



**COUNCIL MINUTES**  
**Regular Meeting of Council**  
**Monday, December 12, 2016**

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**PRESENT:**

Deputy Mayor  
Councillors

Brenda Burridge  
Jim Hailes  
Robin Gervais  
Chris Stadnyk  
Kim Caouette  
Louis Beloin

Chief Administrative Officer  
Executive Assistant  
Director of Corporate Services  
Development Officer  
Clinic Manager  
Director of Operations  
Director of Community Services  
Peace Officer  
Fire Chief

Roy Dell  
Emily Cuthbertson  
Alicia Bourbeau  
Betty He  
Katelyn Duchesne  
John Greathead  
Lisa Pelletier  
Josh Towle  
Les Paul

**ABSENT WITH NOTICE:**

Mayor  
Director of Parks and Recreation

Jim Ahn  
Mitch Carter

**1. CALL TO ORDER**

Deputy Mayor, Brenda Burridge, called the Regular Meeting of Council for December 12, 2016 to order at 6:30 pm.

**2. ADOPTION OF AGENDA**

Additions:

6(b) Bylaw 783-2016 Amendment to the Bylaw 778-2016  
Betty He, Development Officer

9(b) 2017 Interim Budget  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Caouette

<b>589-16</b> That the agenda for the Regular Meeting of Council held December 12, 2016 be approved as amended.
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**CARRIED UNANIMOUSLY**

### 3. APPROVAL OF MINUTES

- a) Minutes from the Public Hearing for Bylaw 782-2016 held November 28, 2016.

Moved by: Councillor Hailes

**590-16** That the minutes from the Public Hearing for Bylaw 782-2016 held November 28, 2016 be approved as presented.

**CARRIED UNANIMOUSLY**

- b) Minutes from the Public Hearing for Bylaw 783-2016 held November 28, 2016.

Moved by: Councillor Hailes

**591-16** That the minutes from the Public Hearing for Bylaw 783-2016 held November 28, 2016 be approved as presented.

**CARRIED UNANIMOUSLY**

- c) Minutes from the Regular Council Meeting held November 28, 2016.

Moved by: Councillor Stadnyk

**592-16** That the minutes from the Regular Meeting of Council held November 28, 2016 be approved as presented.

**CARRIED UNANIMOUSLY**

- d) Business arising from minutes.

There was no new business arising from the Minutes.

### 4. DELEGATIONS

- a) Skate Park Project  
Kerri Hudson & Donna Rycroft

Kerri Hudson & Donna Rycroft presented plans for location for the skate park and their request for funding for \$100,000.

Moved by: Councillor Beloin

**593-16** That Council accepts the presentation from the Lion's Skate Park Committee members as information.

**CARRIED UNANIMOUSLY**

### 5. STAFF REPORTS

- a) Fire Chief  
Les Paul

Moved by: Councillor Hailes

**594-16** That Council accept the Fire Chief report as Information.

**CARRIED UNANIMOUSLY**

- b) Community Peace Officer  
Josh Towle

- c) Director of Community Services  
Lisa Pelletier

- d) Director of Parks and Recreation  
Mitch Carter

- e) Director of Operations  
John Greathead
- f) Director of Corporate Services  
Alicia Bourbeau
- g) Development Officer  
Betty He
- h) Clinic Manager  
Katelyn Duchesne
- i) Chief Administrative Officer  
Roy Dell

Moved by: Councillor Gervais

<b>595-16</b>	That Council accept Staff reports as Information.	<b>CARRIED UNANIMOUSLY</b>
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Deputy Mayor Burrige called a short recess at 8:03pm.  
Deputy Mayor Burrige called the meeting back to order at 8:16 pm.

**6. BYLAWS/POLICIES**

- a) Bylaw 784-2016 Amendment to the Bylaw 778-2016  
Betty He, Development Officer

Moved by: Councillor Hailes

<b>596-16</b>	That Council give first reading to proposed Bylaw 784-2016 amendment to the Bylaw 778-2016 and direct Administration to schedule a public hearing prior to Council giving second reading to the bylaw.	<b>CARRIED UNANIMOUSLY</b>
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- b) Bylaw 783-2016 Amendment to the Bylaw 778-2016  
Betty He, Development Officer

Moved by: Councillor Hailes

Councillor Stadnyk abstained from the vote because he was not present at the public hearing.

<b>597-16</b>	That Council gives second reading to proposed Bylaw 783-2016 amendment to the Bylaw 778-2016.	<b>CARRIED UNANIMOUSLY</b>
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Moved by: Councillor Gervais

Councillor Stadnyk abstained from the vote because he was not present at the public hearing.

