



COUNCIL MINUTES
Regular Meeting of Council
Monday, April 23, 2018

PRESENT:

Mayor
Councillors

Jim Hailes
Meesha McMullen Bainton
(arrived: 7:08 pm)
Brenda Burrige
Wendy Chaychuk-Rieger
Sheila Gilmour
Shawn Watson

Chief Administrative Officer
Executive Assistant
Director of Corporate Services
Peace Officer

Roy Dell
Emily Cuthbertson
Alicia Bourbeau
Josh Towle

ABSENT WITH NOTICE:

Councillor

Diane Ahn

1. CALL TO ORDER

Mayor Hailes called the Regular Meeting of Council for April 23, 2018 to order at 6:30 pm.

2. ADOPTION OF AGENDA

Additions:

4 b) Enhanced Officer
Adam Bolton, RCMP

7 c) Naming of Multi-Use Facility
Jim Hailes, Mayor

8 c) Spring Clean-up / Lawns
Meesha McMullen Bainton, Councillor

13 c) Meeting with Minister of Infrastructure
Jim Hailes, Mayor

Moved by: Councillor Gilmour

152-18 That the agenda for the Regular Meeting of Council held April 23, 2018 be approved as amended.

CARRIED UNANIMOUSLY

3. APPROVAL OF MINUTES

- a) Minutes from the Regular Meeting held April 9, 2018.

Moved by: Councillor Chaychuk-Rieger

153-18 That the minutes from the Regular Meeting held April 9, 2018 be approved as presented.

CARRIED UNANIMOUSLY

- b) Business arising from minutes.

There was no new business arising from the Minutes.

4. DELEGATIONS

- a) Encana Update

Tyson Pylypiw, Patrice Vik & Jon Remmer

Encana presented to Council their planned operations in the Fox Creek area for 2018. There will be 4 rigs within the Duvernay area during 2018. Encana has a responsible water management strategy which demonstrates a strong commitment to responsible water use which includes reducing the use of fresh water, exploring alternative sources, maximizing on reusing and recycling water as well as collaborating with other industry partners.

The company is committed to the safety of their workers and the community. They have a strong emphasis on using local services, contractors and Indigenous JV partnerships. They also have information on their website on how to become a member of their preferred vendor list.

They are also an active member of the Fox Creek Operator Group which promotes 2-way engagement and communication and create awareness of industry in the area.

- b) Enhanced Officer

Cst. Adam Bolton, RCMP

Cst. Bolton presented to Council the work he has been doing around town in the Enhanced position. He has been cracking down on the distracted driving that is occurring in Town, as well as speeding throughout Town.

He as well as other members of the detachment are becoming more involved in the community by attending different events including the Family Games night in March.

Moved by: Councillor Burrige

154-18 That Council accepts the delegation presentation as information.

CARRIED UNANIMOUSLY

Councillor McMullen Bainton arrived to the meeting at 7:08 pm.

- c) Business arising from delegations

Moved by: Councillor Burrige

155-18 That Council directs Administration to write a letter to the Minister of Justice in regards to the disposition of charges in the court system within Fox Creek. Furthermore, Council directs Administration to send a copy of the letter to the RCMP K-Division.

CARRIED UNANIMOUSLY

5. BYLAWS/POLICIES

- a) Road Use Agreement Bylaw 804-2018 – Request for Decision
Josh Towle, Peace Officer

Moved by: Councillor Burridge

156-18 That Council gives first reading to Bylaw 804-2018 Road Use Agreement.
CARRIED UNANIMOUSLY

- b) Amendment to Land Use Bylaw 807-2018 – Request for Decision
Roy Dell, Chief Administrative Officer

Moved by: Councillor Watson

157-18 That Council gives first reading to the Town of Fox Creek's Land Use Bylaw Amendment 807-2018, and that Administration publicly advertise the said document for two weeks.
CARRIED UNANIMOUSLY

