



COUNCIL MINUTES
Regular Meeting of Council
6:30 PM
Monday September 12, 2016

PRESENT:

Mayor	Jim Ahn
Councillors	Brenda Burridge Jim Hailes Robin Gervais Christopher Conlin Chris Stadnyk
Chief Administrative Officer	Roy Dell
Executive Assistant	Bonnie Adamson
Director of Operations	John Greathead
Director of Corporate Services	Alicia Bourbeau
Director of Parks and Recreation	Mitch Carter
Peace Officer	Josh Towle
Development Officer	Betty He

ABSENT WITH NOTICE:

1. CALL TO ORDER

Mayor Ahn called the Regular Meeting of Council for Monday September 12, 2016 to order at 6:35 pm.

2. ADOPTION OF AGENDA

Addition:

8 a) Advertising of Public Hearings /Communication

9 e)1 Resignation of Councillor Conlin

Moved by: Councillor Burridge

454-16	That the agenda for the Regular Meeting of Council held Monday September 12, 2016 be approved as presented.
---------------	---

CARRIED UNANIMOUSLY

3. APPROVAL OF MINUTES

a) Minutes from the Regular Meeting of Council held August 22, 2016.

Moved by: Councillor Hailes

455-16	That the minutes from the Regular Meeting of Council held August 22, 2016 be approved as presented.
---------------	---

CARRIED UNANIMOUSLY

b) Business Arising from the Minutes

There was no new business arising from the Minutes.

4. DELEGATIONS

- a) O2 Planning and Design
Andrew Bjorn, O2 Senior Planner

Andrew Bjorn presented Council with a presentation of the concepts that O2 Planning and Design completed to bring the Town together as it moves into the future. The company has encouraged the Town to focus their vision, and to have the Downtown core be the main area to focus on as the Town grows.

Moved by: Councillor Gervais

456-16 That Council accept O2 Planning and Design presentation as Information.

CARRIED UNANIMOUSLY

b) Business Arising from the Delegations

There was no new business arising from the Delegations.

5. STAFF REPORTS

- a) Fire Chief
Les Paul
- b) Community Peace Officer
Josh Towle
- c) Director of Parks and Recreation
Mitch Carter
- d) Director of Operations
John Greathead
- e) Director of Corporate Services
Alicia Bourbeau
- f) Development Officer
Betty He
- g) Chief Administrative Officer
Roy Dell

Moved by: Councillor Gervais

457-16 That Council accept Staff reports as information.

CARRIED UNANIMOUSLY

6. BYLAWS / POLICIES

- a) Request for Decision - Bylaw 780-2016 – Business License Bylaw
Roy Dell, Chief Administrative Officer

Moved by: Councillor Gervais

458-16 That Council give three readings to Bylaw 780-2016 – Business License Bylaw, furthermore upon third reading of Bylaw 780-2016, Bylaw 736-2014 will be rescinded in its entirety.

CARRIED UNANIMOUSLY

Moved by: Councillor Gervais

459-16 That Council give first reading to Bylaw 780-2016 – Business License Bylaw.

CARRIED UNANIMOUSLY

Moved by: Councillor Hailes

460-16 That Council give second reading to Bylaw 780-2016 – Business License Bylaw.

CARRIED UNANIMOUSLY

Moved by: Councillor Burridge

461-16 That Council moves to hold third reading to Bylaw 780-2016 – Business License Bylaw.

CARRIED UNANIMOUSLY

Moved by: Councillor Gervais

462-16 That Council give third and final reading to Bylaw 780-2016 – Business License Bylaw.

CARRIED UNANIMOUSLY

- b) Bylaw 778-2016 – Land Use Bylaw
Betty He, Development Officer

Moved by: Councillor Hailes

463-16 That Council gives second reading to Bylaw 778-2016 – Land Use Bylaw, furthermore that the bylaw be advertised for two weeks and be brought back to the next Regular Meeting of Council.

CARRIED UNANIMOUSLY

- c) Bylaw 779-2016 – Subdivision Appeal Board Bylaw
Betty He, Development Officer

Moved by: Councillor Gervais

464-16 That Council gives second reading to Bylaw 779-2016 – Subdivision and Appeal Board Bylaw, furthermore that the bylaw be advertised for two weeks and be brought back to the next Regular Meeting of Council.

CARRIED UNANIMOUSLY

- d) Bylaw 777-2016 - Downtown Area Redevelopment Plan (DARP)
Roy Dell, Chief Administrative Officer

Moved by: Councillor Burridge

465-16 That Council gives first reading to Bylaw 777-2016 - Downtown Area Redevelopment Plan (DARP), furthermore that the bylaw be advertised for two weeks and be brought back to the next Regular Meeting of Council.

