



## Business License Application Business License Bylaw 780-2016

Business Legal Name: \_\_\_\_\_

Business Operating Name: \_\_\_\_\_

Name of Owner(s): \_\_\_\_\_

### Business Location

Civic Address: \_\_\_\_\_

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Plan: \_\_\_\_\_

**Applicant** \_\_\_\_\_

Address: \_\_\_\_\_ Phone 1: \_\_\_\_\_

\_\_\_\_\_ Phone 2: \_\_\_\_\_

City/Town \_\_\_\_\_ Fax: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Email: \_\_\_\_\_

GST Number \_\_\_\_\_

**Property Owner** \_\_\_\_\_

Address: \_\_\_\_\_ Phone 1: \_\_\_\_\_

\_\_\_\_\_ Phone 2: \_\_\_\_\_

City/Town \_\_\_\_\_ Fax: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Email: \_\_\_\_\_

### Administrative Use Only

License No. \_\_\_\_\_ License Fee: \_\_\_\_\_

Type: \_\_\_\_\_ Date Issued: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_



## BUSINESS INFORMATION FORM

Business Legal Name \_\_\_\_\_

Business Operating Name \_\_\_\_\_

Manager or Contact Person \_\_\_\_\_

Website Address (Optional) \_\_\_\_\_

Please provide a detailed description of the business you will be operating and the activities associated with the operation (use a separate sheet if you need extra space):

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Days and hours of operation: \_\_\_\_\_

Indicate method(s) of advertising your business (Signs, Internet, Yellow Pages, Newspaper, etc):

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If you will be using any signage to identify or advertise your business, please describe the signs you propose to use (Note: a separate Development Permit may be required for the sign):

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Number of on-site employees: \_\_\_\_\_

Number of vehicles associated with the business that will visit the property on a weekly basis:

Number less than 1 ton (vans, pickup trucks) \_\_\_\_\_

Number between 1 ton and 5 tons (cube vans, flat decks etc.) \_\_\_\_\_

Number larger than 5 tons (semi-trailers, b-trains, dump trucks) \_\_\_\_\_

Cont'd..



## BUSINESS INFORMATION FORM (cont'd)

Describe goods or equipment to be stored outside (and indicate storage location on site plan):

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Please list what you will be storing (use a separate page if you need extra space):

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Height of structures/equipment to be stored outside: \_\_\_\_\_

Are you storing or using hazardous chemicals on the property for the operation of your business?  
If yes, list all hazardous chemicals you will be storing or using (NOTE: Hazardous Chemicals are any chemicals controlled under the Workplace Hazardous Materials Information System (WHMIS) - please provide MSDS documentation):

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### PLEASE ANSWER THE FOLLOWING QUESTIONS IF YOU ARE APPLYING FOR A HOME OCCUPATION DEVELOPMENT PERMIT

Describe rooms and/or buildings to be used to operate the Home Occupation and the floor area used (in square feet or square meters,):

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Number of non-resident employees? \_\_\_\_\_