



COUNCIL MINUTES
Regular Meeting of Council
Monday, August 28, 2017

PRESENT:

Mayor
Councillors

Jim Ahn
Brenda Burridge
Kim Caouette
Robin Gervais
Jim Hailes
Chris Stadnyk

Chief Administrative Officer
Assistant Chief Administrative Officer
Executive Assistant
Director of Parks and Recreation
Clinic Manager
Director of Operations
Peace Officer

Roy Dell
Kristen Milne
Emily Cuthbertson
Mitch Carter
Katelyn Duchesne
John Greathead
Josh Towle

ABSENT WITH NOTICE

Councillor
Director of Corporate Services
Director of Community Services
Fire Chief

Louis Beloin
Alicia Bourbeau
Lisa Pelletier
Les Paul

1. CALL TO ORDER

Mayor Jim Ahn, called the Regular Meeting of Council for August 28, 2017 to order at 6:30 pm.

2. ADOPTION OF AGENDA

Addition: 14 c) CAO Evaluation – Mayor, Jim Ahn

Moved by: Councillor Burridge

274-17	That the agenda for the Regular Meeting of Council held August 28, 2017 be approved as amended.	CARRIED UNANIMOUSLY
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3. APPROVAL OF MINUTES

a) Minutes from the Regular Council Meeting held July 24, 2017.

Moved by: Councillor Gervais

275-17	That the minutes from the Regular Meeting of Council held July 24, 2017 be approved as presented.	CARRIED UNANIMOUSLY
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- b) Business arising from minutes.

There was no new business arising from the Minutes.

Mayor Ahn called a short recess at 6:30 pm.

Mayor Ahn called the meeting back to order at 6:33 pm.

4. DELEGATIONS

NIL

- a) Business arising from delegations

No business arising from delegations.

5. STAFF REPORTS

- a) Fire Chief
Les Paul
- b) Community Peace Officer
Josh Towle
- c) Director of Community Services
Lisa Pelletier
- d) Director of Parks and Recreation
Mitch Carter
- e) Director of Operations
John Greathead
- f) Director of Corporate Services
Alicia Bourbeau
- g) Clinic Manager
Katelyn Duchesne
- h) Assistant Chief Administrative Officer
Kristen Milne
- i) Chief Administrative Officer
Roy Dell

Moved by: Councillor Burridge

276-17	That Council accepts the Staff reports as information.
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CARRIED UNANIMOUSLY

6. BYLAWS/POLICIES

- a) Land Use Bylaw Amendment 742-2014 – Rezone Lot R6, Block 13A, Plan 2150 R.S. from U-S Urban Service to R-3 Residential Medium Density
Kristen Milne, Development Officer for Cindy Nielson

Councillor Caouette abstains from voting.

Moved by: Councillor Burridge

277-17	That Council gives second reading to Land Use Bylaw Amendment 742-2014. CARRIED UNANIMOUSLY
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Moved by: Councillor Hailes

278-17	That Council gives third and final reading to Land Use Bylaw Amendment 742-2014. CARRIED UNANIMOUSLY
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7. ACCOUNTS PAYABLE

- b) Account Payables – for the period ending August 23, 2017
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Burridge

279-17	That Council accepts the accounts payable report for the period ending, August 23, 2017 as presented. CARRIED UNANIMOUSLY
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8. OLD BUSINESS

- a) Heli-Pad Placement – Request for Decision
Roy Dell, Chief Administrative Officer

Moved by: Councillor Burridge

280-17	That Council directs Administration to send the Fox Creek Heliport Site Assessment package and Council recommendation to the Municipal District of Greenview for their input and acceptance of this project, as well as send to the Doctors and Hospital Staff for information. CARRIED UNANIMOUSLY
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9. NEW BUSINESS

- a) Recreation Committee - Memorandum
Mitch Carter, Director of Parks and Recreation

Moved by: Councillor Hailes

281-17	That Council accepts the Recreation Committee Update as Information. CARRIED UNANIMOUSLY
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- b) Sale of Asphalt Millings – Request for Decision
John Greathead, Director of Operations

Moved by: Councillor Caouette

282-17	That Council directs Administration to proceed with the sale of asphalt millings for \$42.00 per cubic meter. CARRIED
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- c) Purchase of Gravel Truck / Snow Plow – Request for Decision
John Groathead, Director of Operations

Moved by: Councillor Hailes

283-17	That Council directs Administration to proceed with the order and purchase of the Western Star single axle truck with belly plow, in the amount of \$213,725.00 CARRIED UNANIMOUSLY
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- d) Additional Funding for the 50th Anniversary – Request for Decision
Kristen Milne, Assistant Chief Administrative Officer

Moved by: Councillor Burridge

284-17	That Council approves the amount of an additional \$35,000.00 for the 50 th Anniversary Celebrations to be funded from the Community Enhancement Reserve. CARRIED UNANIMOUSLY
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- e) Transportation Routing and Vehicle Information System – Request for Decision
Joshua Towle, Peace Officer

