Town of Fox Creek Elected Official Expense Claim

Date:

Name: Diane Ahn

Consolidated April 18, 2018 - August 31, 2018

		Payroll		Travel		Meals			Other		
Date	Event	Hours	$$	Total Kms	$ @ .515	**Breakfast** Simplified rate $15	**Lunch** Simplified rate $25.00	**Dinner** Simplified rate $35.00	**Lodging** (hotel receipts required)		**Total** (travel, meals & other)
25-Jul	Chief of Staff meeting	2	$50								
31-Jul	Community PP	2	$50								
1-Aug	Meeting with Shell	3	$75								
31-Aug	Honorarium April 22 - August 24, 2018		$3,115								
31-Aug	Communication Allowance (May - Aug)		$200								
	COLUMN TOTALS		$3,490								

Payment of above is supported by Council Remuneration Policy # PO64-2018

Claimant Signature: (on file with original claim sheet)

Honorarium per month: Mayor $1,000.00 per month; Members of Council $750.00 per month

Additional Meeting Hours paid @ $25.00 per hour to a daily maximum of $250.00

Approval Signature: (on file with original claim sheet)

Mileage rates and meal allowances fall within federal and provincial guidelines

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[ ] Payroll [ ] Accounts Payable