



**Regular Council Meeting  
Town Council Chambers  
October 10, 2017  
6:30 PM**

**1. CALL TO ORDER**

**2. ADOPTION OF AGENDA**

**3. APPROVAL OF MINUTES**

- a) Minutes from the Public Hearing held September 25, 2017
- b) Minutes from the Regular Meeting of Council held September 25, 2017
- c) Business arising from minutes

**4. DELEGATIONS**

- a) Retirement Gift for Tim Pratt  
Jim Ahn, Mayor

**5. STAFF REPORTS**

- a) Fire Chief  
Les Paul
- b) Community Peace Officer  
Josh Towle
- c) Director of Community Services  
Lisa Pelletier
- d) Director of Parks and Recreation  
Mitch Carter
- e) Director of Operations  
John Greathead
- f) Director of Corporate Services  
Alicia Bourbeau
- g) Clinic Manager  
Katelyn Duchesne
- h) Development Officer  
Yi Qin
- i) Assistant Chief Administrative Officer  
Kristen Milne
- j) Chief Administrative Officer  
Roy Dell

## **6. BYLAWS / POLICIES**

- a) Bylaw 800-2017 Fees and Charges Bylaw  
Roy Dell, Chief Administrative Officer
- b) Bylaw 801-2017 Appointment of Development Officer  
Roy Dell, Chief Administrative Officer

## **7. ACCOUNTS PAYABLE**

- a) Account Payables – For Period Ending October 3, 2017  
Alicia Bourbeau, Director of Corporate Services

## **8. OLD BUSINESS**

- a) Accounts Payable Purchasing and Expenditure Control Policy  
Alicia Bourbeau, Director of Corporate Services
- b) Social Media Policy  
Kristen Milne, Assistant Chief Administrative Officer

## **9. NEW BUSINESS**

- a) Staff Christmas Party – Request for Decision  
Roy Dell, Chief Administrative Officer
- b) Fox Creek School  
Roy Dell, Chief Administrative Officer

## **10. COUNCIL'S REPORTS**

## **11. REPORTS AND CORRESPONDENCE FOR INFORMATION**

- a) Council Calendar – Report for Information
- b) Peace Library System – Board Meeting Highlights, September 16, 2017 –  
Report for Information

## **12. MOTION REVIEW**

- a) Review of 2017 Council Motions  
Roy Dell, Chief Administrative Officer

## **13. COUNCIL HIGHLIGHTS**

## **14. IN CAMERA**

NIL

## **15. ADJOURNMENT**