6. ACCOUNTS PAYABLE

- a) Account Payables – for the period ending April 18, 2018
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Burridge

158-18 That Council accepts the Accounts Payable report for the period ending April 18, 2018 as presented.
CARRIED UNANIMOUSLY

7. OLD BUSINESS

- a) Heli-pad Requests for Proposals – Request for Decision
Roy Dell, Chief Administrative Officer

Moved by: Councillor Burridge

159-18 That Council directs Administration to award the Heli-pad Request for Proposal to Field Lievers Architecture Ltd. for the sum of \$45,000.00 less GST, and that the funding come from the Reserves.
CARRIED UNANIMOUSLY

- a) Naming of Multi-Use
Jim Hailes, Mayor

Moved by: Councillor McMullen Bainton

160-18 That Council moves to name the new recreation multi-use Facility the Town of Fox Creek / MD of Greenview Multi-Plex.
CARRIED

Mayor Hailes called a short recess at 7:52 pm.
Mayor Hailes called the meeting back to order at 7:58 pm.



8. NEW BUSINESS

- a) 2018 Operational and Capital Budget
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Watson

161-18 That Council gives first reading to the annual budget of \$23,885,135; which is comprised of \$22,329,135 carried forward from a prior period and new projects for 2018 totaling \$1,506,000.
CARRIED UNANIMOUSLY

Moved by: Councillor Chaychuk-Rieger

162-18 That Council gives second reading to the annual budget of \$23,885,135; which is comprised of \$22,329,135 carried forward from a prior period and new projects for 2018 totaling \$1,506,000.
CARRIED UNANIMOUSLY

Moved by: Councillor Burridge

163-18 That Council gives first reading to the annual operating budget of \$12,291,305, which is comprised of a municipal portion of \$11,075,140 and an estimated requisition amount of \$1,216,165.
CARRIED UNANIMOUSLY

Moved by: Councillor Gilmour

164-18 That Council gives second reading to the annual operating budget of \$12,291,305, which is comprised of a municipal portion of \$11,075,140 and an estimated requisition amount of \$1,216,165.
CARRIED UNANIMOUSLY

- b) Business Support Network Update
Jim Hailes, Mayor

Moved by: Councillor Gilmour

165-18 That Council moves for Mayor Hailes to attend the Business Support Network meetings as a Council Representative.
CARRIED UNANIMOUSLY

Moved by: Councillor Chaychuk-Rieger

166-18 That Council moves for Councillor Burridge to be the alternate representative at the Business Support Network meetings.
CARRIED UNANIMOUSLY

- c) Spring Clean-up/ Lawns
Meesha McMullen Bainton, Councillor

Councillor McMullen Bainton expressed concern on how residents are going to clean up the gravel and sand on their lawns from the Town's winter snow removal project.

Moved by: Councillor McMullen Bainton

167-18 That Council moves to advertise that Administration will be power sweeping the rocks and gravel off the lawns from the winter snow removal project on a residential volunteer basis. <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
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9. COUNCIL'S REPORTS

- Councillor Chaychuk-Rieger -
April 11 – Attended the Budget meetings
April 17 – Attended the Council meeting with local businesses
- Councillor McMullen Bainton -
April 17 – Attended the Council meeting with local businesses
- Mayor Hailes -
April 17 – Attended a cheque presentation from Repsol for the Multi-plex
April 17 – Attended the Fox Creek Synergy Meeting
April 17 – Attended the Fox Creek Business Support Network Meeting
April 17 – Attended the Council meeting with local businesses
- Councillor Burridge -
April 12 - Attended the Greenview Regional Waste Management Meeting
April 17 - Attended the Fox Creek Synergy Meeting
- Councillor Gilmour –
April 12 - Attended the Greenview Regional Waste Management Meeting
- Councillor Watson –
April 17 - Attended the Council meeting with local businesses

Moved by: Councillor Gilmour

168-18 That Council accepts the Council reports as information. <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
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10. REPORTS AND CORRESPONDENCE FOR INFORMATION

