



**COUNCIL MINUTES**  
**Regular Meeting of Council**  
**Monday, December 10, 2018**

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**PRESENT:**

Mayor  
Councillors

Jim Hailes  
Diane Ahn  
Meesha McMullen Bainton  
Brenda Burrige  
Wendy Chaychuk-Rieger  
Sheila Gilmour  
Shawn Watson

Chief Administrative Officer  
Executive Assistant  
Director of Community Services  
Director of Operations  
Fire Chief  
Communications Officer  
Economic Development Officer  
Development Officer

Roy Dell  
Emily Cuthbertson  
Irene Barankariza  
John Greathead  
Les Paul  
Stacey Sevilla  
Lorie Watson  
Yi Qin

**ABSENT WITH NOTICE**

Director of Corporate Services  
Director of Parks and Recreation  
Clinic Manager  
Peace Officer

Alicia Bourbeau  
Mitch Carter  
Katelyn Duchesne  
Josh Towle

**1. CALL TO ORDER**

Mayor Jim Hailes, called the Regular Meeting of Council for December 10, 2018 to order at 6:30 pm.

**2. ADOPTION OF AGENDA**

**Additions:**

- 9 d) Funding Request – Fox Creek Nordic and Trail Club  
Roy Dell, Chief Administrative Officer
- 14 d) Land – Horizon North Camp  
Roy Dell, Chief Administrative Officer
- 14 e) Land – RV Park  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Ahn

<b>493-18</b>	That the agenda for the Regular Meeting of Council held December 10, 2018 be approved as amended.
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**CARRIED UNANIMOUSLY**

**3. APPROVAL OF MINUTES**

- a) Minutes from the Regular Council Meeting held November 26, 2018.

Moved by: Councillor Chaychuk-Rieger

<b>494-18</b> That the minutes from the Regular Meeting of Council held November 26, 2018 be approved as presented.
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**CARRIED UNANIMOUSLY**

- b) Business arising from minutes.

There was no new business arising from the Minutes.

**4. DELEGATIONS**

- a) Highway 43 Functional Planning Study  
Arthur Gordon & Danny Jung

Arthur Gordon from Castleglenn Consultants presented to Council their recommendation for the potential future interchanges into the Town of Fox Creek and the surrounding areas along the Highway 43 corridor. These recommendations have been provided along with other information based off the Highway 43 Fox Creek Functional Planning Study conducted by Castleglenn Consultants.

Moved by: Councillor McMullen Bainton

<b>495-18</b> That Council accepts the delegation presentation as information.
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**CARRIED UNANIMOUSLY**

- b) Business arising from Delegations

**5. STAFF REPORTS**

- a) Fire Chief  
Les Paul
- b) Director of Community Services  
Irene Barankariza
- c) Director of Parks and Recreation  
Roy Dell for Mitch Carter
- d) Director of Operations  
John Greathead
- e) Director of Corporate Services  
Roy Dell for Alicia Bourbeau
- f) Development Officer  
Yi Qin
- g) Economic Development Officer  
Lorie Watson

- h) Communications Officer  
Stacey Sevilla
- i) Clinic Manager  
Roy Dell for Katelyn Duchesne
- j) Chief Administrative Officer  
Roy Dell

Moved by: Councillor Burridge

<b>496-18</b> That Council accepts the Staff reports as information. <b>CARRIED UNANIMOUSLY</b>
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**6. ACCOUNTS PAYABLE**

- a) Account Payables – for the period ending December 6, 2018  
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Burridge

<b>497-18</b> That Council accepts the accounts payable report for the period ending December 6, 2018 as presented. <b>CARRIED UNANIMOUSLY</b>
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**7. BYLAWS/POLICIES**

NIL

**8. OLD BUSINESS**

NIL

Mayor Hailes called a short recess at 8:04 pm.  
Mayor Hailes called the meeting back to order at 8:16 pm.

