



COUNCIL MINUTES
Regular Meeting of Council
Monday, July 23, 2018

PRESENT:

Mayor
Councillors

Jim Hailes
Diane Ahn
Meesha McMullen Bainton
Brenda Burrige
Wendy Chaychuk-Rieger
Sheila Gilmour
Shawn Watson

Chief Administrative Officer
Executive Assistant
Director of Community Services
Director of Corporate Services
Director of Parks and Recreation
Clinic Manager
Director of Operations
Fire Chief
Peace Officer
Development Officer

Roy Dell
Emily Cuthbertson
Irene Barankariza
Alicia Bourbeau
Mitch Carter
Katelyn Duchesne
John Greathead
Les Paul
Josh Towle
Yi Qin

ABSENT WITH NOTICE

1. CALL TO ORDER

Mayor Jim Hailes, called the Regular Meeting of Council for July 23, 2018 to order at 6:38 pm.

2. ADOPTION OF AGENDA

Additions:

14 a) Laundry
Diane Ahn, Councillor

14 b) Land – Alberta Health Services
Roy Dell, Chief Administrative Officer

Moved by: Councillor Ahn

299-18 That the agenda for the Regular Meeting of Council held July 23, 2018 be approved as amended.

CARRIED UNANIMOUSLY

3. APPROVAL OF MINUTES

- a) Minutes from the Regular Council Meeting held June 25, 2018.

Moved by: Councillor Gilmour

300-18	That the minutes from the Regular Meeting of Council held June 25, 2018 be approved as presented.	CARRIED
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- b) Minutes from the Special Meeting of Council held June 27, 2018.

Moved by: Councillor Watson

301-18	That the minutes from the Special Meeting of Council held June 27, 2018 be approved as presented.	CARRIED UNANIMOUSLY
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- c) Business arising from minutes.

There was no new business arising from the Minutes.

4. DELEGATIONS

- a) Volunteer of the Year Recipients
Jim Hailes, Mayor

The recipients of the 2017 Volunteer of the Year Award are Richard and Leslie Ann Sharkey, a couple that has lived in Fox Creek for over 30 years. The Sharkey's have continually donated many hours of service to our Fox Creek Community with dedication. They have served as a shining example of how to give back to the Community and yet be committed to their family, friends and neighbours in the community.

Thank you to Leslie Ann and Richard for generously giving back to the Community.

- b) Community Futures Yellowhead East
Michelle Jones, General Manager

Michelle Jones from Community Futures Yellowhead East presented to Council as a delegation to introduce herself as the new General Manager. Michelle provided a brief introduction of the mandate Community Futures and a brief summary of their upcoming projects.

Moved by: Councillor Ahn

302-18	That Council accepts the delegation presentations as information.	CARRIED
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- c) Business arising from Delegations



5. STAFF REPORTS

- a) Fire Chief
Les Paul
- b) Community Peace Officer
Josh Towle
- c) Community Resource Centre
Irene Barankariza
- d) Director of Parks and Recreation
Mitch Carter
- e) Director of Operations
John Greathead
- f) Director of Corporate Services
Alicia Bourbeau
- g) Development Officer
Yi Qin
- h) Economic Development Officer
Lorie Watson
- i) Clinic Manager
Katelyn Duchesne
- j) Chief Administrative Officer
Roy Dell

Moved by: Councillor Chaychuk-Rieger

303-18 That Council accepts the Staff reports as information. CARRIED UNANIMOUSLY
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Mayor Hailes called a short recess at 7:37 pm.
Mayor Hailes called the meeting back to order at 7:53 pm.

6. BYLAWS/POLICIES

- a) Façade Improvement Grant Program Policy PO66-2018
Yi Qin, Development Officer

The previous Beautification Grant policy, agreement and application form were quite vague, so the department decided to create the Façade Improvement Grant Program to replace the Beautification Grant. This is to stimulate the private sector investment for the revitalization of existing commercial and mixed-use buildings in the Downtown Revitalization Area.

Moved by: Councillor Chaychuk-Rieger

304-18 That Council gives second reading to Policy PO66-2018 Façade Improvement Grant Program Policy. CARRIED UNANIMOUSLY
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Moved by: Councillor Watson

305-18 That Council gives third and final reading to Policy PO66-2018 Façade Improvement Grant Program Policy.	CARRIED UNANIMOUSLY
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- b) Business License Bylaw 810-2018
Yi Qin, Development Officer

Upon further discussion on the definition of a Boarding House, Council requested that Administration to take back the Bylaw, and change the amount from \$200 to \$25.00 and to ensure that it is defined to the Public why we need this bylaw and the purpose of it.

