



COUNCIL MINUTES
Regular Meeting of Council
Monday, February 12, 2018

PRESENT:

Mayor
Councillors

Jim Hailes
Diane Ahn
Meesha McMullen Bainton
Brenda Burrige
Wendy Chaychuk-Rieger
Sheila Gilmour
Shawn Watson

Chief Administrative Officer
Assistant Chief Administrative Officer
Executive Assistant
Director of Corporate Services
Director of Parks and Recreation
Clinic Manager
Director of Operations
Peace Officer
Development Officer

Roy Dell
Kristen Milne
Emily Cuthbertson
Alicia Bourbeau
Mitch Carter
Katelyn Duchesne
John Greathead
Josh Towle
Yi Qin

ABSENT WITH NOTICE

Fire Chief

Les Paul

1. CALL TO ORDER

Mayor Jim Hailes, called the Regular Meeting of Council for February 12, 2018 to order at 6:30 pm.

2. ADOPTION OF AGENDA

Moved by: Councillor Chaychuk-Rieger

49-18	That the agenda for the Regular Meeting of Council held February 12, 2018 be approved as presented.
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CARRIED UNANIMOUSLY

3. APPROVAL OF MINUTES

a) Minutes from the Regular Council Meeting held January 22, 2018.

Moved by: Councillor Ahn

50-18	That the minutes from the Regular Meeting of Council held January 22, 2018 be approved as presented.
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CARRIED UNANIMOUSLY

b) Business arising from minutes.

There was no new business arising from the Minutes.

4. DELEGATIONS

- a) Canadian Association of Petroleum Producers (CAPP)
Cam Sorenson, Community Engagement Advisor

CAPP stands for Canadian Association of Petroleum Producers and they represent large and small producer's member companies. CAPP presented to Council their views on the Caribou Range Plans and believes the Caribou can be protected and recover their populations alongside industry activity. The Provincial Government was mandated by the Federal Government to come up with Range Plans to help the Caribou which is a threatened species. The main goal of industry is to ensure that there is 65% of intact habitat, and currently in the Little Smoky and A la Peche ranges there is upward of 95% disturbance.

CAPP recognizes the need to support the Caribou recovery and the industry is prepared to contribute provided there is a working landscape and costs allow for competitive investment climate. CAPP is asking the Council and anybody to attend the information sessions and participate in the process and let your views be known.

Government Information sessions are in Whitecourt on February 20th and Edmonton on February 22nd, 2018.

- b) Chamber of Commerce
Jim Ahn, President

The Fox Creek Chamber of Commerce presented to Council a request for funding (approximately \$58,000) as their staff currently makes just over minimum wage and work 40 hours a week to accomplish goals. They are asking for funding so they are able to get their staff the proper training in order to be more specialized in Chamber business.

The Chamber believes that if the Town is able to assist the Chambers they will be able to build a strong Chamber, which means attracting new business. It is felt that they will only need the support for 2 years.

Moved by: Councillor Burridge

51-18

That Council accepts the delegations presentations as information.

CARRIED

- c) Business arising from Delegations

5. STAFF REPORTS

- a) Fire Chief
Les Paul
- b) Community Peace Officer
Josh Towle
- c) Community Resource Centre
Roy Dell, Chief Administrative Officer
- d) Director of Parks and Recreation
Mitch Carter
- e) Director of Operations
John Greathead
- f) Director of Corporate Services
Alicia Bourbeau



- g) Development Officer
Yi Qin
- h) Clinic Manager
Katelyn Duchesne
- i) Assistant Chief Administrative Officer
Kristen Milne
- j) Chief Administrative Officer
Roy Dell

Moved by: Councillor Watson

52-18	That Council accepts the Staff reports as information.	CARRIED UNANIMOUSLY
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Mayor Hailes called a short recess at 7:59 pm
Mayor Hailes called the meeting back to order at 8:09 pm

6. BYLAWS/POLICIES

- a) Council Remuneration Policy
Roy Dell, Chief Administrative Officer

Council suggested additional wording changes within the policy. Once the policy is amended, it will be advertised for 2 weeks through The Press.

