



COUNCIL MINUTES
Regular Meeting of Council
Monday, February 25, 2019

PRESENT:

Mayor
Councillors

Jim Hailes
Meesha McMullen Bainton
Wendy Chaychuk-Rieger
Sheila Gilmour

Chief Administrative Officer
Executive Assistant
Director of Operations

Roy Dell
Emily Cuthbertson
Keith MacDonald

ABSENT WITH NOTICE:

Councillor
Councillor
Councillor

Diane Ahn
Shawn Watson
Brenda Burrige

1. CALL TO ORDER

Mayor Hailes called the Regular Meeting of Council for February 25, 2019 to order at 6:31 pm.

2. ADOPTION OF AGENDA

Addition:

4 a) Minor Baseball
Stacy Hanlon & Deb Roddick

Moved by: Councillor Gilmour

63-19 That the agenda for the Regular Meeting of Council held February 25, 2019 be approved as amended.
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CARRIED UNANIMOUSLY

3. APPROVAL OF MINUTES

a) Minutes from the Regular Meeting held February 11, 2019.

Moved by: Councillor Chaychuk-Rieger

64-19 That the minutes from the Regular Meeting held February 11, 2019 be approved as presented.

CARRIED UNANIMOUSLY

b) Business arising from minutes.

There was no new business arising from the Minutes.



4. DELEGATIONS

- a) Minor Baseball
Stacy Hanlon & Deb Roddick

Stacy Hanlon and Deb Roddick presented to Council on behalf of Minor Baseball. The program is starting to take off and is offering more things for teenagers to do in the spring and summer months. However the main baseball diamond does not meet requirements to hosts games and tournaments as the bases are to be 90 feet apart which will put the infield into the grass. Minor Baseball is looking for funds from the Town to make some upgrades to the diamond to be able to continue to grow Minor Baseball programs. This field being upgraded will be beneficial for all the ball related sports.

- a) Business arising from delegations

Moved by: Councillor McMullen Bainton

65-19	That Council moves to allocate a minimum of \$12,000.00 from the 2019 capital budget for upgrading the main baseball diamond.	CARRIED UNANIMOUSLY
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5. ACCOUNTS PAYABLE

- b) Account Payables – for the period ending February 20, 2019
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Gilmour

66-19	That Council accepts the Accounts Payable report for the period ending February 20, 2019 as presented.	CARRIED UNANIMOUSLY
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6. BYLAWS/POLICIES

- a) PO70-2019 – Advertising Policy
Stacey Sevilla, Communications Officer

This policy will establish a basis for Administration to make decisions for consideration of external advertising requests from non-profit and for-profit organizations or groups.

Moved by: Councillor Chaychuk-Rieger

67-19	That Council approves Policy PO70-2019 Advertising Policy effective February 2019.	CARRIED UNANIMOUSLY
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- b) Bylaw 817-2019 CAO Bylaw
Roy Dell, Chief Administrative Officer

Bylaw 817-2019 is a housekeeping item for Administration. In 2014 Council moved for Roy Dell to become the CAO, and a Bylaw was never put through to Council.

Moved by: Councillor Gilmour

68-19	That Council gives first reading to Bylaw 817-2019 CAO Bylaw.	CARRIED UNANIMOUSLY
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Moved by: Councillor Chaychuk-Rieger

69-19	That Council gives second reading to Bylaw 817-2019 CAO Bylaw. CARRIED UNANIMOUSLY
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Moved by: Councillor McMullen Bainton

70-19	That Council moves to hold third and final reading of Bylaw 817-2019 CAO Bylaw. CARRIED UNANIMOUSLY
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Moved by: Councillor Gilmour

71-19	That Council gives third and final reading to Bylaw 817-2019 CAO Bylaw. CARRIED UNANIMOUSLY
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7. OLD BUSINESS

- a) Adoption of 2019 Strategic Plan
Roy Dell, Chief Administrative Officer

The Strategic Plan is a living document which is utilized by Administration and Council for the future planning and direction that Council wishes to see the Town move towards. In November 2018, Administration brought in a third party company to facilitate in creating the Strategic Plan for 2019. Council reviewed the draft document at a Committee of the Whole meeting on January 10, 2019.

Moved by: Councillor Gilmour

72-19	That Council approves the 2019 Strategic Plan and directs Administration to incorporate the plan into the Towns Policy Manual. CARRIED UNANIMOUSLY
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8. NEW BUSINESS

- a) Member Request – Fox Creek Municipal Library Board – As per Libraries Act
Roy Dell, Chief Administrative Officer

Moved by: Councillor Gilmour

73-19	That Council moves to reappoint Evelyn Rogers as a Member at Large to the Fox Creek Municipal Library Board for 2019 year. CARRIED UNANIMOUSLY
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- b) Introduction – Keith MacDonald, Director of Operations
Roy Dell, Chief Administrative Officer

Keith MacDonald is the new Director of Operations, he brings with him a number of years' experience as well as has his Level 3 Water and Wastewater Certification.

c) Highway 43 Speed Limit Reduction - discussion

Jim Hailes, Mayor

Administration will be looking into further information on potentially asking the province to reduce the speed along Highway 43 through Fox Creek. Stats from the presentation from Alberta Transportation, we see 3,500 vehicles coming in and out of Fox Creek on a daily basis as well as 7,500 vehicles that pass through Fox Creek along the Highway 43 corridor.

