



COUNCIL MINUTES
Regular Meeting of Council
Monday, January 8, 2018

PRESENT:

Mayor
Councillors

Jim Hailes
Meesha McMullen Bainton
Brenda Burridge
Wendy Chaychuk-Rieger
Sheila Gilmour
Shawn Watson

Chief Administrative Officer
Assistant Chief Administrative Officer
Executive Assistant
Director of Corporate Services
Director of Parks and Recreation
Clinic Manager
Director of Operations
Fire Chief
Peace Officer
Development Officer

Roy Dell
Kristen Milne
Emily Cuthbertson
Alicia Bourbeau
Mitch Carter
Katelyn Duchesne
John Greathead
Les Paul
Josh Towle
Yi Qin

ABSENT WITH NOTICE

Councillor

Diane Ahn

1. CALL TO ORDER

Mayor Jim Hailes, called the Regular Meeting of Council for January 8, 2018 to order at 6:30 pm.

2. ADOPTION OF AGENDA

Additions:

9d) Regional Collaboration Grant – Request for Decision
Roy Dell, Chief Administrative Officer

9e) Golden Triangle Meeting Representative
Jim Hailes, Mayor

Moved by: Councillor Burridge

01-18 That the agenda for the Regular Meeting of Council held January 8, 2018 be approved as amended.
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CARRIED UNANIMOUSLY

3. APPROVAL OF MINUTES

- a) Minutes from the Regular Council Meeting held December 11, 2017.

Moved by: Councillor McMullen Bainton

02-18	That the minutes from the Regular Meeting of Council held December 11, 2017 be approved as presented.
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CARRIED UNANIMOUSLY

- b) Business arising from minutes.

There was no new business arising from the Minutes.

4. DELEGATIONS

- a) Grad Committee
Quinton Scott & Grad Committee Representatives

Grad Committee would like to thank Council for the generous donation of the Hall Rental Fee for their Dinner and Dance at the end of the School Year.

Moved by: Councillor Burridge

03-18	That Council accepts the delegation presentation as information.
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CARRIED UNANIMOUSLY

- b) Business arising from Delegations

Mayor Hailes requested that Administration find the Bylaw in which it states that any groups who is requesting less than \$1000 does not have to come forward to Council to present.

5. STAFF REPORTS

- a) Fire Chief
Les Paul

Council requested that the Fire Chief provide quarterly and yearly breakdowns of the types of calls received, medical, highway, wildfires, etc.

- b) Community Peace Officer
Josh Towle

- c) Community Resource Centre
Roy Dell, Chief Administrative Officer

- d) Director of Parks and Recreation
Mitch Carter

- e) Director of Operations
John Greathead

Operations would like to point out that only the intersections within Town get salted, The product that is being used for these intersections only contains 10% salt.

- f) Director of Corporate Services
Alicia Bourbeau

- g) Development Officer
Yi Qin

- h) Clinic Manager
Katelyn Duchesne
- i) Assistant Chief Administrative Officer
Kristen Milne
- j) Chief Administrative Officer
Roy Dell

Moved by: Councillor Gilmour

04-18	That Council accepts the Staff reports as information.	CARRIED UNANIMOUSLY
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6. BYLAWS/POLICIES

NIL

7. ACCOUNTS PAYABLE

- a) Account Payables – for the period ending January 3, 2018
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Burridge

05-18	That Council accepts the accounts payable report for the period ending January 3, 2018 as presented.	CARRIED UNANIMOUSLY
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Mayor Hailes called a short recess at 7:31 pm.
Mayor Hailes called the meeting back to order at 7:42 pm.

8. OLD BUSINESS

NIL

9. NEW BUSINESS

- a) Credit Cards – Request for Decision
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Burridge

06-18	That Council direct Administration to contact Alberta Treasury Branch (ATB) to request that 14 – ATB MasterCard's be issued to the Town of Fox Creek; each card to carry a spending limit of \$5,000.00; furthermore, to comply with the security measures, the Town of Fox Creek will place \$100,000 in a Guaranteed Investment Certificate, that will remain invested for as long as the Town utilizes credit cards issued by ATB.	CARRIED UNANIMOUSLY
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- b) Emergency Fire Dispatch Agreement – Request for Decision
Roy Dell, Chief Administrative Officer

Moved by: Councillor Watson

07-18 That Council directs Administration to enter into an agreement with The City of Grande Prairie for the Emergency Fire Dispatch Services Agreement for a 5 year term expiring on December 31st, 2022.

CARRIED UNANIMOUSLY

- c) Sidewalk Clearing Schedule
Jim Hailes, Mayor

Moved by: Councillor Burridge

08-18 That Council directs Administration to bring back a Request for Decision on the Sidewalk Clearing to the January 22, 2018 Council Meeting

CARRIED UNANIMOUSLY

- d) Regional Collaboration Grant
Roy Dell, Chief Administrative Officer

Moved by: Councillor Chaychuk-Rieger

09-18 That Council approve the recommendation from the Municipal District of Greenview to allow the use of the remaining grant funds towards the Intermunicipal Development Plan between the Municipal District of Greenview and the Towns of Fox Creek, Grande Cache, and Valleyview, and to rescind Motion number 449-17.

CARRIED UNANIMOUSLY

- e) Golden Triangle Meeting Representative
Jim Hailes, Mayor

Moved by: Councillor Gilmour

10-18 That Council moves for Mayor Hailes to attend the Golden Triangle Meeting in Whitecourt.

CARRIED UNANIMOUSLY

Councillor McMullen Bainton stated that she is stepping down from this board as it conflicts with her work schedule.

