



COUNCIL MINUTES
Regular Meeting of Council
Monday, December 11, 2017

PRESENT:

Mayor
Councillors

Jim Hailes
Diane Ahn
Meesha McMullen Bainton
Brenda Burridge
Wendy Chaychuk-Rieger
Sheila Gilmour
Shawn Watson

Chief Administrative Officer
Assistant Chief Administrative Officer
Executive Assistant
Director of Corporate Services
Clinic Manager
Director of Operations
Fire Chief
Peace Officer
Development Officer

Roy Dell
Kristen Milne
Emily Cuthbertson
Alicia Bourbeau
Katelyn Duchesne
John Greathead
Les Paul
Josh Towle
Yi Qin

ABSENT WITH NOTICE

Director of Parks and Recreation

Mitch Carter

1. CALL TO ORDER

Mayor Jim Hailes, called the Regular Meeting of Council for December 11, 2017 to order at 6:30 pm.

2. ADOPTION OF AGENDA

Remove:

6a) Amendment to Bylaw 744-2014 Regulate the Proceedings of Council Schedule "D"
Roy Dell, Chief Administrative Officer

Addition:

In Camera – Bylaw 744-2014 Regulate the Proceedings of Council Schedule "D"
Brenda Burridge, Councillor

Moved by: Councillor Gilmour

439-17 That the agenda for the Regular Meeting of Council held December 11, 2017 be approved as amended.

CARRIED UNANIMOUSLY

3. APPROVAL OF MINUTES

- a) Minutes from the Regular Council Meeting held November 27, 2017.

Moved by: Councillor Ahn

| |
|---|
| 440-17 That the minutes from the Regular Meeting of Council held November 27, 2017 be approved as presented. |
|---|

CARRIED UNANIMOUSLY

- b) Business arising from minutes.

There was no new business arising from the Minutes.

4. DELEGATIONS

- a) Heart River Housing
Mr. Lindsay Pratt & Mara Plican

Heart River Housing's mission is to improve the quality of life by providing and promoting affordable, safe, independent living in our communities.

Provide homes for over 1000 individuals that have a variety of incomes; AISH (assured income for the severely handicapped), income supports, working families (full or part time) and seniors of fixed incomes. We currently have 17 on the wait list for Heart River Housing, and 11 of these are seniors.

Heart River is working diligently to get more housing in Town to help aide the people who are on the wait list.

Heart River Housing has 3 top Business Plan Initiatives – Fox Creek is on the top of this list.

- b) Synergy Alberta
Rick Anderson, Executive Director

Synergy's Mission – Fostering and supporting mutually satisfactory outcomes in Alberta communities by providing information, mutual learning, skill development, facilitation and resources.

Synergy's Vision – is the catalyst to achieve a principled balanced and sustained approach to resource development for Albertans. Working together we can achieve more.

Synergy is a Not-for-profit organization who is funded by the Alberta Energy Regulator (AER) and Canadian Association of Petroleum Producers (CAPP) it is a group which consists of the community members (multi-stakeholder groups), industry and government.

These groups formed by Synergy help influence how industry operates within communities, they are tailored to the needs of their particular communities.

Synergy successes include positive community/ industry relationships, effective cooperation/ collaboration on community projects, community newsletters, public information events, public input events, beneficial management practices (BMP's), pilot projects, community/ industry intel, local updates, early awareness of activities, proactive engagement on energy projects, trend identification, connections, shared understanding, improved networks.

Moved by: Councillor Chaychuk-Rieger

| |
|--|
| 441-17 That Council accepts the delegation presentation as information. |
|--|

CARRIED UNANIMOUSLY



c) Business arising from Delegations

Moved by: Councillor Burridge

442-17 That Council directs Administration to initiate talks with Synergy Alberta.
CARRIED UNANIMOUSLY

5. STAFF REPORTS

- a) Fire Chief
Les Paul
- b) Community Peace Officer
Josh Towle
- c) Director of Community Services
Roy Dell, Chief Administrative Officer
- d) Director of Parks and Recreation
Roy Dell, Chief Administrative Officer
- e) Director of Operations
John Greathead
- f) Director of Corporate Services
Alicia Bourbeau
- g) Development Officer
Yi Qin
- h) Clinic Manager
Katelyn Duchesne
- i) Assistant Chief Administrative Officer
Kristen Milne
- j) Chief Administrative Officer
Roy Dell

Moved by: Councillor Gilmour

443-17 That Council accepts the Staff reports as information.
CARRIED UNANIMOUSLY

Mayor Hailes called a short recess at 8:58 pm.
Mayor Hailes called the meeting back to order at 9:08 pm.

