



COUNCIL MINUTES
Regular Meeting of Council
Monday, March 26, 2018

PRESENT:

Mayor
Councillors

Jim Hailes
Diane Ahn
Brenda Burridge
Wendy Chaychuk-Rieger
Shawn Watson

Chief Administrative Officer
Executive Assistant
Director of Corporate Services
Director of Operations

Roy Dell
Emily Cuthbertson
Alicia Bourbeau
John Greathead

ABSENT WITH NOTICE:

Councillor
Councillor

Meesha McMullen Bainton
Sheila Gilmour

1. CALL TO ORDER

Mayor Hailes called the Regular Meeting of Council for March 26, 2018 to order at 6:28 pm.

2. ADOPTION OF AGENDA

Addition:

13 a) Laundry
Councillor Burridge

Moved by: Councillor Ahn

120-18 That the agenda for the Regular Meeting of Council held March 26, 2018 be approved as amended.

CARRIED UNANIMOUSLY

3. APPROVAL OF MINUTES

a) Minutes from the Regular Meeting held March 12, 2018.

Moved by: Councillor Burridge

121-18 That the minutes from the Regular Meeting held March 12, 2018 be approved as presented.

CARRIED UNANIMOUSLY

b) Business arising from minutes.

There was no new business arising from the Minutes.

4. DELEGATIONS

- a) Shoemaker, Viney & Friesen Chartered Accountants, 2017 Audit Review
John Shoemaker

John Shoemaker from Shoemaker, Viney & Friesen Chartered Accountants presented the 2017 Financial Statement Review. Books are well maintained and testing done on records provided satisfactory results in all areas.

- b) Alberta Water & Wastewater Operations Association – Operator of the Year Recipient
John Greathead & Darren McDonough

Darren McDonough was awarded the Alberta Water & Wastewater Operations Association (AWWOA) Operator of the Year Award.

The AWWOA is an association that works with Operators, Educators and Regulators to ensure that people working in this field are able to obtain proper training, certification and continual growth within the Industry. The Association has approximately 2300 members that are currently active.

Darren now has 10 years' experience in the field, and holds certification in all 4 disciplines: Water Treatment, Water Distribution, Wastewater Collection and Wastewater Treatment. He has worked across Canada including Halifax Wastewater Commission, Norman Wells Northwest Territories Water Treatment Plant, Aquaterra in Grande Prairie as well as the last 2 years here in Fox Creek. Darren was recognized for his dedication to the Town of Fox Creek and the number of complex issues faced in our community, while dealing with all these issues, he has been able to ensure the safety of our drinking water.

Moved by: Councillor Ahn

122-18 That Council accepts the delegation presentation as information. CARRIED UNANIMOUSLY
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- c) Business arising from delegations

5. BYLAWS/POLICIES

- a) Bylaw 805-2018 Campground Bylaw
Roy Dell, Chief Administrative Officer

Council discussed that they would like to some updates made to the Regulations for the campgrounds added to the bylaw.

Moved by: Councillor Burridge

123-18 That Council accepts the Bylaw for Information. CARRIED UNANIMOUSLY

- b) Policy PO65-2018 Condolence Policy
Roy Dell, Chief Administrative Officer

Council discussed this in great detail and decided that the expression of sympathy from the town will only be brought forward for Town employees and their immediate family.

Moved by: Councillor Burridge

124-18 That Council approve Policy Number PO65-2018 Condolence Policy. CARRIED

Moved by: Mayor Hailes

125-18 That Council amends resolution #124-18 That Council approves Policy number PO65-2018 condolence with an amendment which reads 'will not include members of the public'.

DEFEATED

6. ACCOUNTS PAYABLE

- a) Account Payables – for the period ending March 21, 2018
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Ahn

126-18 That Council accepts the Accounts Payable report for the period ending March 21, 2018 as presented.

CARRIED UNANIMOUSLY

7. OLD BUSINESS

- a) Recreation Committee Meeting Minutes – Ball Diamonds
Roy Dell, Chief Administrative Officer

Council has asked to see more detailed information on the cost, where the funding will be coming from and how much land will be needed to build the new ball diamonds.

Moved by: Councillor Watson

127-18 That Council accepts the Ball Diamond discussion as information.

CARRIED UNANIMOUSLY

8. NEW BUSINESS

- a) Letter to Honorable Lori Sigurdson, Minister of Seniors & Housing and Honorable Sandra Jansen, Minister of Infrastructure – Discussion
Roy Dell, Chief Administrative Officer

Moved by: Councillor Ahn

128-18 That Council directs Administration to compose a letter to inform the Minister of Seniors & Housing know that the Town of Fox Creek is working with Heart River Housing to look into the various needs of Fox Creek.

CARRIED UNANIMOUSLY

Moved by: Councillor Ahn

129-18 That Council directs Administration to compose a letter to inform the Minister of Infrastructure know that the Town of Fox Creek is looking for assistance in upgrading and replacement of the 50 year old infrastructure, upgrading and replacement of the current water and sewer system to accommodate our growing community, potential need for traffic lights throughout town and the destruction of Highway Avenue that is occurring due to the heavy truck traffic from industry.

