219-16** That Council moves to come out of "In Camera" at 10:30 p.m.

**CARRIED UNANIMOUSLY**

- a) Land – 001-2016 Part II  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Hailes

**220-16** That Council approve the proposed subdivision application 001-2016: Partition one (1) existing lot into two (2) parcels at 101 Main Street (Fox Creek)/Lot 13A, Block 36, Plan 032-1705, without requiring Municipal Reserve; and future subdivisions cannot use the conditions applied toward subdivision 001-2016 as grounds of demand toward Town of Fox Creek's Subdivision Authority.

**CARRIED UNANIMOUSLY**

- b) Land – Extension  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Gervais

**221-16** That Council direct Administration to sign the attached amending agreement, allowing an additional year for development, which will expire September 2, 2017.

**CARRIED**

- c) Land – Amendment  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Hailes

**222-16** That Council directs Administration to proceed with the signing of the Offer to Purchase and Interim Agreement between Tri-Star Land Company and the Town of Fox Creek.

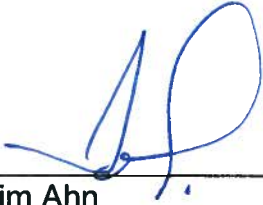
**CARRIED UNANIMOUSLY**

**14. COUNCIL HIGHLIGHTS**

- Accurate assessment presented Council with a presentation regarding Tax Assessments.
- Council approved the request to have Youth Council attend the upcoming Alberta Student Leadership Conference in Calgary May 29-31, 2016.
- A temporary application for a 4 day automotive sales lot to be located at the Best Western lot has been approved.

**15. ADJOURNMENT**

Mayor Ahn adjourned the Regular Meeting of Council at 10:45pm.



Jim Ahn  
Mayor



Roy Dell  
Chief Administrative Officer

May 25, 2016  
Date Approved