6. BYLAWS/POLICIES

NIL



7. ACCOUNTS PAYABLE

- a) Account Payables – for the period ending December 6, 2017
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Ahn

444-17 That Council accepts the accounts payable report for the period ending December 6, 2017 as presented.

CARRIED UNANIMOUSLY

8. OLD BUSINESS

- a) Sidewalk Snow Removal
John Greathead, Director of Operations

When there is a significant snow fall, Works staff hit the roads to start the snow clearing process. This process is fairly inefficient and costly (\$37,600.00 per snow event).

Council debated on what might be the best solution to make this process more efficient to hopefully save the Town some money each time it snows. Council wants to try and appease everyone and came up with a couple possible options.

- When clearing, move all snow to the middle of the roads, much like they do in Grande Prairie where they clear a Cul-du-sac and leave a large pile of snow in the middle, and just keep adding to it. This will reduce the snow clearing, where the truck comes in gets loaded up and dumped at another location (cost savings).
- Clearing the streets and moving the snow onto the sidewalks which will then be pushed onto residential lawns which will clear the sidewalks and windrows. Again this will be a cost savings.
- Set out a no parking for 24 hours to allow staff to clear the roads efficiently. This may be a little harder to enforce.

Ultimately, a motion was carried that will allow Administration to start a Pilot Snow Removal Project which will include moving the snow onto residential lawns to help reduce the cost it takes to remove snow, this will be done by having alternate sides of the road done each time.

Moved by: Councillor Burridge

445-17 That Council directs Administration to start a pilot snow removal program that will have the snow plowed onto alternate sides of the roads.

Mayor Hailes requested a recorded vote:

For:
Councillor Ahn
Councillor Burridge
Councillor Chaychuk-Rieger
Councillor McMullen Bainton
Councillor Gilmour

Against:
Councillor Watson
Mayor Hailes

CARRIED

9. NEW BUSINESS

- a) Request for Decision – Interim 2018 Budget
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Watson

446-17 That Council adopt a 2018 Interim Operating Budget, based on the 2017 budget estimate of \$11,328,747 until the final 2018 operating budget is adopted.
CARRIED UNANIMOUSLY

- b) Request for Decision – External Audit Services
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Burridge

447-17 That Council directs Administration to accept the Proposal for Audit Services 2017-2019 as submitted by Shoemaker, Viney & Friesen Chartered Accountants.
CARRIED UNANIMOUSLY

- c) Request for Decision – Recreation & Culture Committee
Roy Dell, Chief Administrative Officer

Moved by: Councillor Burridge

448-17 That Council appoints: Chris McKennitt, Don Sather, Leanna Iddings, Glen Larson and Jodi Davidson to the Recreation and Culture Committee.
CARRIED UNANIMOUSLY

- d) Request for Decision – Regional Collaboration Grant
Roy Dell, Chief Administration Officer

Moved by: Councillor Ahn

449-17 That Council approves the recommendation from the Municipal District of Greenview to use the remaining grant funds towards the Town's Infrastructure Audit.
CARRIED UNANIMOUSLY

- e) Stakeholder Meetings
Jim Hailes, Mayor

Moved by: Councillor Ahn

450-17 That Council directs Administration to reach out to the different stakeholder groups within Town to set up meetings to help open communications between the groups and Council.
CARRIED UNANIMOUSLY



- f) Whitecourt Trailblazers Club Media Release
Jim Hailes, Mayor

Moved by: Councillor Burridge

| |
|--|
| 451-17 That Council moves for Councillor Gilmour and Councillor Watson to attend the Whitecourt Trailblazers Club Media Ride. CARRIED UNANIMOUSLY |
|--|

- g) Brownlee LLP & RMRF Seminar
Jim Hailes, Mayor

Moved by: Councillor McMullen Bainton

| |
|--|
| 452-17 That Council moves for Mayor Hailes, Councillor Burridge, Councillor Ahn and a member of Administration to attend the Brownlee LLP & RMRF Seminar in Edmonton. CARRIED UNANIMOUSLY |
|--|

Mayor Hailes called a short recess at 10:15 pm.

Mayor Hailes called the meeting back to order at 10:22 pm.

10. COUNCIL'S REPORTS

- Councillor Watson
Nothing new to report.
- Councillor Gilmour
Attended the Golden Triangle Meeting on November 29.
Attended the Greenview Regional Waste Management Meeting on December 7.
- Councillor McMullen Bainton
Attended the Christmas tree Light-up.
- Councillor Ahn
Attended a Heart River Housing Finance sub-committee meeting on November 29.
Attended an in Town Meeting with Lindsay Pratt from Heart River Housing and Roy Dell.
Will be attending a Heart River Housing Meeting on December 14.
- Councillor Burridge
Attended the Christmas tree Light-up.
Will be attending the Library Board Meeting.
Received information in regards to the Alberta CARE conference for February in Brooks.
- Councillor Chaychuk-Rieger
Attended the Christmas tree Light-up.
Haven't heard anything in regards to the Community Services Board -
Administration is working on gathering members at large
- Mayor Hailes
Attended the Lobbying the Government Effectively course at MacEwan University.
Attended the Community Futures of Yellowhead East meeting.
Attended the Christmas tree Light-up.