CARRIED UNANIMOUSLY

- b) Boarding House - Discussion
Roy Dell, Chief Administrative Officer

It was discussed that the town can move ahead with 'Phase 1', which will include having boarding houses register with the Town and have a business license as per the Land Use Bylaw (778-2016).

Moved by: Councillor Ahn

130-18 That Council accepts the Boarding House discussion as information. CARRIED UNANIMOUSLY
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9. COUNCIL'S REPORTS

- Councillor Ahn
Would like to thanks SemCAMS for their generosity in getting an abatement company to come in and properly clean the arena of the asbestos leak in order to get the arena reopened for the Chief Tournament, Minor Hockey Tournament as well as the Farewell Events.
- Mayor Hailes
Alberta Associated of Municipal Districts and Counties (AAMD&C) is now RMA (Rural Municipalities of Alberta).
At the AAMD&C it was noted that the RCMP is looking to hiring more support staff for the all the paper work that the RCMP are doing instead of being active outside the office.
- Councillor Burridge
At the Library Board Meeting it was discussed that there is a New link for training on a variety of topics is now available.
Found Lobbying the Government very interesting, a lot was learned.
- Councillor Chaychuk-Rieger
Attended the Lobbying the Government in March.
Attended the conference call with the Minister of Energy.
- Councillor Watson
Nothing new to report.

Moved by: Councillor Ahn

131-18 That Council directs Administration to write a letter to SemCAMS to thank them for helping to clean up the asbestos leak in the arena so the Town was able to re-open the arena in time for the weekend tournaments and the arena farewell. CARRIED UNANIMOUSLY

Moved by: Councillor Burridge

132-18 That Council accepts the Council reports as information. CARRIED UNANIMOUSLY
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10. REPORTS AND CORRESPONDENCE FOR INFORMATION

- a) Council Calendar – Report for Information

Moved by: Councillor Chaychuk-Rieger

133-18 That Council accepts the Reports and Correspondence for Information as information.

CARRIED UNANIMOUSLY

11. MOTION REVIEW

- a) Review of 2017 Council Motions
Roy Dell, Chief Administrative Officer

Moved by: Councillor Chaychuk-Rieger

134-18 That Council accepts the 2017 Motion Review as presented.

CARRIED UNANIMOUSLY

Mayor Hailes called a short recess at 8:00 pm.

Mayor Hailes called the meeting back to order at 8:12 pm.

12. COUNCIL HIGHLIGHTS

- The accounting firm of Shoemaker, Viney & Friesen provided a clean audit opinion to Council during the financial statement presentation done March 26, 2018. Books are being well maintained and testing done on records provided satisfactory results in all areas.
Operational revenue of \$11,173,061 is comprised of \$3,784,277 generated through property taxation, with the remainder generated from government transfers, user fees, rental revenue, franchise fees, penalties and interest plus some land sales. Operating expenses for the same period totaled \$8,625,196, with the generated surplus flowing over to assist with funding the capital projects.
Construction in progress for 2017 totaled \$22,336,213 and capital acquisitions totaled \$2,466,448. Thanks to the funding partners on the capital projects, administration was able to not withdraw any debt during 2017. The Town's reserves are slightly underfunded at year end, but that anomaly should self-correct once the debt is drawn on.
- Council congratulated Darren McDonough on his Alberta Water & Wastewater Operators Association Operator of the Year Award, it is great to see one of our Fox Creek Water Operators win such an exciting award for his outstanding work.
- Council has passed Policy PO65-2018 Condolence Policy which states the method for expressing the Town's sympathy at the passing of an employee or an employee's immediate family.
- The Recreation Committee is currently looking into a couple new locations for ball diamonds. Council will be reviewing all the information from the Recreation Committee as well as from Administration to help make a decision.
- Council has given Administration direction to enforce Bylaw 778-2016 which regulates Boarding Houses. In the past Administration has been more lenient on the Boarding Houses due to the lack of available accommodations.
- Council would like to thank SemCAMS and the Town Administration for taking action to ensure the abatement of the arena is done so it can be reopened for the final weekend tournaments and the Derald Palmer Memorial Arena closing ceremonies. Thank you SemCAMS for your generosity in helping the Town out!
- Council has met with Ministers of Energy, Infrastructure and Housing and Senior's to discuss some of the many issues Fox Creek is facing.

13. IN CAMERA

Moved by: Councillor Ahn

135-18 That Council moves to go "In Camera" at 8:12 pm.
CARRIED UNANIMOUSLY

Moved by: Councillor Ahn

136-18 That Council moves to come out of "In Camera" at 9:25 pm.
CARRIED UNANIMOUSLY


- a) Laundry
Brenda Burridge, Councillor

Moved by: Councillor Burridge

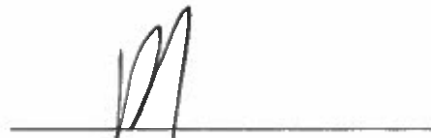
137-18 That Council accepts the discussion as information.
CARRIED UNANIMOUSLY

14. ADJOURNMENT

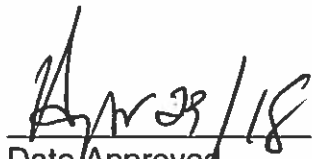
The Regular Meeting of Council was adjourned at 9:25 pm.



Jim Hailes
Mayor



Roy Dell
Chief Administrative Officer



Date Approved