**9. NEW BUSINESS**

- a) Fox Creek for the Children Fundraising Society – Funding Request  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Burridge

<b>498-18</b> That Council accepts the Fox Creek for the Children Fundraising Society's Funding Request as Information. <b>CARRIED UNANIMOUSLY</b>
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- b) Fox Creek Playschool Association – Funding Request  
Roy Dell, Chief Administrative Officer

Moved by: Councillor McMullen Bainton

<b>499-18</b> That Council accepts the Fox Creek Playschool Association Funding Request as information.	<b>CARRIED UNANIMOUSLY</b>
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Councillor Chaychuk-Rieger and Councillor Gilmour stepped out of the meeting at 8:30 pm due to conflict of interest.

- c) Fox Creek Tour Group – Funding Request  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Ahn

<b>500-18</b> That Council directs Administration to provide financial support from Grants to Groups in the amount of \$5,000 to the Fox Creek Tour Group to help cover the costs of the students' jackets.	<b>CARRIED</b>
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Councillor Chaychuk-Rieger and Councillor Gilmour came back to the meeting at 8:33 pm.

Councillor Ahn stepped out of the meeting at 8:34 pm due to conflict of interest.

- d) Fox Creek Nordic and Trail Club – Funding Request  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Burridge

<b>501-18</b> That Council directs Administration to provide financial support from Grants to Groups in the amount of \$15,000 to the Fox Creek Nordic & Trail Club to help cover the costs of the maintenance of their trails for 2019.	<b>CARRIED</b>
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Councillor Ahn came back to the meeting at 8:38 pm.

- e) Municipal Planning Committee – Member Request  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Burridge

<b>502-18</b> That Council moves to reappoint Brad Peavoy as a Member at Large to the Municipal Planning Committee for the 2018/2019 year.	<b>CARRIED UNANIMOUSLY</b>
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- f) Implementation of Off-Site Levy – Request for Decision  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Watson

<b>503-18</b> That Council approve an Off-Site Levy study project to be initiated in 2019, furthermore the study is to be funded from Capital Funds.	<b>CARRIED UNANIMOUSLY</b>
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- g) Community Development Initiative Agreement  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Chaychuk-Rieger

**504-18** That Council accepts the revised Community Development Initiative agreement as presented and furthermore that Council authorizes the Mayor and the Chief Administrative Officer to sign the Community Development Initiative agreement.  
**CARRIED UNANIMOUSLY**

**10. COUNCIL'S REPORTS**

- Councillor Ahn  
December 5 – Phone Conference with Heart River Housing  
December 6 – Attended the Christmas Tree Light up  
December 7 - Meeting with Reeve Dale Gervais and Councillor Tom Burton from the Municipal District of Greenview

Moved by: Councillor Gilmour

**505-18** That Council directs Administration to develop a Logo Contest for the public for the Fox Creek Greenview Multiplex with a deadline of January 15th. Furthermore, the winner of the logo contest would receive a Single Pass for the year to the Multiplex.  
**CARRIED UNANIMOUSLY**

- Councillor McMullen Bainton  
December 6 – Attended the Christmas Tree Light up
- Councillor Watson  
December 6 – Attended the Christmas Tree Light up
- Councillor Gilmour  
December 6 – Attended the Christmas Tree Light up  
December 6 – Attended the Greenview Regional Waste Management Meeting in Valleyview
- Mayor Hailes  
November 22 – Attended the Strategic Planning Open House  
November 28 – ATCO Christmas Reception
- Councillor Chaychuk-Rieger  
Nothing to report
- Councillor Burrige  
December 5 – Attended the Golden Triangle Meeting  
December 6 – Attended the Christmas Tree Light up  
December 6 – Attended the Greenview Regional Waste Management Meeting in Valleyview  
December 7 - Meeting with Reeve Dale Gervais and Councillor Tom Burton from the Municipal District of Greenview

Moved by: Councillor Ahn

**506-18** That Council accepts the Council Reports as Information.  
**CARRIED UNANIMOUSLY**

Moved by: Councillor Gilmour

**507-18** That Council directs Administration to compose a letter to Millar Western thanking them for the Town Christmas Tree.  
**CARRIED UNANIMOUSLY**