Moved by: Councillor McMullen Bainton

53-18	That Council accepts the Remuneration Policy with amendments.	CARRIED UNANIMOUSLY
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7. ACCOUNTS PAYABLE

- b) Account Payables – for the period ending February 7, 2018
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Gilmour

54-18	That Council accepts the accounts payable report for the period ending February 7, 2018 as presented.	CARRIED UNANIMOUSLY
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8. OLD BUSINESS

- a) Sidewalk Snow Removal
John Greathead, Director of Operations

John Greathead provided Council with an update on how the pilot snow removal project was going, as well as presented the snow removal survey results. With the equipment we currently have we do not have the proper power or hands to get the task done as efficiently as we had hoped. Council discussed and decided that the heavy snow fall days the snow will be pushed to the side and trucked out and the light snow falls will be pushed off to the side. Public Works will also not continue with the removal of the snow from the sidewalks.



Moved by: Councillor McMullen Bainton

55-18	That Council directs Administration to continue the snow removal that is happening now, heavier snow fall being hauled out and the lighter snow fall will be pushed off to the side of the road and come up with a better snow removal plan for 2019. Furthermore, the sidewalks will be cleared by the Town, once the sidewalks have been cleared it will be the responsibility of the resident to continue to clear it.
	CARRIED

9. NEW BUSINESS

- a) Camp Hideaway – Multi Council Meeting
Jim Hailes, Mayor

This event was discussed and was determined that this will be the best way to get to know all the new Councillors in the Municipal District of Greenview. This will allow for networking as well as opportunities to discuss the issues that are coming up within the different Municipalities.

Moved by: Councillor Ahn

56-18	That Council moves for Town of Fox Creek Council to attend the multi Council retreat at Camp Hideaway in Grande Cache with the Town of Grande Cache, Town of Valleyview and the Municipal District of Greenview in June.
	CARRIED

- b) Business Support Network - Representative
Jim Hailes, Mayor

While this Network does support local companies, it is felt that this is more of Chamber of Commerce responsibility to be attending these meeting. The Chambers should be the middle man for the Local companies and the Town Administration Office.

Moved by: Councillor Watson

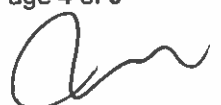
57-18	That Council moves to send a member of Council to be a regular representative at the Business Support Network meetings within Fox Creek.
	DEFEATED

- c) Visitor Information Centre – 2018 Season
Jim Hailes, Mayor

Council discussed whether the Visitor Information Centre (VIC) should be opened for the 2018 season. A number of communities have gone away with a Visitor Information Centre based off information from the 2017 season it seems as though the VIC is still getting a number of visitors during the Summer season. The Joint Economic Development & Tourism Board will be discussing this in some of their upcoming meetings and will come up with a plan to discuss with Council.

Moved by: Councillor Ahn

58-18	That Council continues to support the Visitor Information Centre for 2018.
	CARRIED



10. COUNCIL'S REPORTS

- Councillor Burridge
Nothing new to report.
February 15-16 - Will be attending the Brownlee and Reynolds Mirth Richard & Farmer meeting in Edmonton.
- Councillor Gilmour
Nothing new to report.
- Councillor Ahn
Phoned into the Heart River Housing Meeting in January.
Will be attending the Alberta Seniors Communities and Housing Association in April.
Will be attending the Canadian Housing and Renewal Association in April.
- Councillor Chaychuk-Rieger
January 30 - attended the Community Services Board Meeting.
February 13 - Recreation and Culture Board Meeting.
- Councillor Watson
Attended the Media Ride in Whitecourt and talked with a couple of Ministers at the ride.
- Councillor McMullen Bainton
January 30 - Attended the Community Services Board Meeting.
- Mayor Hailes
January 23 - met with the reporter from Bloomberg who came in from New York.
January 31 - had a phone interview with Leanne from Shell.
Attended the Golden Triangle meeting.
February 7 - attended the Chamber of Commerce Meeting.
February 8 - Attended the Community Futures meeting.
February 10 - attended the opening of the new Municipal District of Greenview Multi-Use in Valleyview.
February 12 - Phone conversation with the Minister of Energy and would like to set up another meeting with the Council and would like to meet with Mayor Hailes at the Growing the North Conference in Grande Prairie.