- a) Council Calendar – Report for Information
- b) West Fraser, RE: 2018 Annual Woodlands Open Houses – Correspondence for Information
- c) Peace Library System, RE: Meeting with Council – Correspondence for Information
- d) Letter from Minister of Municipal Affairs. RE: 2017 Municipal Sustainability Initiative (MSI) – Correspondence For Information
- e) Letter from Minister of Municipal Affairs, RE: Municipal Accountability Program – Correspondence for Information
- f) Alberta Public Works Association, RE: National Public Works Week (May 20-26, 2018) – Correspondence for Information
- g) Fox Creek Chamber of Commerce Meeting Minutes – April 11, 2018 – Report for Information

- h) Letter from Minister of Seniors and Housing, RE: Minister's Seniors Service Awards – Correspondence for Information

Moved by: Councillor Burridge

169-18 That the Town of Fox Creek declares May 20 – May 26 the Alberta Public Works Association, National Public Works Week.

CARRIED

Moved by: Councillor Watson

170-18 That Council accepts the Reports and Correspondence for Information as information.

CARRIED UNANIMOUSLY

11. MOTION REVIEW

- a) Review of 2018 Council Motions
Roy Dell, Chief Administrative Officer

Moved by: Councillor McMullen Bainton

171-18 That Council accepts the 2018 Motion Review as presented.

CARRIED UNANIMOUSLY

12. COUNCIL HIGHLIGHTS

- Council has awarded the engineering of the new Heli-pad to Field Lievers Architecture Ltd. They will be designing and overseeing the complete build of the heli-pad
- The Multi-Use Facility has a new name - Town of Fox Creek / MD of Greenview Multi-plex! With its new name, we are even more eagerly awaiting the opening of this wonderful facility!
- Public works staff will be starting to power sweep yards that have winter gravel on them from the winter snow removal project. If you would like the sand/gravel removed from your yard please call or come down to the Town Office to register your property.
- West Fraser is hosting their annual Woodlands Open House on Tuesday, May 2, at Scouts Hall starting at 4:00 pm until 7:00 pm. This is to inform the public on their 2018-2019 programs and provide input into future activities, such as: road development, harvesting, reforestation, purchase wood, manual tending, vegetation management and mountain pine beetle.
- Council has declared that May 20 – 26th as National Public Works Week. This calls attention to the importance of public works in our community. Stay posted for events during this week of acknowledgement.
- Council would like to thank those who took the time to come to the Local Business meeting on April 17 and provide some comments and feedback to us, so we can plan our future.

Mayor Hailes called a short recess at 9:00 pm

Mayor Hailes called the meeting back to order at 9:12 pm.

13. IN CAMERA

Moved by: Councillor Gilmour

172-18 That Council moves to go "In Camera" at 9:13 pm.
CARRIED UNANIMOUSLY

Moved by: Councillor Watson

173-18 That Council moves to come out of "In Camera" at 9:40 pm.
CARRIED UNANIMOUSLY

- a) Land
Roy Dell, Chief Administrative Officer

Moved by: Councillor Burridge

174-18 That Council accepts the discussion as information.
CARRIED UNANIMOUSLY

- b) Legal – Public Sponsorship
Roy Dell, Chief Administrative Officer

Moved by: Councillor McMullen Bainton

175-18 That Council directs Administration to draw up a cheque in the amount of \$5,000 for a local resident.
CARRIED UNANIMOUSLY

- a) Conference call topics with Minister of Infrastructure
Jim Hailes, Mayor

Moved by: Councillor Burridge

176-18 That Council accepts the discussion as information.
CARRIED UNANIMOUSLY


14. ADJOURNMENT

Moved by: Councillor McMullen Bainton

177-18 To adjourn the Regular Meeting of Council at 9:45 pm.
CARRIED UNANIMOUSLY



Jim Hailes
Mayor



Roy Dell
Chief Administrative Officer

May 14/18
Date Approved

