



COUNCIL MINUTES
Regular Meeting of Council
Tuesday, November 14, 2017

PRESENT:

Mayor
Councillors

Jim Hailes
Diane Ahn
Meesha McMullen Bainton
Brenda Burrige
Wendy Chaychuk-Rieger
Sheila Gilmour

Chief Administrative Officer
Assistant Chief Administrative Officer
Executive Assistant
Director of Corporate Services
Clinic Manager
Director of Operations
Fire Chief
Peace Officer
Development Officer

Roy Dell
Kristen Milne
Emily Cuthbertson
Alicia Bourbeau
Katelyn Duchesne
John Greathead
Les Paul
Josh Towle
Yi Qin

ABSENT WITH NOTICE

Councillor
Director of Parks and Recreation
Director of Community Services

Shawn Watson
Mitch Carter
Lisa Pelletier

1. CALL TO ORDER

Mayor Jim Hailes, called the Regular Meeting of Council for November 14, 2017 to order at 6:30 pm.

2. ADOPTION OF AGENDA

Moved by: Councillor Ahn

392-17	That the agenda for the Regular Meeting of Council held November 14, 2017 be approved as presented.
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CARRIED UNANIMOUSLY

3. APPROVAL OF MINUTES

a) Minutes from the Organizational Meeting held October 23, 2017.

Moved by: Councillor Gilmour

393-17	That the minutes from the Organizational Meeting of Council held October 23, 2017 be approved as presented.
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CARRIED UNANIMOUSLY

A handwritten signature in blue ink, appearing to be 'Ahn'.

- b) Minutes from the Regular Meeting of Council held October 23, 2017.

Moved by: Councillor Burridge

394-17 That the minutes from the Regular Meeting of Council held October 23, 2017 be approved as presented.

CARRIED UNANIMOUSLY

- c) Minutes from the Committee of the Whole Meeting held October 30, 2017.

Moved by: Councillor Chaychuk-Rieger

395-17 That the minutes from the Committee of the Whole Meeting held October 30, 2017 be approved as presented.

CARRIED UNANIMOUSLY

- d) Minutes from the Special Meeting of Council held October 30, 2017.

Moved by: Councillor McMullen Bainton

396-17 That the minutes from the Special Meeting of Council held October 30, 2017 be approved as presented.

CARRIED UNANIMOUSLY

- e) Business arising from minutes.

There was no new business arising from the Minutes.

4. DELEGATIONS

- a) Fox Creek Fire Department
Les Paul, Fire Chief

Fire Chief Les Paul and Fire Fighter Sam Burridge presented information on the Guide Light Program to help aid Emergency Services to identify the houses that have called 9-1-1 for Emergency Assistance. The Guide Light can also alert neighbours that someone in that house is in distress and requires help. Lights go from white LED light to Flashing Red (some come with a quite alarm). This will assist the Emergency responders locate a house if the house numbers are not visible. This light is initiated by the push of a fob.

Moved by: Councillor Ahn

397-17 That Council accepts the delegation presentation as information.

CARRIED

- b) Silver Birch Golf Club
Board Members

Unable to attend the Council Meeting due to work commitments.

- c) Business arising from Delegations

5. STAFF REPORTS

- a) Fire Chief
Les Paul
b) Community Peace Officer
Josh Towle



- c) Director of Community Services
Lisa Pelletier
- d) Director of Parks and Recreation
Mitch Carter
- e) Director of Operations
John Greathead
- f) Director of Corporate Services
Alicia Bourbeau
- g) Clinic Manager
Katelyn Duchesne
- h) Development Officer
Yi Qin
- i) Assistant Chief Administrative Officer
Kristen Milne
- j) Chief Administrative Officer
Roy Dell

Moved by: Councillor Gilmour

398-17	That Council accepts the Staff reports as information.	CARRIED UNANIMOUSLY
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6. BYLAWS/POLICIES

NIL

7. ACCOUNTS PAYABLE

- a) Account Payables – for the period ending November 7, 2017
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Burridge

399-17	That Council accepts the accounts payable report for the period ending November 7, 2017 as presented.	CARRIED UNANIMOUSLY
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8. OLD BUSINESS

- a) Request for Decision – Downtown Beautification Grant Program Application for 2018
Kristen Milne, Assistant Chief Administrative Officer

Moved by: Councillor McMullen Bainton

400-17	That Council approves the 2018 Downtown Beautification Grant Application for exterior painting and completion of a tin roof to a maximum amount of \$5,000.00 to be matched with the property owners contributions. Furthermore, that this Grant be funded from the 2018 Community Enhancement Operating Budget.	CARRIED UNANIMOUSLY
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- a) Date for next Council Planning Session
Jim Hailes, Mayor

Moved by: Councillor McMullen Bainton

401-17 That Council directs Administration to prepare the Council Priorities List with details and definitions for further discussion and add to the November 27th Regular Meeting of Council.

CARRIED UNANIMOUSLY

9. NEW BUSINESS

- a) Request for Decision – Town Office Holiday Hours
Kristen Milne, Assistant Chief Administrative Officer

Moved by: Councillor Gilmour

402-17 That Council accepts the proposed holiday hours of operations for Town Departments as presented.

CARRIED UNANIMOUSLY

- b) Request for Decision – Community Hall Chairs
Kristen Milne, Assistant Chief Administrative Officer

Moved by: Councillor BurrIDGE

403-17 That Council declares the old community hall chairs to be surplus inventory and directs Administration to advertise that they are donating 200 – 250 to local not for profit organizations on a first come first serve basis with a requested number.