CARRIED UNANIMOUSLY

7. ACCOUNTS PAYABLE

- a) Accounts Payable – for period ending September 12, 2016
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Burridge

466-16 That Council accepts the accounts payable for the period ending September 12, 2016 as presented.

CARRIED UNANIMOUSLY

Mayor Ahn called a recess at 7:41p.m.

Mayor Ahn called the meeting back to order at 8:00p.m.

8. OLD BUSINESS

- a) Advertising of Public Hearings /Communication

Moved by: Councillor Hailes

467-16 That Council directs Administration to investigate more advertisement methods to utilize, to get information out to the public.

DEFEATED

9. NEW BUSINESS

- a) Request for Decision – Electric Rider Rates
Roy Dell, Chief Administrative Officer

Moved by: Councillor Burridge

468-16 That Council direct Administration to advise ATCO that the Franchise Fee for Electric Rider Rates will remain unchanged at 5.5% for 2017.

CARRIED UNANIMOUSLY

- b) Request for Decision – Medical Transport Program
Roy Dell, Chief Administrative Officer

Moved by: Councillor Hailes

469-16 That Council directs Administration to advertise for volunteer Medical Transport Drivers in Fox Creek and to direct staff to purchase gift cards to a maximum amount of \$1000.00 for volunteer drivers and that these funds are to come from the FCSS budget, for a three month trial period.

CARRIED UNANIMOUSLY

- c) Request for Decision - Subdivision 005-2016 Lot 12, Block 44,
Plan 132- 3938 Partition one (1) existing lot into (6) parcels
Betty He, Development Officer

Moved by: Councillor Hailes

470-16 That Council approve the proposed subdivision application 005-2016: Partition one (1) existing lot into six (6) parcels at Lot 12, Block 44, Plan 132-3938 while taking Municipal Reserve in the form of land or cash; as presented.

CARRIED UNANIMOUSLY

- d) Request for Decision – Gas Rider Rates
Roy Dell, Chief Administrative Officer

Moved by: Councillor Burridge

471-16 That Council direct Administration to advise ATCO that the Franchise Fee for Gas Rider Rates will remain unchanged at 12.93% for 2017.

CARRIED UNANIMOUSLY

- e)1 Resignation of Councillor
Roy Dell, Chief Administrative Officer

Moved by: Councillor Hailes

472-16 That Council accepts with regret, the resignation letter from Councillor Christopher Conlin as information.

CARRIED

- e)2 Request for Decision- Town of Fox Creek By-election 2016
Roy Dell, Chief Administrative Officer

Moved by: Councillor Hailes

473-16 Council moves that the Town of Fox Creek set Tuesday, October 25, 2016 as the date for the By-election.

Rescinded by motion # 490-16

CARRIED UNANIMOUSLY

Moved by: Councillor Hailes

474-16 Council moves that the Town of Fox Creek set Tuesday, September 22, 2016 as Nomination Day for the By-election.

Rescinded by motion # 491-16

CARRIED UNANIMOUSLY

Moved by: Councillor Hailes

475-16 Council moves that the Town of Fox Creek set Monday, October 17, 2016 as the date for the Advance Vote.

Rescinded by motion # 492-16

CARRIED UNANIMOUSLY

Moved by: Councillor Hailes

476-16 Council motions to include a sub ledger in budget 2-11 00 00 00 000 Council Elections in the amount of \$5,000.00.

CARRIED UNANIMOUSLY

- f) Request for Decision – Vote by Special Ballot
Roy Dell, Chief Administrative Officer

Moved by: Councillor Hailes

477-16 That Council approve Special Ballot for the 2016 By-election with the following options for applications: In writing, by telephone, by fax or electric mail, or in person.

CARRIED

- g) Request for Decision – Appointment of Returning Officer
Roy Dell, Chief Administrative Officer

Moved by: Councillor Gervais

478-16 That Council approves to appoint Cindy Neilson as Returning Officer for the 2016 Municipal By-election.
Rescinded by motion # 493-16

CARRIED UNANIMOUSLY

10. COUNCIL REPORTS

Councillor Hailes

Councillor Hailes requested that Administration advertise for Members at Large to sit on the Community Enhancement Committee, as well as schedule a Community Enhancement meeting.

Councillor Burridge

Councillor Burridge asked Administration if there is a Bylaw that indicates how many parking spots are permitted per business.

Councillor Burridge attended a joint meeting between the Town of Fox Creek and the RCMP on April 6, 2016 at the Town Administration office.

Councillor Gervais

Councillor Gervais attended a Golden Triangle Committee meeting in Whitecourt.

