



**COUNCIL MINUTES**  
**Regular Meeting of Council**  
**Monday, February 11, 2019**

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**PRESENT:**

Mayor  
Councillors

Jim Hailes  
Diane Ahn  
Meesha McMullen Bainton  
Brenda Burrige  
Wendy Chaychuk-Rieger  
Sheila Gilmour  
Shawn Watson

Chief Administrative Officer  
Executive Assistant  
Director of Community Services  
Director of Corporate Services  
Director of Parks and Recreation  
Clinic Manager  
Fire Chief  
Communications Officer  
Peace Officer  
Economic Development Officer  
Development Officer

Roy Dell  
Emily Cuthbertson  
Irene Barankariza  
Alicia Bourbeau  
Mitch Carter  
Katelyn Duchesne  
Les Paul  
Stacey Sevilla  
Josh Towle  
Lorie Watson  
Yi Qin

**ABSENT WITH NOTICE**

**1. CALL TO ORDER**

Mayor Jim Hailes, called the Regular Meeting of Council for February 11, 2019 to order at 6:30 pm.

**2. ADOPTION OF AGENDA**

**Additions:**

14 a) Laundry - Multiplex Mural  
Diane Ahn, Councillor

14 b) Labour  
Jim Hailes, Mayor

Moved by: Councillor McMullen Bainton

**40-19** That the agenda for the Regular Meeting of Council held February 11, 2019 be approved as amended.

**CARRIED UNANIMOUSLY**

### 3. APPROVAL OF MINUTES

- a) Minutes from the Regular Council Meeting held January 28, 2019.

Moved by: Councillor Gilmour

**41-19** That the minutes from the Regular Meeting of Council held January 28, 2019 be approved as presented.

**CARRIED UNANIMOUSLY**

- b) Business arising from minutes.

There was no new business arising from the Minutes.

### 4. DELEGATIONS

- a) Enhanced Policing Report – January 2019  
Sgt. Steven Thackeray

Sgt. Steven Thackeray presented the Enhanced Policing Report to Council for the month of January. This report included statistics of the various calls that the detachment has been responding to, as well some of the ongoing investigations within the Town. The detachment has been reading to students of various ages at the Fox Creek School and becoming a more visible presence around town.

- b) Fox Creek Electronic Medical Records  
Darren Caines, PCN and Dr. Jane Ojedokun – Vice President

Darren Caines and Dr. Jane Ojedokun presented to Council the benefits of an Electronic Medical Records system. This system will eliminate paper copies of patient records for up to 10 years back in any one file. This new system will help improve the medical system in Fox Creek and provide coordinated care between the doctors. Statistics show that the Electronic Medical Records has the following benefits: 56% reduction in Chart Pulls, 31% improved Management of diagnostic tests, 24% reduction in the number of duplicate tests and 40% reduction in adverse drug events.

Moved by: Councillor Burridge

**42-19** That Council accepts the delegation presentations as information.

**CARRIED UNANIMOUSLY**

- c) Business arising from Delegations

### 5. STAFF REPORTS

- a) Fire Chief  
Les Paul
- b) Community Peace Officer  
Josh Towle
- c) Director of Community Services  
Irene Barankariza
- d) Director of Parks and Recreation  
Mitch Carter

Councillor Watson left the meeting at 7:40 pm.

- e) Director of Corporate Services  
Alicia Bourbeau
- f) Development Officer  
Yi Qin
- g) Economic Development Officer  
Lorie Watson
- h) Communications Officer  
Stacey Sevilla
- i) Clinic Manager  
Katelyn Duchesne
- j) Chief Administrative Officer  
Roy Dell

Moved by: Councillor McMullen Bainton

**43-19** That Council accepts the Staff reports as information.

**CARRIED UNANIMOUSLY**

#### **6. ACCOUNTS PAYABLE**

- a) Account Payables – for the period ending February 6, 2019  
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Ahn

**44-19** That Council accepts the accounts payable report for the period ending February 6, 2019 as presented.

**CARRIED UNANIMOUSLY**

#### **7. BYLAWS/POLICIES**

NIL

#### **8. OLD BUSINESS**

NIL

Mayor Hailes called a short recess at 8:09 pm.  
Mayor Hailes called the meeting back to order at 8:19 pm.



