



COUNCIL MINUTES
Regular Meeting of Council
Monday, June 11, 2018

PRESENT:

Mayor
Councillors

Jim Hailes
Diane Ahn
Meesha McMullen Bainton
Brenda Burridge
Wendy Chaychuk-Rieger
Sheila Gilmour
Shawn Watson

Chief Administrative Officer
Executive Assistant
Director of Community Services
Director of Corporate Services
Director of Parks and Recreation
Director of Operations
Fire Chief
Development Officer
Economic Development Officer

Roy Dell
Emily Cuthbertson
Irene Barankariza
Alicia Bourbeau
Mitch Carter
John Greathead
Les Paul
Yi Qin
Lorie Watson

ABSENT WITH NOTICE

Clinic Manager
Peace Officer

Katelyn Duchesne
Josh Towle

1. CALL TO ORDER

Mayor Jim Hailes, called the Regular Meeting of Council for June 11, 2018 to order at 6:30 pm.

2. ADOPTION OF AGENDA

Additions:

9f) Day of Caring – Fox Creek Operators Group (FCOG)
Brenda Burridge, Councillor

8a) Multiplex Naming
Jim Hailes, Mayor

14c) Information from the Community Enhancement Committee
Brenda Burridge, Councillor

Moved by: Councillor Gilmour

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| 235-18 | That the agenda for the Regular Meeting of Council held June 11, 2018 be approved as amended. |
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CARRIED UNANIMOUSLY

3. APPROVAL OF MINUTES

- a) Minutes from the Public Hearing on Bylaw 806-2018 held May 28, 2018

Moved by: Councillor Watson

236-18 That the minutes from the Public Hearing on Bylaw 806-2018 held May 28, 2018 be approved as amended.

CARRIED UNANIMOUSLY

- b) Minutes from the Regular Council Meeting held May 28, 2018.

Moved by: Councillor Ahn

237-18 That the minutes from the Regular Meeting of Council held May 28, 2018 be approved as presented.

CARRIED UNANIMOUSLY

- c) Business arising from minutes.

There was no new business arising from the Minutes.

4. DELEGATIONS

- a) Canadian Fiber Optics Presentation
Mike Stelck & Jodi Bloomer

Canadian Fiber Optics connects people, businesses and communities to the world. They provide high bandwidth fiber optic connections from business head offices to field offices or wellheads. Broadband Infrastructure is Critical Enabling Infrastructure. There are 3 existing challenges in Fox Creek: 1. The potential for economic expansion as we are located on one of the world's premier resource plays, yet lacking critical communications infrastructure. 2. No overall framework in place to drive the move to new digital economy and support communities, residents and businesses with high speed infrastructure and broadband connectivity. 3. We lack a redundant and resilient network for our own communication needs.

- b) Northern Gateway School Division
Kevin Andrea, Ian Baxter, Tammy Charko

Northern Gateway has presented to Council their concern, as well as the Fox Creek Schools concern on the amount of time it takes to get some form of communication from Children Services (situated in High Prairie). School Administration will contact Children Services and not hear back for a couple of weeks, sometimes longer. This is cause for concern due to the fact that some of these situations are more dire than others.

Moved by: Councillor Burridge

238-18 That Council accepts the delegation presentation as information.

CARRIED UNANIMOUSLY

- c) Business arising from Delegations

Moved by: Councillor Watson

239-18 That Council directs Administration to contact Canadian Fiber Optics current clients for feedback and information.

CARRIED UNANIMOUSLY

Moved by: Councillor McMullen Bainton

240-18 That Council directs Administration to work with Northern Gateway Public Schools to construct a letter regarding Child Services within Fox Creek.
CARRIED UNANIMOUSLY

5. STAFF REPORTS

- a) Fire Chief
Les Paul
- b) Community Peace Officer
Josh Towle
- c) Director of Community Services
Irene Barankariza
- d) Director of Parks and Recreation
Mitch Carter
- e) Director of Operations
John Greathead
- f) Director of Corporate Services
Alicia Bourbeau
- g) Development Officer
Yi Qin
- h) Economic Development Officer
Lorie Watson
- i) Clinic Manager
Katelyn Duchesne
- j) Chief Administrative Officer
Roy Dell

Moved by: Councillor Burridge

241-18 That Council accepts the Staff reports as information.
CARRIED UNANIMOUSLY

Mayor Hailes called a short recess at 7:57 pm.
Mayor Hailes called the meeting back to order at 8:10 pm.

6. BYLAWS/POLICIES

- a) Request for Decision – Façade Improvement Grant Policy PO66-2018
Yi Qin, Director of Planning and Development

This Policy is an update/revamp to the previous Downtown Beautification Grant. Allowing more incentive in costs.

Moved by: Councillor Gilmour

242-18 That Council gives first reading to Policy PO66-2018 Façade Improvement Grant Program Policy.
CARRIED UNANIMOUSLY



- b) Request for Decision – Business License Bylaw 810-2018
Yi Qin, Director of Planning and Development

Administration has worked on closing up any possible loop holes, as well as updating the information further so that the document will stay up to date for a longer period of time.