Moved by: Councillor Watson

59-18	That Council moves for Mayor Hailes to attend the Intermunicipal Collaboration Frameworks (ICF) Workshop on February 20 in Grande Prairie.	CARRIED
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Moved by: Councillor Gilmour

60-18	That Council moves for Councillor McMullen Bainton and Councillor Burridge to attend the Caribou Range Plan meeting in Whitecourt on February 20, 2018.	CARRIED UNANIMOUSLY
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Moved by: Councillor Ahn

61-18	That Council moves for Councillor Ahn, Councillor Burridge and Councillor Gilmour to attend the Caribou Range Plan meeting in Edmonton on February 22, 2018.	CARRIED UNANIMOUSLY
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Moved by: Councillor McMullen Bainton

62-18	That Council moves for Mayor Hailes and a member of Administration to attend the Growing the North Conference in Grande Prairie on February 21 and 22, 2018. CARRIED UNANIMOUSLY
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Moved by: Councillor Gilmour

63-18	That Council accepts the Council Reports as Information. CARRIED UNANIMOUSLY
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11. REPORTS AND CORRESPONDENCE FOR INFORMATION

- a) Council Calendar – Report for Information
- b) ARB (Assessment Review Board) New Member Training Course – Diane Ahn and Jim Hailes – Motion Required
- c) Alberta CARE – Spring Seminar – Brenda Burridge – Motion Required
- d) Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Program – Correspondence for Information
- e) Member at Large – Kim Caouette for the Joint Economic Development Board – Motion Required
- f) AUMA, RE: Police Funding Letter Writing Campaign – Correspondence for Information
- g) Heart River Housing – Meeting Minutes from December 14, 2017 – Report for Information
- h) Letter from Minister of Municipal Affairs RE: Minister's Awards for Municipal Excellence – Correspondence for Information
- i) Northern Alberta Mayors' and Reeves' Caucus – Correspondence for Information
- j) Economic Developers of Alberta, Economic Development for Elected Officials – Correspondence for Information
- k) Letter from the Municipal District of Greenview, RE: Joint Council Meeting – Correspondence for Information.
- l) Northern Alberta Elected Leaders (NAEL) – Caribou Range Plans – Information and Engagement Session Details – Correspondence for Information
- m) MADD Canada Message Yearbook – Correspondence for Information – Motion Required
- n) Flyer for meeting with Local businesses in Town – Correspondence for Information

Moved by: Councillor Gilmour

64-18	That Council moves for Councillor Ahn to attend the Assessment Review Board New Member Training Course in Edmonton on March 13 – 16 2018. CARRIED UNANIMOUSLY
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Moved by: Councillor Watson

65-18	That Council moves for Councillor Burridge to attend the Alberta CARE Seminar in Brooks on February 27 – March 2, 2018. CARRIED UNANIMOUSLY
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Moved by: Councillor Watson

66-18	That Council appoints Kim Caouette as a member at large to the Joint Economic Development and Tourism Board. CARRIED UNANIMOUSLY
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Moved by: Councillor Burridge

67-18	That Council moves for Mayor Hailes to attend the Economic Development for Elected Officials on February 23 in Grande Prairie.	CARRIED UNANIMOUSLY
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Moved by: Councillor Gilmour

68-18	That Council accepts the Reports and Correspondence as information.	CARRIED UNANIMOUSLY
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12. MOTION REVIEW

- a) Review of 2018 Council Motions
Roy Dell, Chief Administrative Officer

Moved by: Councillor Watson

69-18	That Council accepts the Motion Review as information.	CARRIED UNANIMOUSLY
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Mayor Hailes called a short recess at 10:11 pm.
Mayor Hailes called the meeting back to order at 10:25 pm.