Moved by: Councillor McMullen Bainton

306-18 That Council gives second reading to Business License Bylaw 810-2018 with amendments.	CARRIED
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- c) Bylaw 811-2018 Land Use Bylaw 778-2016 Amendment
Yi Qin, Development Officer

This amendment is to rezone a vacant Highway-frontage parcel from Industrial District into Highway Commercial District to facilitate Highway-purpose commercial development. The rezone parcel is Plan 002-4920, Block 36, Lot 26 from Industrial - M1 to Highway Commercial – C3.

Moved by: Councillor Chaychuk-Rieger

307-18 That Council gives second reading to Bylaw 811-2018 Land Use Bylaw 778-2016 Amendment.	CARRIED UNANIMOUSLY
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Moved by: Councillor Burridge

308-18 That Council gives third and final reading to Bylaw 811-2018 Land Use Bylaw 778-2016 Amendment.	CARRIED UNANIMOUSLY
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- d) PO67-2018 Public Participation Policy – Request for Decision
Roy Dell, Chief Administrative Officer

As mandated by the MGA, Administration has put together a Public Participation Policy. The Town of Fox Creek values the use of effective and meaningful public participation approaches and techniques that: contribute to good decisions and policies that serve the community's interests and assist with the establishment of effective programs to deliver services to the community.

Moved by: Councillor Ahn

309-18 That Council approve Policy #PO67-2018 Public Participation Policy.	CARRIED UNANIMOUSLY
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7. ACCOUNTS PAYABLE

- a) Account Payables – for the period ending July 18, 2018
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Gilmour

310-18 That Council accepts the accounts payable report for the period ending July 18, 2018 as presented.
CARRIED UNANIMOUSLY

8. OLD BUSINESS

- a) Allocation of Funds to Fox Creek Chamber of Commerce in Support of operating the Visitor Information Centre – Request for Decision
Roy Dell, Chief Administrative Officer

Moved by: Councillor Burridge

311-18 That Council directs Administration to release the anticipated funding in the amount of \$20,000 to the Fox Creek Chamber of Commerce so that they may continue rendering Tourism Services on behalf of the Town.
CARRIED

- b) Allocation of Grant to Fox Creek Chamber of Commerce – Request for Decision
Roy Dell, Chief Administrative Officer

Moved by: Councillor Burridge

312-18 That Council directs Administration to release the anticipated funding in the amount of \$58,000 to the Fox Creek Chamber of Commerce to financially support their efforts in building a strong chamber. This funding is for one year for the 2018 operating budget.
CARRIED UNANIMOUSLY

- c) Alberta Urban Municipalities Association – President Barry Morishita - Discussion
Roy Dell, Chief Administrative Officer

Moved by: Councillor Ahn

313-18 That Council accepts the Alberta Urban Municipalities Association discussion as information.
CARRIED UNANIMOUSLY



9. NEW BUSINESS

- a) Purchase of Fleet Vehicles – Request for Decision
John Greathead, Director of Operations

In 2017 Council approved the purchase of a plow truck for the Public Works Department and this item came in under budget. With the remainder of this money that has already been approved and allocated to Public Works, they are wishing to purchase 2-3 new used fleet vehicles for the department as there have been no new vehicles purchased for a number of year.

Moved by: Councillor Burridge

314-18	That Council directs Administration to allocate \$35,000.00 to purchase 2-3 suitable light duty vehicles to enhance the Public Work Fleet.	CARRIED UNANIMOUSLY
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- b) Multiplex Smoothie Bar – Request for Decision
Mitch Carter, Director of Parks and Recreation

Moved by: Councillor Gilmour

315-18	That Council directs Administration to enter into negotiations with the bidder of the Multiplex Smoothie Bar.	CARRIED UNANIMOUSLY
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Moved by: Councillor Ahn

316-18	That Council directs Administration to congratulate the volunteers and organizers of the Peewee 'A' Provincial Baseball Tournament.	CARRIED
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10. COUNCIL'S REPORTS

- Councillor Chaychuk-Rieger
June 27 – Attended the Community Adult Learning Program meeting
- Councillor McMullen Bainton
June 27 – Attended the Community Adult Learning Program meeting
- Mayor Hailes
June 26 – Community Enhancement Meeting
June 27 – Synergy Meeting
June 29 – Presented Town's address to the Graduating Class
July 1 – Canada Day Greeting
July 13 – Northern Alberta Elected Leaders Meeting
- Councillor Ahn
Thank you to the Town from the Nordic and Trail club for donating a Camping stall to the contractors that completed phase III of the Nordic Trails.
- Councillor Burridge
Walked in her June 27th summary of the Synergy Meeting.