CARRIED UNANIMOUSLY

- c) Request for Decision – Purchase Christmas Light Displays and construct and Outdoor Rink – Oasis Park
Kristen Milne, Assistant Chief Administrative Officer

Moved by: Councillor BurrIDGE

404-17 That Council directs Administration to purchase lighting displays for Oasis Park and construct an outdoor skating rink for a maximum upset amount of \$26,000.00 to be funded from the Community Enhancement Reserve.

CARRIED UNANIMOUSLY

- d) Request for Decision – Appointment of Subdivision & Development Appeal Board Secretary
Yi Qin, Development Officer

Moved by: Councillor BurrIDGE

405-17 That Council moves to appoint Cindy Nielson as the Subdivision and Development Appeal Board Secretary based on Section 6 of Bylaw 779-2016.

CARRIED UNANIMOUSLY

10. COUNCIL'S REPORTS

- Councillor Ahn
Attended the Heart River Housing Meeting.
- Councillor Burridge
Attended the Alberta Recreation and Parks Association Conference.
Attended the Library Board Annual General Meeting.
Attended the George Cuff Council Orientation in Valleyview.
- Councillor Chaychuk-Rieger
Attended the Debolt Fire Hall Opening on October 28.
Attended the George Cuff Council Orientation in Valleyview.
Toured the Municipal District of Greenview's new Multi-Use Facility.
- Councillor McMullen Bainton
Attended the Debolt Fire Hall Opening on October 28.
Attended the George Cuff Council Orientation in Valleyview.
- Councillor Gilmour
Attended the George Cuff Council Orientation in Valleyview.
- Mayor Hailes
Attended the Fire Hall cheque presentation by Shell on October 26.
Attended the George Cuff Council Orientation in Valleyview.
On November 7 Chevron announced they are moving into their operation phase. More people and employees will be in town which is great news for the Town.
Attended the November 11th Remembrance Day Ceremony in Town.

Moved by: Councillor Ahn

406-17 That Council accepts the Council Reports as Information. CARRIED UNANIMOUSLY
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11. REPORTS AND CORRESPONDENCE FOR INFORMATION

- a) Council Calendar – Report for Information
- b) Eagle Tower Victim Services H.O.P.E Party – Correspondence for Information
- c) Seminar – Lobbying the Government Effectively

Moved by: Councillor McMullen Bainton

407-17 That Council moves for Mayor Hailes to attend the November 29 th Course for Lobbying the Government Effectively and Councillor Chaychuk-Rieger, Councillor Gilmour, Councillor Ahn and Councillor McMullen Bainton to attend the same course on March 14, 2018. CARRIED UNANIMOUSLY
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Moved by: Councillor Gilmour

408-17 That Council accepts the Reports and Correspondence as information. CARRIED UNANIMOUSLY

12. MOTION REVIEW

- a) Review of 2017 Council Motions
Roy Dell, Chief Administrative Officer

Moved by: Councillor Burridge

409-17 That Council accepts the Motion Review as information. CARRIED UNANIMOUSLY
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13. COUNCIL HIGHLIGHTS

- Council received an informative presentation from the Fire Department in regards to the potentially new Guide Light Program. This program will aid the elderly and the families caring for sick family members if and when an emergency arises.
- Council approved the first Downtown Beautification Grant Application, and will be matching the business up to \$5,000.00 for upgrades and Beautification of the building. For more information on this Grant Program, please visit the Town website.
- Council approved the holiday hours for the Town Administration Office. The Office will be closed, Monday, December 25 – Wednesday, December 27. Will reopen December 28th and 29th, and closed for New Years Day (January 1, 2018).
- The Town will be advertising and donating (200-250) community hall chairs to local not for profit charities. If you are a part of a not for profit community group that might be interested, please contact the Town Office.
- Town Administration will be putting together a beautiful display of Christmas Lights at Oasis Park – to top it off we will be creating an outdoor skating rink on Oasis Pond! Please stay tuned to our social media pages for updates.

Mayor Hailes called a short recess at 8:33 pm.
Mayor Hailes called the meeting back to order at 8:45 pm.

14. IN CAMERA

Moved by: Councillor Ahn

410-17 That Council moves to go "In Camera" at 8:45 pm. CARRIED UNANIMOUSLY
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Moved by: Councillor Ahn

411-17 That Council moves to come out of "In Camera" at 9:02 pm. CARRIED UNANIMOUSLY

Moved by: Councillor Ahn

412-17 That Council moves to go "In Camera" at 9:04 pm. CARRIED UNANIMOUSLY
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Moved by: Councillor Ahn

413-17 That Council moves to come out of "In Camera" at 9:16 pm. CARRIED UNANIMOUSLY

- a) Land
Kristen Milne, Assistant Chief Administrative Officer

- b) Land
Kristen Milne, Assistant Chief Administrative Officer

Moved by: Councillor Chaychuk-Rieger

414-17 That Council directs Administration to enter into negotiations with the developers.
CARRIED


- c) Bylaw 802-2017 Amendment to Bylaw 778-2016
Kristen Milne, Assistant Chief Administrative Officer

Moved by: Councillor Burridge

415-17 That Council gives first reading to Bylaw 802-2017 Amendment to Bylaw 778-2016.
CARRIED

15. ADJOURNMENT

Mayor Hailes adjourned the meeting at at 9:16 pm.



Jim Hailes
Mayor



Roy Dell
Chief Administrative Officer



Date Approved