13. COUNCIL HIGHLIGHTS

- Canadian Association of Petroleum Producers (CAPP) presented their plan to Council with respect to helping the Caribou Draft Range Plan. CAPP believes that the Caribou can be protected and recover alongside industry activity in the area. CAPP wants to make it very clear that industry is prepared to contribute to aiding the recovery of the Caribou. They strongly recommend that Council participates in the process by attending the Information and Engagement Sessions in Whitecourt and Edmonton.
- Chamber of Commerce presented to Council as a delegation and are reaching out to get financial assistance from Council to help make the Chamber strong and have a larger presence in the Town, as well as provide proper training and equipment for their employees.
- Council will be advertising Policy PO64-2018 Council Remuneration Policy outlining Council honorariums and the guidelines that will be followed by all Council members during their term in Office.
- After much debate and consideration, the Town will be making adjustments to our Pilot Snow Removal Project. We will be hauling snow away after heavy snow falls, and lighter snow falls will be pushed off to the side. We will not be pushing onto residential properties any longer. We listened to the citizens' concerns and would like to thank everyone who participated in our online snow removal survey and made their voices heard. Please stay tuned for further information.
- Council will be attending a Councillor retreat with the Municipal District of Greenview, Town of Grande Cache and Town of Valleyview in June. This is an opportunity for Council to network, grow as a team and be able to discuss different issues Towns are facing.
- The next Couple of weeks are very busy for Council as they are attending a number of different seminars, workshops and conferences. Each of these events helps aid Council in becoming more familiar with their roles, and provide further insight as to the role of a Councillor and dealing with the government.
- Council appointed Kim Caouette as a Member at Large for the Joint Economic Development and Tourism Committee. Thanks for volunteering your time Kim.



- There are still a number of volunteer positions available on our Council Committee and Boards, please see our website for more information.

14. IN CAMERA

Moved by: Councillor Ahn

70-18	That Council moves to go "In Camera" at 10:25 pm.	CARRIED UNANIMOUSLY
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Moved by: Councillor Burrige

71-18	That Council moves to come out of "In Camera" at 10:55 pm.	CARRIED UNANIMOUSLY
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Moved by: Councillor Burrige

72-18	That the Regular Meeting of Council goes past 11:00 pm.	CARRIED UNANIMOUSLY
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Moved by: Councillor Ahn

73-18	That Council moves to go "In Camera" at 10:56 pm.	CARRIED UNANIMOUSLY
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Moved by: Councillor Ahn

74-18	That Council moves to come out of "In Camera" at 11:19 pm.	CARRIED UNANIMOUSLY
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- a) Land – Heart River Housing
Roy Dell, Chief Administrative Officer

Moved by: Councillor McMullen Bainton

75-18	That Council accepts the discussion as information.	CARRIED UNANIMOUSLY
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- b) Minister of Energy Meeting
Jim Hailes, Mayor

Moved by: Councillor Ahn

76-18	That Council accepts the discussion as information.	CARRIED UNANIMOUSLY
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- c) Land – Scouts Canada
Roy Dell, Chief Administrative Officer

Moved by: Councillor Ahn

77-18	That Council direct Administration to contact Scouts Canada to cancel the existing agreement.	CARRIED
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- d) Land – Residential Letter of Intent
Roy Dell, Chief Administrative Officer

Moved by: Councillor Watson

78-18 That Council directs Administration to enter into negotiations with the developer.
CARRIED UNANIMOUSLY

Moved by: Councillor Ahn

79-18 That Council directs Administration to bring forward a proposal for a sale of the new residential lots.
CARRIED UNANIMOUSLY

- e) Land – Multi-Family Letter of Intent
Roy Dell, Chief Administrative Officer

Moved by: Councillor Watson

80-18 That Council accepts the discussion as information.
CARRIED UNANIMOUSLY

- f) Land – Commercial Business Proposal
Roy Dell, Chief Administrative Officer


Moved by: Councillor Watson

81-18 That Council accepts the discussion as information.
CARRIED UNANIMOUSLY


15. ADJOURNMENT

Moved by: Councillor Ahn

82-18 That the Regular Meeting of Council be adjourned at 11:22 pm.
CARRIED UNANIMOUSLY



Jim Hailes
Mayor



Roy Dell
Chief Administrative Officer



Date Approved

