

  
**TOWN OF Fox Creek**  
**COUNCIL MINUTES**  
**Annual Organizational Meeting**  
**Monday, October 22, 2018**

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**PRESENT:**

Mayor  
Councillors

Jim Hailes  
Meesha McMullen Bainton  
Brenda Burrige  
Wendy Chaychuk-Rieger  
Sheila Gilmour  
Shawn Watson

Director of Corporate Services / Acting CAO  
Executive Assistant  
Director of Parks and Recreation

Alicia Bourbeau  
Emily Cuthbertson  
Mitch Carter

**ABSENT WITH NOTICE**

Councillor  
Chief Administrative Officer

Diane Ahn  
Roy Dell

**1. CALL TO ORDER**

Mayor Jim Hailes, called the Annual Organization Meeting for Council for October 22, 2018 to order at 6:30 pm.

Moved by: Councillor McMullen Bainton

<b>408-18</b> That the Annual Organizational Meeting be recessed at this time to allow Peace Library Board Present as a delegation for the Regular Meeting of Council. <b>CARRIED UNANIMOUSLY</b>
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Mayor Jim Hailes, called the Annual Organization Meeting for Council for October 22, 2018 back to order at 6:53 pm.

**2. ADOPTION OF AGENDA**

Moved by: Councillor Chaychuk-Rieger

<b>414-18</b> That the agenda for the October 22, 2018 Annual Organizational Meeting be approved as presented. <b>CARRIED UNANIMOUSLY</b>
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**3. CONFIRM DEPUTY MAYOR ASSIGNMENTS**

a) Proposed Schedule

Moved by: Councillor Chaychuk-Rieger

<b>415-18</b> To accept the Deputy Mayor Assignments as presented. <b>CARRIED UNANIMOUSLY</b>
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**4. SETTING REGULAR MEETING DATES, TIMES AND PLACES**

Moved by: Councillor McMullen Bainton

**416-18** To accept Calendar Option 1 with the Council meetings being held on the 2<sup>nd</sup> and 4<sup>th</sup> Monday of every month, at 6:30 pm in Council Chambers.  
**CARRIED UNANIMOUSLY**

**6. SETTING COMMITTEE OF THE WHOLE MEETING DATES, TIMES AND PLACES**

Moved by: Councillor Burridge

**417-18** To continue with Committee of the Whole meetings on an as needed basis with proper notice.  
**CARRIED UNANIMOUSLY**

**7. COUNCIL ORGANIZATIONAL AND COMMITTEE STRUCTURE**

- a) Procedural Bylaw 816-2018 To Regulate the Proceedings of Council Review  
Alicia Bourbeau, Acting CAO

Moved by: Councillor Gilmour

**418-18** That Council directs Administration to amend Bylaw 816-2018 with changes to the relationship with staff for Council members.  
**CARRIED UNANIMOUSLY**

**7. APPOINTMENT OF COUNCIL MEMBERS TO BOARDS AND COMMITTEES**

Moved by: Councillor Chaychuk-Rieger

**419-18** That Council directs Administration to make an amendment to Committee Objectives in the Community Enhancement Committee to be focused on Fox Creek as a whole within the Council Committees Policy PO63-2017.  
**CARRIED UNANIMOUSLY**

- a) Council review of the Boards and Committees outlined in Policy PO63-2017
- b) Recommended appointments for Monday, October 22, 2018

<b>Committee</b>	<b>2018/ 2019 Council Members</b>	<b>2017/ 2018 Members at Large</b>
Assessment Review Board	1. Councillor Ahn 2. Councillor Burridge <del>3. Councillor</del>	1. 2. 3.
Community Enhancement Committee	1. Councillor Watson 2. Councillor McMullen Bainton 3. Councillor Burridge	1. Kim Hanlon 2. Alison Sharpe 3. 4. 5.
Community Services Advisory Board	1. Councillor Chaychuk-Rieger 2. Councillor McMullen Bainton	1. Montessa Villanueva 2. 3.
Culture and Recreation Board	1. Councillor Burridge 2. Councillor Chaychuk-Rieger	1. MD Rep. 2. Chris McKennitt 3. Don Sather 4. Leanna Iddings 5. Glen Larson 6. Jodi Davidson
Emergency Management Committee	1. Councillor Watson 2. Councillor McMullen Bainton	1. Director of Disaster Services



Joint Economic Development and Tourism Board	1. Councillor Ahn 2. Councillor Chaychuk-Rieger 3. Mayor Hailes	1. MD Council Rep. 2. MD Council Rep 3. Board Member (Chamber of Commerce) 4. Member Rep. Forestry Sector 5. Member Rep. Retail Sector 6. Member Rep. Hotels and/or Restaurants 7. Member Rep. Education 8. Kim Caouette 9. Member Rep. Industry (surrounding) 10. Stacy Hanlon 11. Member at Large from Town
Joint Recreation Board (Ad Hoc)	1. Councillor Ahn 2. Councillor Burrridge	1. MD Council Rep 2. MD Council Rep 3. Stacy Hanlon 4. Member at Large from Town 5. Member at Large from Town 6. Member at Large from MD
Legacy Scholarship Committee	1. Councillor Chaychuk-Rieger 2. Councillor Gilmour	1. Ian Baxter 2. Leanne Pretula
Municipal Planning Commission (MPC)	1. Councillor Watson 2. Councillor Burrridge	1. 2. 3.
Play Based Regulation Committee (Ad Hoc)	1. Councillor Burrridge 2. Councillor Watson	1. Town Administration
Subdivision and Development Appeal Board	1. Councillor Gilmour 2. Mayor Hailes	1. 2. 3. 4.
Youth Advisory Committee	1. Councillor Ahn 2. Mayor Hailes 3. Councillor Bainton	1. High School Rep 2. High School Rep 3. High School Rep 4. High School Rep 5. High School Rep 6. High School Rep 7. Youth at Large (13-18 prior to Dec 31 of current school year) 8. Youth at Large (13-18 prior to Dec 31 of current school year)
Alberta C.A.R.E	1. Councillor Burrridge 2. Councillor Gilmour 3. Mayor Hailes	
Chamber of Commerce	1. Mayor Hailes 2. Councillor Burrridge	
Community Futures Yellowhead East	1. Mayor Hailes 2. Councillor Burrridge	
Greenview Waste Management Commission	1. Councillor Burrridge 2. Councillor Gilmour 3. Mayor Hailes	1. Kim Kennedy
Golden Triangle Board	1. Councillor Burrridge 2. Mayor Hailes	
Heart River Foundation	1. Councillor Ahn 2. Councillor Chaychuk-Rieger	
Millar Western Advisory Board	1. Mayor Hailes 2. Councillor Watson	
Municipal Library Board	1. Councillor McMullen Bainton 2. Councillor Burrridge	1. Danielle Marinus, Financial Officer
Peace Library Board	1. Councillor McMullen Bainton 2. Councillor Burrridge	

Moved by: Councillor Gilmour

**420-18** To accept the Appointment of Council Members to Council Boards and Committees.

**CARRIED UNANIMOUSLY**

**8. ADJOURNMENT**

Moved by: Councillor Watson

**421-18** To Adjourn the Annual Organizational Meeting of Council at 7:39 pm.

**CARRIED UNANIMOUSLY**



Jim Hailes  
Mayor



Alicia Bourbeau  
Acting CAO

Nbv13/18

Date Approved