Moved by: Councillor Gilmour

243-18 That Council gives first reading to Bylaw 810-2018 Business License Bylaw.
CARRIED UNANIMOUSLY

7. ACCOUNTS PAYABLE

- c) Account Payables – for the period ending June 6, 2018
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Burridge

244-18 That Council accepts the accounts payable report for the period ending June 6, 2018 as presented.
CARRIED UNANIMOUSLY

8. OLD BUSINESS

- a) Multiplex Naming
Jim Hailes, Mayor

Moved by: Councillor McMullen Bainton

245-18 That Council accepts the Multiplex Naming discussion as information.
CARRIED UNANIMOUSLY

9. NEW BUSINESS

- a) Request for Decision – Summer Council Schedule
Roy Dell, Chief Administrative Officer

Moved by: Councillor Ahn

246-18 That Council directs Administration to advertise the Council Summer Schedule to allow one meeting during July and August, which will fall on July 23rd and August 20th.
CARRIED UNANIMOUSLY

- b) Request for Decision – Multiplex ATM Rates
Mitch Carter, Director of Parks and Recreation

Discussion on the different prices that you get from various locations around Alberta, it was discussed that \$2.00 per transaction is more than reasonable.

Moved by: Councillor Gilmour

247-18 That Council sets the Multiplex transaction fee at \$2.00 per transaction.
CARRIED UNANIMOUSLY

- c) Request for Decision – Hosting Baseball Peewee “A” Provincials
Mitch Carter, Director of Parks and Recreation

Moved by: Councillor Chaychuk-Rieger

248-18 That Council signs the letter endorsing the hosting of the Peewee “A” Provincials on July 20-22, 2018 and donates the hall for this event.
CARRIED UNANIMOUSLY

- d) Past Council Recognition
Jim Hailes, Mayor

Moved by: Councillor Gilmour

249-18 That Council directs Administration to send out notices to past Council members for recognition.
CARRIED UNANIMOUSLY

- e) Meeting with Energy Minister
Roy Dell, Chief Administrative Officer

Discussed the different topics to discuss while meeting with the Minister of Energy.

Moved by: Councillor Ahn

250-18 That Council accepts the Meeting with Energy Minister discussion as information.
CARRIED UNANIMOUSLY

- f) Day of Caring –Fox Creek Operators Group (FCOG)
Brenda Burridge, Councillor

Moved by: Councillor Burridge

251-18 That Council directs Administration to contact Laura Frank in regards to the Fox Creek Operators Groups (FCOG) work bee in the various parks around town.
CARRIED UNANIMOUSLY

10. COUNCIL'S REPORTS

- Great interaction with the other Municipalities in the area to build further relationships.

Moved by: Councillor McMullen Bainton

252-18 That Council accepts the Council Reports as information
CARRIED UNANIMOUSLY

11. REPORTS AND CORRESPONDENCE FOR INFORMATION

- a) Council Calendar – Report for Information
- b) Peace Library System – Report for Information
- c) May 2018 for Fox Creek Enhanced - Report for Information
- d) Chamber of Commerce Canada Day Sponsorship – Report for Information

Moved by: Councillor Burridge

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| 253-18 That Council directs Administration to donate \$6,000.00 to the Chamber of Commerce for the Canada Day Celebrations. CARRIED UNANIMOUSLY |
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Moved by: Councillor Chaychuk-Rieger

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| 254-18 That Council accepts the Reports and Correspondence as information. CARRIED UNANIMOUSLY |
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12. MOTION REVIEW

- a) Review of 2018 Council Motions
Roy Dell, Chief Administrative Officer

Moved by: Councillor Gilmour

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| 255-18 That Council accepts the Motion Review as information. CARRIED UNANIMOUSLY |
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13. COUNCIL HIGHLIGHTS

- Council has given first reading to the new Façade Improvement Grant Policy. This policy seeks to stimulate private sector investment for the revitalization of existing commercial and mixed-use building within the Fox Creek's Downtown Revitalization Area.
- Council has given first reading to the updated Business License Bylaw. This update will help to better assist the consumers.
- Council has moved to commence a Summer Council Schedule. This will eliminate 1 meeting in the month of July and 1 meeting in the month of August. The dates of the Council meeting will be Monday, July 23 and Monday, August 20, both meetings starting at 6:30 pm.
- Council has approved a rate of \$2.00 for a transaction fee on the ATM Machine that will be located at the Multiplex.
- The Fox Creek Minor Baseball Association has requested to host the Peewee "A" Provincials July 20-22, 2018. Council has given their support to the Association and will be waiving the fees of the Community Hall in support.
- The Fox Creek Operators Group (FCOG) has reached out to Council asking if there is anything within the Community they could do a work bee on for their Day of Caring.

Mayor Jim Hailes called a short recess at 9:12 pm.

Mayor Jim Hailes called the meeting back to order at 9:20 pm.



14. IN CAMERA

Moved by: Councillor Burridge

256-18 That Council moves to go "In Camera" at 9:23 pm.
CARRIED UNANIMOUSLY

Moved by: Councillor Watson

257-18 That Council moves to come out of "In Camera" at 10:15 pm.
CARRIED UNANIMOUSLY

- a) Labour
Roy Dell, Chief Administrative Officer

Moved by: Councillor Burridge

258-18 That Council approve a 2.5% Cost of Living Adjustment (COLA) for current employees; retroactive to January 2nd, 2018 and that the wage grid is adjusted to reflect this incremental increase.
CARRIED UNANIMOUSLY

- b) Labour – Chief Administrative Officer Evaluation
Jim Hailes, Mayor

Moved by: Councillor Burridge

259-18 That Council directs Administration to send the 2016 and 2017 survey questions to Council for review.
CARRIED UNANIMOUSLY

- c) Information from the Community Enhancement Committee
Brenda Burridge, Councillor

Moved by: Councillor Watson

260-18 That Council accepts the Community Enhancement Committee information as information.
CARRIED UNANIMOUSLY

15. ADJOURNMENT

Moved by: Councillor Watson

261-18 That the Regular Meeting of Council be adjourned at 10:15 pm.
CARRIED UNANIMOUSLY



Jim Hailes
Mayor



Roy Dell
Chief Administrative Officer

June 25/18
Date Approved