



**COUNCIL MINUTES**  
**Regular Meeting of Council**  
**Monday, November 26, 2018**

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**PRESENT:**

Mayor  
Councillors

Jim Hailes  
Diane Ahn  
Meesha McMullen Bainton (6:47 pm)  
Brenda Burrige  
Wendy Chaychuk-Rieger  
Sheila Gilmour  
Shawn Watson

Chief Administrative Officer  
Executive Assistant  
Director of Corporate Services

Roy Dell  
Emily Cuthbertson  
Alicia Bourbeau

**ABSENT WITH NOTICE:**

**1. CALL TO ORDER**

Mayor Hailes called the Regular Meeting of Council for November 26, 2018 to order at 6:30 pm.

**2. ADOPTION OF AGENDA**

**Additions:**

8e) Mountain Pine Beetle – Letter of Support  
Jim Hailes, Mayor

8f) Fox Creek Curling Club Funding Request  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Gilmour

**476-18** That the agenda for the Regular Meeting of Council held November 26, 2018 be approved as amended.

**CARRIED UNANIMOUSLY**

**3. APPROVAL OF MINUTES**

a) Minutes from the Regular Meeting held November 13, 2018.

Moved by: Councillor Watson

**477-18** That the minutes from the Regular Meeting held November 13, 2018 be approved as presented.

**CARRIED UNANIMOUSLY**

b) Business arising from minutes.

There was no new business arising from the Minutes.

**4. DELEGATIONS**

- a) Chevron  
Gord Mounce

Chevron presented to Council an update to the 02-21 Pad Site just south east of the Town, and the approximate timeline of the project moving forward.

- b) Millar Western  
Tom Thompson

Millar Western presented to Council to inform them that they have received their Certificate of Variance from the Minister of Environment and Parks, which is allowing them to re-commission and operate the Fox Creek Wood Burner for a period of 18 months.

The Burner will start up on January 3, 2019.

Moved by: Councillor Chaychuk-Rieger

<b>478-18</b> That Council accepts the delegation presentation as information. <b>CARRIED UNANIMOUSLY</b>
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Councillor McMullen Bainton arrived at the meeting at 6:47 pm.

- c) Business arising from delegations

**5. ACCOUNTS PAYABLE**

- a) Account Payables – for the period ending November 21, 2018  
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Ahn

<b>479-18</b> That Council accepts the Accounts Payable report for the period ending November 21, 2018 as presented. <b>CARRIED UNANIMOUSLY</b>
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**6. BYLAWS/POLICIES**

NIL

**7. OLD BUSINESS**

- a) Approval of Promotional Truck Wrap – Request for Decision  
Lorie Watson, Economic Development Officer

Council received a rendering of the vehicle wrap for review and approval.

Moved by: Councillor Burrige

<b>480-18</b> That Council approves the vehicle wrap to be installed on one of the Town vehicles with the addition of 'The Town of' and the Town Logo on the hood to the upset amount of \$6,500.00. <b>CARRIED UNANIMOUSLY</b>
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- b) Policy PO51-2014 – Funding Requests Policy  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Burridge

<b>481-18</b> That Council accepts Policy PO51-2014 Funding Requests Policy as information.	<b>CARRIED</b>
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- c) Christmas Hours  
Jim Hailes, Mayor

Discussion was had in regards to the Fox Creek Greenview Multiplex and the potential operational hours over the Holidays.

Moved by: Councillor Ahn

<b>482-18</b> That Council accepts the Christmas Hours discussion as information.	<b>CARRIED UNANIMOUSLY</b>
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Mayor Hailes called a short recess at 7:40 pm.  
Mayor Hailes called the meeting back to order at 7:47 pm.

#### 8. NEW BUSINESS

- a) 2019 Interim Budget  
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Ahn

<b>483-18</b> That Council adopt an Interim Operating Budget, based on the 2018 budget estimate of \$12,291,316 until the final 2019 operating budget is adopted.	<b>CARRIED UNANIMOUSLY</b>
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Councillor Ahn stepped out of the meeting at 7:50 pm due to conflict of interest.

- b) Fox Creek Nordic & Trail Maintenance Request  
Diane Ahn, Councillor

Fox Creek Nordic & Trail Club reached out to Council for funding for the maintenance for the trail system and utility costs for the trail house.

Moved by: Councillor Burridge

<b>484-18</b> That Council directs Administration to provide financial support from Grants to Groups in the amount of \$15,000 to the Fox Creek Nordic and Trails Club for the maintenance of their trails.	<b>CARRIED UNANIMOUSLY</b>
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Councillor Ahn came back to the meeting at 7:54 pm.