Moved by: Councillor Chaychuk-Rieger

11-18 That Council appoints Mayor Hailes as the alternate on the Golden Triangle Board.

CARRIED UNANIMOUSLY

10. COUNCIL'S REPORTS

- a) Letter to Fire Department
Jim Hailes, Mayor

Moved by: Councillor McMullen Bainton

12-18 That Council directs Administration to draft a letter to the RCMP, Fire Department and EMS thanking them for the service they provided for the accidents on December 23, 2017.

CARRIED UNANIMOUSLY

- Mayor Hailes
Upcoming Interview with Bloomberg out of New York in regards to the Duvernay Play.
Attended the Strategic Planning Meeting
- Councillor McMullen Bainton
Attended the Strategic Planning Session
Attended the Library Board meeting.
Will be attending Library Board meeting next week
- Councillor Gilmour
Attended the Strategic Planning Meeting
Attended the Regional Waste Management Meeting in Valleyview
- Councillor Watson
Attended the Strategic Planning Meeting
- Councillor Chaychuk-Rieger
Attended the Strategic Planning Meeting
Looking to meet with the Principal of the School to touch base on the Legacy Scholarship.
- Councillor Burridge
Attended the Strategic Planning Meeting
Alberta CARE (March 21-22) Board Meeting
Will not be able to attend meet the ABR (Area-Based Regulation Project) Presentation Valleyview on January 15, 2018.

Moved by: Councillor Gilmour

13-18 That Council accepts the Council Reports as Information.

CARRIED UNANIMOUSLY

11. REPORTS AND CORRESPONDENCE FOR INFORMATION

- a) Council Calendar – Report for Information
- b) Draft Caribou Range Plan – Correspondence for Information
- c) Member at Large – Kim Hanlon for Community Enhancement Committee – Motion Required
- d) Member at Large – Montessa Villanueva for Community Services Board – Motion Required
- e) Member at Large – Stacy Hanlon for Joint Recreation Board and Joint Economic Development and Tourism Board – Motion Required
- f) Member at Large – Alison Sharpe for Community Enhancement Committee and Culture and Recreation Board – Motion Required
- g) Letter from Alberta Infrastructure Minister – Correspondence for Information
- h) Member at Large – Kori-Ann Fiorentino for Community Enhancement Committee and Joint Economic Development and Tourism Board – Motion Required
- i) Recycling Article – Report for Information

Moved by: Councillor Burridge

14-18 That Council appoints Kim Hanlon, Alison Sharpe and Kori-Ann Fiorentino as a Member at Large to the Community Enhancement Committee.
CARRIED UNANIMOUSLY

Moved by: Councillor Watson

15-18 That Council appoints Montessa Villanueva as a Member at Large to the Community Services Board.
CARRIED UNANIMOUSLY

Moved by: Councillor Gilmour

16-18 That Council appoints Stacy Hanlon and Kori-Ann Fiorentino as Members at Large to the Joint Economic Development and Tourism Board.
CARRIED UNANIMOUSLY

Moved by: Councillor Watson

17-18 That Council accepts the Reports and Correspondence as information.
CARRIED UNANIMOUSLY

12. MOTION REVIEW

- a) Review of 2017 Council Motions
Roy Dell, Chief Administrative Officer

Moved by: Councillor McMullen Bainton

18-18 That Council accepts the Motion Review as information.
CARRIED UNANIMOUSLY

13. COUNCIL HIGHLIGHTS

- Council would like to thank all the members of the Emergency Service Crews who assisted on Hwy 43 during the pileup on December 23, 2017. A job well done in keeping people safe!
- Council approved the following appointments for members at large for our Boards and Committees:
 - Kim Hanlon, Alison Sharpe and Kori-Ann Fiorentino as members at large to the Community Enhancement Committee.
 - Montessa Villaneauve as a member at large on the Community Services Board.
 - Stacy Hanlon and Kori-Ann Fiorentino as members at large on the Joint Economic Development and Tourism Board.

A HUGE thank you to everyone who has stepped up and volunteered their time to be part of our committees. We will have a lot of need and spaces that require filling and would love for you to be a part of the decisions made in our Community. For all the information about our Boards and Committees please visit our website.

- Council passed a motion to renew our Emergency Fire Dispatch Agreement with the City of Grande Prairie to provide the Town with Dispatch Services.
- Council passed a policy to issue 14 ATB MasterCard's to the Town with a limit of \$5,000.00 / card to be used by Council and Managers for booking hotel rooms, travel expenses or work related expenses as required. Use of these cards and spending will be controlled by current Town Policies and spending procedures.
- Council would like to thank everyone who has provided feedback on our

Pilot Snow Removal Program. We will continue to work on developing the program to suit the needs of our Community.

Mayor Hailes called a short recess at 8:36 pm.
Mayor Hailes called the meeting back to order at 8:51 pm.

14. IN CAMERA

Moved by: Councillor Burridge

19-18	That Council moves to go "In Camera" at 8:51 pm.	CARRIED UNANIMOUSLY
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Moved by: Councillor Watson

20-18	That Council moves to come out of "In Camera" at 10:03 pm.	CARRIED UNANIMOUSLY
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- a) Labour – Council Remuneration Policy
Roy Dell, Chief Administrative Officer

Moved by: Councillor Burridge

21-18	That Council accepts the package as information.	CARRIED UNANIMOUSLY
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15. ADJOURNMENT

Regular Meeting of Council was adjourned at 10:04 pm.



Jim Hailes
Mayor



Roy Dell
Chief Administrative Officer



Date Approved