Mayor Hailes received meeting minutes from Councillor Gilmour on the Golden Triangle Board as well as the Greenview Regional Waste Management Committee.

Moved by: Councillor Gilmour

453-17 That Council accepts the Council Reports as Information.
CARRIED UNANIMOUSLY

Moved by: Councillor Ahn

454-17 That the Regular Meeting of Council goes past 11:00 pm.
CARRIED UNANIMOUSLY

11. REPORTS AND CORRESPONDENCE FOR INFORMATION

- a) Council Calendar – Report for Information
- b) Peace Library Board – Board Meeting Highlights, November 25, 2017 – Report for Information
- c) Heart River Housing Meeting Minutes, September to November – Report for Information
- d) Peace Library System – Correspondence for Information
- e) Alberta Order of Excellence – Correspondence for Information
- f) Alberta Municipal Affairs, Grant Application Approval – Correspondence for Information
- g) Peace Library System, 2018 Budget – Correspondence for Information

Moved by: Councillor Gilmour

455-17 That Council accepts the Reports and Correspondence as information.
CARRIED UNANIMOUSLY

12. MOTION REVIEW

- a) Review of 2017 Council Motions
Roy Dell, Chief Administrative Officer

Moved by: Councillor Burridge

456-17 That Council accepts the Motion Review as information.
CARRIED UNANIMOUSLY

13. COUNCIL HIGHLIGHTS

- We had a great turn out for the Christmas Tree Light-up. Thank you to everyone who attended. Keep your eyes open for our new additions to Oasis Park in the next couple of days as we work towards making the park a winter destination for everyone to enjoy!
- Heart River Housing attended the Council meeting as a delegation. They took this opportunity to introduce themselves to Council and review the services they offer the community and surrounding area. Fox Creek continues to be a top priority for the development of additional affordable housing in the community and partnerships with the Provincial and Federal Governments are currently being worked on to make that priority happen.
- A representative from Synergy Alberta also attended the Council meeting as a delegation to introduce the group and what they are doing around the province. There has been interest to start a Synergy group in the Fox Creek area and Council has passed on its support to start looking into the options

to make this group successful in our region. The Group would work to assist with the communication between the community, stakeholders and industry.

- Council motion to begin a Snow Removal Pilot Program to help reduce the cost of snow removal in the Community. Stay tuned for further information about the new program.
- An interim budget was passed for 2018 until further Strategic Planning Sessions and Budget Meetings can take place.
- Council motion to hire Shoemaker, Viney and Friesen as the Town's Auditors for a three year term ending in 2019.
- Council motioned to begin setting up business visitation meetings with the different sectors that make up Fox Creek. The hopes of these meetings are to hear concerns, what is working, this to work on and to open communication between the Town and local business. Additional information and invitations for these meetings will be sent out shortly... stay tuned.
- Council appointed Chris McKennitt, Don Sather, Leanna Iddings, Glen Larson and Jody Davidson as members at large for our Recreation and Culture Committee. Thank you for volunteering your time towards the recreation and culture needs of our community – it's very much appreciated.

14. IN CAMERA

Moved by: Councillor Burridge

457-17 That Council moves to go "In Camera" at 10:59 pm.

CARRIED UNANIMOUSLY

Moved by: Councillor Ahn

458-17 That Council moves to come out of "In Camera" at 11:29 pm.

CARRIED UNANIMOUSLY

- a) Labour – Bylaw 744-2014 Regulate the Proceedings of Council Schedule "D"
Brenda Burridge, Councillor

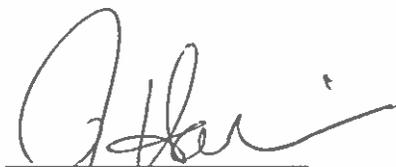
Moved by: Councillor Watson

459-17 That Council accepts Bylaw 744-2014 as information.

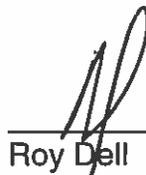
CARRIED UNANIMOUSLY

15. ADJOURNMENT

Regular Meeting of Council was adjourned at 11:30 pm.



Jim Hailes
Mayor



Roy Dell
Chief Administrative Officer

Jan 15/18

Date Approved