**9. NEW BUSINESS**

- a) Rural Municipalities of Alberta Conventions Invitation from Municipal District of Greenview  
Roy Dell, Chief Administrative Officer

Each year the Municipal District of Greenview sponsors a Town of Fox Creek Councillor to attend the Rural Municipalities of Alberta Conference. This is sponsorship is then returned by inviting a Municipal District of Greenview Councillor to attend the Alberta Urban Municipalities Association with Fox Creek Council.

Moved by: Councillor McMullen Bainton

<b>45-19</b>	That Council moves for Mayor Hailes to attend the Rural Municipalities of Alberta Convention sponsored by the Municipal District of Greenview from March 19 – 20, 2019.	<b>CARRIED UNANIMOUSLY</b>
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- b) Alberta CARE Conference – High River (February 27 – March 1) – MOTION REQUIRED  
Roy Dell, Chief Administrative Officer

The Alberta CARE Conference is a non-profit enterprise whose purpose is supporting recycling and waste management activities at the community level.

Moved by: Councillor Burridge

<b>46-19</b>	That Council moves for Councillor Gilmour to attend the Alberta CARE Conference in High River from February 27 – March 1, 2019.	<b>CARRIED UNANIMOUSLY</b>
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- c) Growing the North Conference – Grande Prairie (February 20 & 21) – MOTION REQUIRED  
Roy Dell, Chief Administrative Officer

The Growing the North Conference helps municipal leaders explore innovative and economic development opportunities within the Peace Region.

Moved by: Councillor Ahn

<b>47-19</b>	That Council moves for Mayor Hailes and Councillor McMullen Bainton to attend the Growing the North Conference in Grande Prairie on February 20 & 21, 2019.	<b>CARRIED UNANIMOUSLY</b>
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- d) Derald Palmer Memorial Plaque Relocation  
Roy Dell, Chief Administrative Officer

Discussion was held in regards to the memorial plaque at the Derald Palmer Arena and the potential relocation to the Multiplex.

Moved by: Councillor Gilmour

<b>48-19</b>	That Council directs Administration to contact the Palmer Family about the relocation of the Derald Palmer memorial plaque.	<b>CARRIED UNANIMOUSLY</b>
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Moved by: Councillor Burridge

**49-19** That Council directs Administration to look into display cases and areas for athletic memorabilia at the Fox Creek Greenview Multiplex.  
**CARRIED UNANIMOUSLY**

- e) Adoption of Fox Creek Greenview Multiplex Logo – Request for Decision  
Stacey Sevilla, Communications Officer

A contest well held December through January 15<sup>th</sup> for residents to send in designs ideas for the Fox Creek Greenview Multiplex logo. There were a number of entries, and the design that has been created used aspects of the various entries for the final logo.

Moved by: Councillor Ahn

**50-19** That Council approves the Recreation Committees recommendation and adopts the attached Logo as the Fox Creek Greenview Multiplex, furthermore agrees that this logo will be the brand for the Fox Creek Greenview Multiplex (FCGM).  
**CARRIED UNANIMOUSLY**

- f) Highway Avenue Rebuild – Request for Decision  
Roy Dell, Chief Administrative Officer

In 2018, the Town of Fox Creek received \$3 Million for the reconstruction of Highway Avenue. Options were presented to Council for review and discussions.

Moved by: Councillor Ahn

**51-19** That Council accepts the Highway Avenue Rebuild discussion as information.  
**CARRIED UNANIMOUSLY**

- g) Alberta Urban Municipalities of Association Spring Convention  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Burridge

**52-19** That Council accepts the Alberta Urban Municipalities Association Spring Convention as information.  
**CARRIED UNANIMOUSLY**

## 10. COUNCIL'S REPORTS

- Councillor Chaychuk-Rieger -  
January 30 – Attended the Community Services Meeting.
- Councillor McMullen Bainton -  
January 30 – Attended the Community Services Meeting.
- Councillor Ahn -  
February 6 – Attended Heart River Housing Meeting in High Prairie with Ministers.  
February 7 – Attended Multiplex Grand Opening Meeting.
- Councillor Burridge –  
February 7 - Attended the Multiplex Grand Opening Meeting.

- Mayor Hailes –  
February 6 – Teleconference with a group exploring ways to develop geothermal usage in the area.  
Sent a message to Premier Notley's Office to follow-up with discussions that were held at a conference in Slave Lake at the beginning of January. Topics included, land acquisition, Ambulance services within town and Heart River Housing projects.