Moved by: Councillor Gilmour

317-18 That Council accepts the Council Reports as Information.
CARRIED UNANIMOUSLY

11. REPORTS AND CORRESPONDENCE FOR INFORMATION

- a) Council Calendar – Report for Information
- b) Chamber of Commerce Meeting Minutes from June 19, 2018 – Report for Information
- c) Community Enhancement Committee Meeting Minutes from June 26, 2018 – Report for Information
- d) Fox Creek Area Synergy Meeting Minutes from May 23, 2018 – Report for Information
- e) Heart River Housing Meeting Minutes from May 17, 2018 – Report for Information
- f) Anthony Gordon Memorial Gold Classic, Eagle Tower Victim Services – Correspondence for Information
- g) Alberta Recreation and Parks Association, RE: Elected Officials Education Program of AUMA and RMA – Correspondence for Information
- h) Letter from Minister of Environment and Parks, RE: Application to acquire public lands – Correspondence for Information
- i) Phillip J. Currie Night at the Museum Gala – Correspondence for Information
- j) Letter from Minister of Culture and Tourism, RE: Stars of Alberta Volunteer Awards – Correspondence for Information
- k) Letter from Deputy Minister of Justice, RE: Criminal Cases in Fox Creek – Correspondence for Information
- l) Culture and Recreation Board Meeting Minutes from June 12, 2018 – Report for Information

Moved by: Councillor Ahn

318-18 That Council directs Administration to send an application form for our Volunteers of the Year to the Stars of Alberta Volunteer Awards.
CARRIED UNANIMOUSLY

Moved by: Councillor Gilmour

319-18 That Council accepts the Reports and Correspondence as information.
CARRIED UNANIMOUSLY

12. MOTION REVIEW

- a) Review of 2018 Council Motions
Roy Dell, Chief Administrative Officer

Moved by: Councillor McMullen Bainton

320-18 That Council accepts the Motion Review as information.
CARRIED UNANIMOUSLY

13. COUNCIL HIGHLIGHTS

- Council congratulated Richard and Leslie Ann Sharkey on winning the Volunteer of the Year Award. They have done so many amazing things for our community and this award is well deserved! Thank you Richard and Leslie Ann for your dedication and hard work!
- Community Futures of Yellowhead East presented to Council to inform them that they will be more present in the community and will be looking to provide more for small businesses and entrepreneurs.
- Council gave third and final reading to Policy PO66-2018 Façade Improvement Grant Program. This program is replacing the Beautification Grant Program that came to light in 2017 and is to help stimulate the private sector investment for the revitalization of existing commercial and mixed-use buildings in the Downtown Revitalization Area.
- Council gave third and final reading to Bylaw 811-2018 Land Use Bylaw Amendment. This Bylaw is for the rezoning of Plan 002-4920, Block 36, Lot 26 from Industrial Commercial – M1 to Highway Commercial – C3. This is a vacant Highway Frontage parcel.
- Council has allocated \$58,000 from the Council Funds to Groups for the Fox Creek Chamber of Commerce to assist in growing a strong Chambers. This funding is for a period of one year.
- Council has allocated \$20,000 to the Fox Creek Chamber to assist in rendering Tourism Services on behalf of the town.
- Council wishes to congratulate the Fox Creek Minor Ball Association for a fantastic PeeWee 'A' Provincials Tournament on July 20-22. Great work putting together a fun weekend for the kids and their families. The rain did not slow any of you down. Great work!

Mayor Hailes called a short recess at 9:10 pm.
Mayor Hailes called the meeting back to order at 9:18 pm.

14. IN CAMERA

Moved by: Councillor Ahn

321-18 That Council moves to go "In Camera" at 9:20 pm.

CARRIED UNANIMOUSLY

Moved by: Councillor Ahn

322-18 That Council moves to come out of "In Camera" at 10:13 pm.

CARRIED UNANIMOUSLY

- a) Laundry
Diane Ahn, Councillor

Moved by: Councillor Ahn

323-18 That Council accepts the discussion as information.

CARRIED UNANIMOUSLY

- b) Land – Alberta Health Services
Roy Dell, Chief Administrative Officer

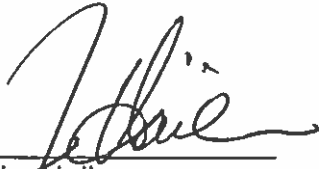
Moved by: Councillor Ahn

324-18 That Council accepts the discussion as information.


CARRIED UNANIMOUSLY

15. ADJOURNMENT

Regular Meeting of Council was adjourned at 10:15 pm.



Jim Hailes
Mayor



Roy Dell
Chief Administrative Officer

Aug 20/18
Date Approved