- c) Brownlee LLP & RMRF Seminar – February 2019  
Roy Dell, Chief Administrative Officer

Brownlee LLP Thursday, February 14 (8:00 – 5:00 pm), Edmonton Expo Centre

Moved by: Councillor Watson

**485-18** That Council moves for all Council members who wish to attend the Brownlee LLP and RMRF Seminar in February 2019.  
**CARRIED UNANIMOUSLY**

- d) Northern Alberta Development Council – Slave Lake, December 13  
Jim Hailes, Mayor

Moved by: Councillor McMullen Bainton

**486-18** That Council moves for Mayor Hailes and the Chief Administrative Officer to attend the Northern Alberta Development Council in Slave Lake on December 13<sup>th</sup>.  
**CARRIED UNANIMOUSLY**

- e) Mountain Pine Beetle – Letter of Support  
Jim Hailes, Mayor

The President of Alberta Forest Products Association, Paul Whittaker, reached out to Council for a letter of support for Council to our MP and the Minister of Natural Resources Canada to support federal funding to contain the mountain pine beetle.

Moved by: Councillor Ahn

**487-18** That Council directs Administration to compose a letter of support to the Minister of Natural Resources for Federal Funding to control the Mountain Pine Beetle.  
**CARRIED UNANIMOUSLY**

- f) Fox Creek Curling Club – Funding Request  
Roy Dell, Chief Administrative Officer

Fox Creek Curling Club reached out to Council for funding from Council's Grant to Groups to assist in the cost for cleaning of brine (refrigeration system) as requested by the Town prior to connecting to the equipment at the Multiplex.

Moved by: Councillor McMullen Bainton

**488-18** That Council directs Administration to provide financial support from Grants to Groups in the amount of \$14,669.63 to the Fox Creek Curling Club.  
**CARRIED UNANIMOUSLY**

## 9. COUNCIL'S REPORTS

- Mayor Hailes  
November 9 – Attended the CIBC cheque donation to the Multiplex  
November 14 – Attended the Fire Hall Tour with the Municipal District of Greenview Council  
November 15 – Attended the Community Futures Yellowhead East meeting

November 20 – Attended the Synergy Meeting – now known as Fox Creek Synergy Partnership.  
November 26 – Participated in a conference call in regards to the Caribou.

- Councillor McMullen Bainton  
November 14 – Attended the Fire Hall Tour with the Municipal District of Greenview Council  
November 21 –  
Attended the Community Services Board Meeting  
Attended the Library Board Meeting  
November 22 – Attended the Strategic Plan Open House  
November 24 – Attended the Peace Library Board Meeting in Grande Prairie
  - Councillor Gilmour  
November 20 – Attended the Synergy Meeting – now known as Fox Creek Synergy Partnership
  - Councillor Burrige  
November 14 & 15 - Attended the ARPA's Greener Facilities Conference in Edmonton
  - Councillor Chaychuk-Rieger  
November 21 – Community Services Board meeting
- Moved by: Councillor Gilmour

<b>489-18</b> That Council accepts the Council reports as information. <b>CARRIED UNANIMOUSLY</b>
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## 10. REPORTS AND CORRESPONDENCE FOR INFORMATION

- a) Council Calendar – Report for Information

Moved by: Councillor Watson

<b>490-18</b> That Council accepts the Reports and Correspondence for Information as information. <b>CARRIED UNANIMOUSLY</b>
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## 11. MOTION REVIEW

- a) Review of 2018 Council Motions  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Chaychuk-Rieger

<b>491-18</b> That Council accepts the 2018 Motion Review as presented. <b>CARRIED UNANIMOUSLY</b>
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## 12. COUNCIL HIGHLIGHTS

- Chevron presented to Council an update on the 02-21 Pad site just south east of Town. They will be completing a Rig move on December 20<sup>th</sup>, and will spud by the end of the year, completions are expected by end of Q1 2019.
- Millar Western presented to Council to inform them that they have received their Certificate of Variance from the Minister of Environment

and Parks, which allows them to re-commission and operate the Fox Creek Wood Burner for a period of 18 months.

- One of the Town vehicle's will be outfitted with a new wrap as part of a marketing plan to put Fox Creek's name out there. The vehicle will have the Town of Fox Creek on it, as well as the Town logo. This vehicle will be used to drive to various locations for conferences and seminars as advertising.
- Council has adopted an Interim Operating Budget. This is based on the 2018 estimate of \$12,291,316. This will be in place until the 2019 Operating Budget is adopted.
- Council will be preparing a letter of support to be sent to our MP and the Minister of Natural Resources to support federal funding to contain the Mountain Pine Beetle. The population of Pine Beetles in Alberta has been rapidly growing and immediate intervention is required to lower the risks of wildfires, damaging watersheds and loss of jobs.

**13. IN CAMERA**

NIL

**14. ADJOURNMENT**

Moved by: Councillor Ahn

**492-18** To adjourn the Regular Meeting of Council at 8:20 pm.

**CARRIED UNANIMOUSLY**



Jim Hailes  
Mayor



Roy Dell  
Chief Administrative Officer

Dec 10/18  
Date Approved