<b>598-16</b>	That Council gives third and final reading to proposed Bylaw 783-2016 amendment to the Bylaw 778-2016.	<b>CARRIED UNANIMOUSLY</b>
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**7. ACCOUNTS PAYABLE**

- a) Account Payables – for the period ending December 12, 2016  
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Stadnyk

<b>599-16</b> That Council accepts the accounts payable for the period ending December 12, 2016 as presented. <b>CARRIED UNANIMOUSLY</b>
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**8. OLD BUSINESS**

- a) Airport  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Gervais

<b>600-16</b> That Council holds a Final Open House on the decision to close the airport, pending the availability of STARS and Alberta Health Services. <b>CARRIED UNANIMOUSLY</b>
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**9. NEW BUSINESS**

- a) Peace Library System  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Hailes

<b>601-16</b> That Council accepts the Peace Library Systems 2017 budget as information. <b>CARRIED UNANIMOUSLY</b>
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- b) 2017 Interim Budget  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Hailes

<b>602-16</b> That Council directs Administration to pass the 2016 operating budget as the interim operation budget for 2017. <b>CARRIED UNANIMOUSLY</b>
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**10. COUNCIL'S REPORTS**

Councillor Stadnyk  
Councillor Stadnyk has nothing new to report this month

Councillor Beloin  
Councillor Beloin has nothing new to report this month

Councillor Gervais  
Councillor Gervais attended a meeting with Chevron on November 29, 2016 regarding the seismic activity in the area.  
Councillor Gervais also attended an ABR (Area Based Regulatory) Committee meeting regarding legislation that needs to be changed if we are going to have orderly development in the region.

Councillor Caouette has nothing new to report this month

Councillor Hailes

Councillor Hailes brought to Council's attention that Mr. Tim Pratt is leaving the community.

Councillor Hailes also suggested that Council goes to Calgary to have discussions with Industry.

Moved by: Councillor Hailes

**603-16** That Council directs administration to compose a letter to Tim Pratt recognizing and thanking him for his outstanding commitment to the community and wishing him well on his future endeavors.

**CARRIED UNANIMOUSLY**

Moved by: Councillor Hailes

**604-16** That Council directs administration to start working towards scheduling meetings with industry leaders in the area for late February to March.

**CARRIED UNANIMOUSLY**

Councillor Burridge

Councillor Burridge sat in on conference call with Enbridge, she has been informed that the government has turned down the pipeline.

Moved by: Councillor Stadnyk

**605-16** That Council accepts the Council reports as information

**CARRIED UNANIMOUSLY**

## 11. REPORTS AND CORRESPONDENCE FOR INFORMATION

- a) St. Albert Bowling & Rec Center – Letter of Correspondence
- b) Municipal Affairs – Letter of Correspondence

Moved by: Councillor Caouette

**606-16** That Council accepts the Letters of Correspondence as information.

**CARRIED UNANIMOUSLY**

## 12. MOTION REVIEW

- a) Review of 2016 Council Motions  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Hailes

**607-16** That Council accepts the Motion Review as presented.

**CARRIED UNANIMOUSLY**

## 13. COUNCIL HIGHLIGHTS

Council received a letter from Municipal Affairs in regards to the requested Audit on Council and the Chief Administrative Officer. The letter states that all was good in the operations of the Town and suggests that we continue to work on communication with the residence.

Council will be holding a final open house for the closure of the airport. The date will be dependent on the availability of STARS and Alberta Health Services.

Council directed Administration to recognize Tim Pratt for his contributions to the community and wish him well on his future endeavors.

Deputy Mayor Burrige called a short recess at 9:27 pm.  
Deputy Mayor Burrige called the meeting back to order at 9:36 pm.

**14. IN CAMERA**

Moved by: Councillor Caouette

**608-16** That Council moves to go "In Camera" at 9:28 pm.  
**CARRIED UNANIMOUSLY**

Moved by: Councillor Hailes

**609-16** That Council moves to come out of "In Camera" at 10:02 pm.  
**CARRIED UNANIMOUSLY**

**Labour**

- a) 2016 Organization Chart  
Roy Dell, Chief Administrative Officer


Moved by: Councillor Beloin


**610-16** That Council accepts the 2017 Organizational Chart as information.  
**CARRIED UNANIMOUSLY**

**15. ADJOURNMENT**

Moved by: Councillor Beloin

**611-16** To adjourn the Regular Meeting of Council at 10:03 pm.  
**CARRIED UNANIMOUSLY**

  
Brenda Burrige  
Deputy Mayor

  
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Roy Dell  
Chief Administrative Officer

  
Date Approved