**11. REPORTS AND CORRESPONDENCE FOR INFORMATION**

- a) Council Calendar – Report for Information
- b) Alberta CARE Meeting Minutes – Report for Information
- c) Letter from Municipal Affairs – City Charters Fiscal Framework Act – Correspondence for Information
- d) Peace Library System 2019 Budget and Plan of Service – Correspondence for Information
- e) Fox Creek Synergy Partnership Meeting Notes – Report for Information

Moved by: Councillor Burridge

**508-18** That Council accepts the Reports and Correspondence as information.  
**CARRIED UNANIMOUSLY**

**12. MOTION REVIEW**

- a) Review of 2018 Council Motions  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Gilmour

**509-18** That Council accepts the Motion Review as information.  
**CARRIED UNANIMOUSLY**

Mayor Hailes called a short recess at 9:30 pm.  
Mayor Hailes called the meeting back to order at 9:38 pm.

**13. COUNCIL HIGHLIGHTS**

- Arthur Gordon from Castleglenn Consultants presented their recommendations to Council in regards to the prospective interchanges that would lead into the Town of Fox Creek as well as the surrounding area.
- Council has reappointed Brad Peavoy as a Member at Large to the Municipal Planning Commission. Thank you Brad for your continued service to the Community.
- The Town will be entering into a Community Development Initiative with the Municipal District of Greenview for a 5 year term. This will provide the town with an additional \$2.7 million that we will be able to utilize for some much needed capital projects.
- The Town will be conducting a study on the potential implementation of an Off-Site Levy. This would be in place so that current tax payers of the town do not have to bear the costs of upgrading future infrastructure for various developments that will be coming to Fox Creek in the years to come.
- A Logo Contest will be advertised to engage the residents of Fox Creek to have an opportunity to create the Logo for the Fox Creek Greenview Multiplex! The winner of this contest will receive a one year individual Multiplex Pass – please stay tuned for more information!
- Council and Town Administration would like to thank Millar Western for their donation of the Town Christmas Tree. This years' Christmas tree could not be more gorgeous!
- Town Council and Administration would like to wish everyone a Merry Christmas and a very Happy New Year!

**14. IN CAMERA**

Moved by: Councillor McMullen Bainton

**510-18** That Council moves to go "In Camera" at 9:38 pm. **CARRIED UNANIMOUSLY**

Moved by: Councillor McMullen Bainton

**511-18** That Council moves to come out of "In Camera" at 10:00 pm. **CARRIED UNANIMOUSLY**

- a) Land – Steamboat Development  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Burrige

**512-18** That Council accepts the Steamboat Development drawings as information. **CARRIED**

- b) Land – First Pac West Land Purchase  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Ahn

**513-18** That Council direct Administration to enter into an agreement with First Pac West allowing them to purchase the land for a suggested price for 302 – 4<sup>th</sup> Avenue, and that the land proceeds go into the land reserves. **CARRIED**

- c) Land – PLC Building  
Roy Dell, Chief Administrative Officer

Moved by: Councillor McMullen Bainton

**514-18** That Council directs Administration to enter into an agreement with a Licensee allowing him to lease the PLC building in its entirety for an agreed upon amount for the first year with an increase in the lease price for the second year with the option to purchase the property located at 503 Hammond Drive South. **CARRIED**

- d) Land – Horizon North Camp  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Burrige

**515-18** That Council directs Administration to re-enter into a Memorandum of Agreement (2.1) with Horizon North Camps & Catering to set up an open camp on MLL 100016 (SE-3-63-19-5) subject to the conditions in the agreement, including the approval of the development by the Municipal District of Greenview No. 16 and Environment and Sustainable Resources Development. **CARRIED**

- e) Land – RV Park  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Burridge

**516-18** That Council accepts the RV Park discussion as information.

**CARRIED**

**15. ADJOURNMENT**

Regular Meeting of Council was adjourned at 10:10 pm.



Jim Hailes  
Mayor



Roy Dell  
Chief Administrative Officer

Jan 29/19

Date Approved