Moved by: Councillor McMullen Bainton

<b>53-19</b>	That Council directs Administration to send a letter to the Ministers and Premier in regards to the delay in acquisition of land.	<b>CARRIED UNANIMOUSLY</b>
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Moved by: Councillor Chaychuk-Rieger

<b>54-19</b>	That Council accepts the Councils Report as information.	<b>CARRIED UNANIMOUSLY</b>
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## 11. REPORTS AND CORRESPONDENCE FOR INFORMATION

- a) Council Calendar – Report for Information
- b) Thank You card from Premier Notley, RE Follow-up on Meeting with Mayor in Slave Lake – Correspondence for Information
- c) Letter from Minister of Municipal Affairs, RE: Gas Tax Fund – Correspondence for Information
- d) Letter from Minister of Municipal Affairs, RE: Minister's Awards of Excellence – Correspondence for Information
- e) Certificate of Appreciation – Eagle Towner Victim Services Unit – Donation to 2018 Anthony Gordon Memorial Gold Classic – Correspondence for Information
- f) Community Services Board Meeting Minutes from January 30, 2019 – Report for Information

Moved by: Councillor McMullen Bainton

<b>55-19</b>	That Council accepts the Reports and Correspondence as information.	<b>CARRIED UNANIMOUSLY</b>
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## 12. MOTION REVIEW

- a) Review of 2018 / 2019 Council Motions  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Ahn

<b>56-19</b>	That Council accepts the Motion Review as information.	<b>CARRIED UNANIMOUSLY</b>
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## 13. COUNCIL HIGHLIGHTS

- Sgt. Steven Thackeray presented the enhanced policing report for the month of January, highlighting the number of calls the detachment received. One number that stands out is the 77 Provincial traffic violations that were handed out.
- One noteworthy RCMP Detachment community highlight is the reading program that has started with the Fox Creek School, Cst. Tangjerd has spent a number of hours reading to students in various primary grades! The

detachment is making more a presence in the community, whether it be town events, school programs and interacting with town resident it is, great to see the detachment members taking time out of their busy schedules to connect with everyone in the community!

- The Primary Care Network presented to Council in regards to the Electronic Medical Records system. This system will enhance the medical care that is being received here in Fox Creek and patients will have more coordinated care by all doctors and members of the patients care team. This system allows doctors and the medical teams to access any test results, and see any past results that were received. The preventative care will also greatly increase as the doctors will have notes pop up stating if the patient requires any follow-up appointments or procedures.
- Council adopted a new Fox Creek Greenview Multiplex logo which will be revealed at the Grand Opening on Saturday, February 23.
- The Fox Creek Greenview Multiplex Grand Opening is fast approaching – be sure to check out the days events, BBQ, free swim, etc. and be sure to pick up your FREE tickets to Johnny Bagpipes at the Town Office!
- In 2018, the Town received \$3 Million for the reconstruction of Highway Avenue from the Province. Administration presented various options for the improvement of Highway Avenue to Council for review. Council will be making their final decision in the coming weeks.
- Mayor Hailes has been in discussions along with CAO Roy Dell with a company who is extremely interested in the Geothermal potential Fox Creek has and want to make Fox Creek the central hub for their venture!

Mayor Hailes called a short recess at 9:33 pm.

Mayor Hailes called the meeting back to order at 9:42 pm.

#### 14. IN CAMERA

Moved by: Councillor Gilmour

57-19 That Council moves to go "In Camera" at 9:43 pm.

**CARRIED UNANIMOUSLY**

Moved by: Councillor Gilmour

58-19 That Council moves to come out of "In Camera" at 10:11 pm.

**CARRIED UNANIMOUSLY**

- a) Laundry - Multiplex Sponsorship Wall  
Diane Ahn, Councillor

Moved by: Councillor Ahn

59-19 That Council accepts the Multiplex Mural as information.

**CARRIED UNANIMOUSLY**

Chief Administrative Officer Roy Dell stepped out of the meeting at 10:11 pm.

Moved by: Councillor McMullen Bainton

60-19 That Council moves to go "In Camera" at 10:12 pm.

**CARRIED UNANIMOUSLY**

Moved by: Councillor Ahn

**61-19** That Council moves to come out of "In Camera" at 10:42 pm.  
**CARRIED UNANIMOUSLY**

b) Labour  
Jim Hailes, Mayor

Moved by: Councillor Gilmour

**62-19** That Council accepts the Labour discussion as information.  
**CARRIED UNANIMOUSLY**

**15. ADJOURNMENT**

Regular Meeting of Council was adjourned at 10: 45 pm.



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Jim Hailes  
Mayor



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Roy Dell  
Chief Administrative Officer

Feb 27/19  
Date Approved