April 6, 2016 Councillor Gervais attended the joint meeting held at the Fox Creek Administration office with the RCMP.

Mayor Ahn

April 6, 2016 Mayor Ahn attended the joint meeting between Fox Creek Council and the RCMP. At the meeting Mayor Ahn requested that the RCMP show more visibility and that there is a need for more officers. The K-Division did not feel at this time that Fox Creek requires more officers.

Mayor Ahn attended the Golden Triangle Committee meeting in Whitecourt and conveyed to council the plans that the Golden Triangle has put into motion in regards to some changes to the trail system to make them smoother and safe.

Moved by: Councillor Hailes

479-16 That Councillor directs Administration to consult with the business owners in Commercial Court concerning parking issues and solutions.

CARRIED UNANIMOUSLY

Councillor Stadnyk joined the meeting at 8:50p.m.

Moved by: Councillor Hailes

480-16 That Council directs Administration to invite one member from the MD of Greenview to attend the AUMA convention in Edmonton.

CARRIED UNANIMOUSLY

Moved by: Councillor Gervais

481-16 That Councillor accepts Council Reports as information.

CARRIED UNANIMOUSLY

11. REPORTS AND CORRESPONDENCE FOR INFORMATION

- a) Grants in Place of Taxes – Alberta Municipal Affairs
- b) Portable Air Quality Monitoring Station – Fox Creek Operators Group
- c) AUMA Resolution Regarding Northern Gateway
- d) RCMP District Commander – Letter Concerning Change of Position
- e) Senior Report for August 2016
- f) Youth Report for August 2016
- g) Interagency Report for August 2016
- h) CRC Monthly Program Report
- i) Heart River Housing Report for August 2016
- j) Employment Statistics from Fox Creek Employment Centre

Moved by: Councillor Stadnyk

482-16 That Councillor directs Administration to contact Bob Scotten to start the application for a permanent Air Monitoring Station in Fox Creek.

CARRIED UNANIMOUSLY

Moved by: Councillor Burridge

483-16 That Council directs Administration to have the Town of Fox Creek make a resolution at the AUMA Conference in support of the Northern Gateway Pipeline Project.

CARRIED UNANIMOUSLY

Moved by: Councillor Burridge

484-16 That Council accepts Reports and Correspondence as Information.

CARRIED UNANIMOUSLY

12. MOTION REVIEW

- a) Review of 2016 Council Motions
Roy Dell, Chief Administrative Officer

Moved by: Councillor Gervais

485-16 That Council accepts the Motion Review as presented.

CARRIED UNANIMOUSLY

Mayor Ahn called recess at 9:18 p.m.

Mayor Ahn called the meeting back to order at 9:25 p.m.

13. IN CAMERA

Moved by: Councillor Burridge

486-16 That Council moves to go "In Camera" at 9:30p.m.

CARRIED UNANIMOUSLY

Moved by: Councillor Hailes

487-16 That Council moves to come out of "In Camera" at 9:55p.m.

CARRIED UNANIMOUSLY

- a) Municipal Affairs
Roy Dell, Chief Administrative Officer

Moved by: Councillor Burridge

488-16 That Council accepts letter from Municipal Affairs as information.

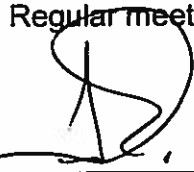
CARRIED UNANIMOUSLY

14. COUNCIL HIGHLIGHTS

- Andrew Bjorn from O2 Planning and Design presented council with a presentation on the Comprehensive Community Plan.
- Council approved Business Bylaw 780-2016.
- Council gave second reading to 778-2016 Land Use Bylaw, 779-2016 Subdivision Appeal Board, 777-2016 Downtown Area Redevelopment Bylaw. These bylaws will be going forward for third and final reading at the regular Meeting of Council September 26, 2016, at which time the Town of Fox Creek will have a 25 year Comprehensive Community Plan.
- The Town of Fox Creek is currently looking for volunteers to act as a Medical Transport Drivers. Interested residents can contact Wendy Larsen at the CRC for more information.
- Atco Electric Franchise Fee's for Electric Rider Rates will remain unchanged at 5.5% for 2017.
- Atco Gas Franchise Fee's for Gas Rider Rates will remain unchanged at 12.93% for 2017.
- Council has approved that the Town will be holding a by-election to replace two council members that have resigned in the recent months.
- Council will support the resolution that will be made at the AUMA meeting in Edmonton that gives support of the Northern Gateway Pipeline Project.

15. ADJOURNMENT

Regular meeting of Council was adjourned at 9:57p.m.



Jim Ahn
Mayor



Roy Dell
Chief Administrative Officer

September 25, 2016
Date Approved