Moved by: Councillor Hailes

285-17	That Council accepts and supports the Town of Fox Creek to sign onto the Transportation Routing and Vehicle Information System (TRAVIS). CARRIED UNANIMOUSLY
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10. COUNCIL'S REPORTS

- Councillor Hailes – Meeting with Assistant Deputy Minister of Energy. Attended the Municipal District of Greenview Golf Tournament, Food bank raised \$14,000.00.
- Councillor Burridge – Nothing new to report.
- Councillor Caouette – Nothing new to report.
- Councillor Gervais – Nothing new to report.
- Mayor Ahn – Attended the NAEL meeting, Municipal Affairs Minister attended as well, suggested we get help from Municipal Affairs for the Town of Fox Creek.

Moved by: Councillor Caouette

286-17	That Council accepts the Council Reports as Information. CARRIED UNANIMOUSLY
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11. REPORTS AND CORRESPONDENCE FOR INFORMATION

- a) Council Calendar – Report for Information
- b) Alberta Government Annual Apartment Vacancy and Rental Cost Survey 2016 – Correspondence for Information
- c) Central Region MPB 2016-17 Action Plan Summary Report – Correspondence for Information
- d) ATCO Gas and Pipelines Ltd. Franchise Agreement Clause 4(a) – Correspondence for Information
- e) Letter from Deputy Premier Sarah Hoffman – Correspondence for Information
- f) Alberta Advanced Education, Community Adult Learning Program Grant

- Application Approval – Correspondence for Information
- g) Alberta Advanced Education, Community Adult Learning Program Grant Funding release – Correspondence for Information
 - h) Phillip J. Currie, A Night for the Museum – Correspondence for Information
 - i) Fox Creek Motorsport Association, Request for Donation – Correspondences for Information

Councillor Stadnyk arrived at the meeting at 8:15 pm.

Moved by: Councillor Burridge

287-17	That Council directs Administration to allow up to \$1000.00 for asphalt millings for the Fox Creek Motorsport Association.	CARRIED UNANIMOUSLY
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Moved by: Councillor Stadnyk

288-17	That Council accepts the Reports and Correspondence as information.	CARRIED UNANIMOUSLY
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12. MOTION REVIEW

- a) Review of 2017 Council Motions
Roy Dell, Chief Administrative Officer

Moved by: Councillor Gervais

289-17	That Council accepts the Motion Review as information.	CARRIED UNANIMOUSLY
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Mayor Ahn called a short recess at 8:20 pm.

Mayor Ahn called the meeting back to order at 8:40 pm.

13. COUNCIL HIGHLIGHTS

- Council presented a cheque in the amount of \$100,000.00 to the Fox Creek Lions Club to go towards the construction of the new Skate Park which will be built at the Multi-Use Facility.
- Council approved the sale of asphalt millings for \$42.00 per cubic meter to residents and businesses that are located in Fox Creek.
- Council approved the purchase of a new Gravel Truck / Snow Plow.
- Some of Council attended the Municipal District of Greenview's Golf Tournament to raise money for the Fox Creek Food Bank – it was said that they ended up raising \$14,000.00. Great to see such a wonderful program receive the money required to run successfully!
- Council held discussion around the location of the new helipad after receiving two different options. Council has directed administration to send the package with their recommendations to the Municipal District of Greenview for their acceptance and review.
- Council has directed Administration to move forward with signing a contract for a Transportation Routing and Vehicle Information System to help aid the municipality in controlling oversize and overweight loads within our boundaries.

14. IN CAMERA

Moved by: Councillor Gervais

290-17 That Council moves to go "In Camera" at 8:40 pm. **CARRIED UNANIMOUSLY**

Moved by: Councillor Gervais

291-17 That Council moves to come out of "In Camera" at 9:35 pm. **CARRIED UNANIMOUSLY**

- a) Land
Roy Dell, Chief Administrative Officer

Moved by: Councillor Burrige

292-17 That Council directs Administration to enter into an agreement with Alberta Health Services and allow the Mayor and the Chief Administrative Officer to sign the attached agreement. **CARRIED**

- b) Land
Roy Dell, Chief Administrative Officer

Moved by: Councillor Hailes

293-17 That Council gives first reading to Amendment Bylaw 798-2017 Amendment to Land Use Bylaw 778-2016 and Direct Administration to schedule a Public Hearing prior to Council give second and third reading to the proposed Bylaw. **CARRIED**

- c) CAO Evaluation
Mayor Jim Ahn

Moved by: Councillor Caouette

294-17 That Council accepts the CAO Evaluation as presented. **CARRIED**

Moved by: Councillor Gervais

295-17 That Council approve a performance increase of 3% per annum for the Chief Administrative Officer position. **CARRIED**

15. ADJOURNMENT

Regular Meeting of Council adjourned at 9:45 pm.



Jim Ahn
Mayor



Roy Dell
Chief Administrative Officer

Sept 21/17
Date Approved