Moved by: Councillor Chaychuk-Rieger

74-19 That Council moves for Administration to conduct some initial investigation on Highway 43 speed reduction through Fox Creek.

CARRIED UNANIMOUSLY

9. COUNCIL'S REPORTS

- Mayor Hailes –
February 14 – Attended the Brownlee Law Seminar.
February 15 – Attended the RMRF Law Seminar.
February 19 – Attended the Community Futures Loans Workshop.
February 23 – Attended the Fox Creek Greenview Multiplex Grand Opening.
- Councillor Watson -
Nothing new to report on.
- Councillor Burridge –
February 23 – Attended the Fox Creek Greenview Multiplex Grand Opening.
- Councillor Ahn –
February 13 – Attended the Steamboat Presentation (Open House).
February 15 – Attended a Multiplex Grand Opening Meeting.
February 20 – Attended a Multiplex Grand Opening Meeting.
February 21 – Boom Radio interview regarding the Grand Opening.
February 21 – Attended a Heart River Housing Meeting in High Prairie.
February 22 – Attended a Multiplex Grand Opening Meeting.
February 23 – Attended the Fox Creek Greenview Multiplex Grand Opening.
- Councillor McMullen Bainton –
February 19 – Attended the Synergy Meeting in Fox Creek.
February 20 & 21 – Attended the Growing the North Conference.
February 23 – Attended the Fox Creek Greenview Multiplex Grand Opening.
- Councillor Chaychuk-Rieger –
Feb 13 – Attended the Steamboat presentation (Open House).
February 23 – Attended the Fox Creek Greenview Multiplex Grand Opening.

Moved by: Councillor Gilmour

75-19 That Council accepts the Council reports as information.

CARRIED UNANIMOUSLY

10. REPORTS AND CORRESPONDENCE FOR INFORMATION

- a) Council Calendar – Report for Information
- b) Peace Library System's Plan of Service for 2019-2021 – Report for Information
- c) Northern Alberta Elected Leaders – Draft Meeting Minutes – Report for Information

- d) Northwest Species at Risk – Letter of Support – Correspondence for Information

Moved by: Councillor McMullen Bainton

76-19	That Council moves for Administration to send a letter of support for the Alberta Northwest Species at Risk.	CARRIED UNANIMOUSLY
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Moved by: Councillor Chaychuk-Rieger

77-19	That Council accepts the Reports and Correspondence for Information as information.	CARRIED UNANIMOUSLY
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11. MOTION REVIEW

- a) Review of 2018 / 2019 Council Motions
Roy Dell, Chief Administrative Officer

Moved by: Councillor McMullen Bainton

78-19	That Council moves to rescind motion # 48-19 "That Council directs Administration to contact the Palmer Family about the relocation of the Derald Palmer Memorial plaque."	CARRIED UNANIMOUSLY
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Moved by: Councillor McMullen Bainton

79-19	That Council moves to rescind motion # 53-19 "That Council directs Administration to send a letter to the Ministers and Premier in regards to the delay in acquisition of land."	CARRIED UNANIMOUSLY
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Moved by: Councillor Gilmour

80-19	That Council accepts the 2018 / 2019 Motion Review as presented.	CARRIED UNANIMOUSLY
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12. COUNCIL HIGHLIGHTS

- Stacy Hanlon and Deb Roddick from Minor Baseball presented to Council their proposal for the upgrades to the main baseball diamond in town. This upgrade will allow for regulation play for the Bantam and Midget teams. This upgrade will make this diamond another focal point for the community. With this ever growing program and having hosted the 2018 PeeWee "A" Provincials, the group is looking to become a hub for a new baseball league which would be known as the "43-16" which would consist of 8 communities in Northern Alberta. Minor Baseball approached Council for assistance with funding part of the upgrades to the diamond. Council allotted \$12,000.00 to start this project for the 2019 Baseball Season.
- Council approved Policy PO70-2019 Advertising Policy. This policy will establish a basis for Administration to make decisions for consideration



of external advertising requests from non-profit and for-profit organizations and groups.

- Council adopted the 2019 Strategic Plan for the Town of Fox Creek. This plan will be used by Council and Administration for all future planning and as well as to follow the direction that Council would like to see the Town move towards. Future developers and business owners can also use this plan to understand the direction Fox Creek is heading towards.
- Community member Evelyn Rogers has been reappointed to the Fox Creek Municipal Library Board. Council wishes to thank Evelyn for her continued dedication to the Community!
- Administration wished to welcome our new Director of Operations, Keith MacDonald. Keith comes to us with a number of years of experience as well as a Level 3 Water and Wastewater Certification. Welcome Keith, we look forward to working with you!
- Council directed Administration to complete further investigation into a potential reduction of speed along Highway 43 through Fox Creek. This has the potential to increase traveler safety when exiting or entering Fox Creek from Highway 43.

Mayor Hailes called a short recess at 7:47 pm.

Mayor Hailes called the meeting back to order at 7:56 pm.

13. IN CAMERA

Moved by: Councillor Chaychuk-Rieger

81-19 That Council moves to go "In Camera" at 7:56 pm.

CARRIED UNANIMOUSLY

Moved by: Councillor Chaychuk-Rieger

82-19 That Council moves to come out of "In Camera" at 8:20 pm.

CARRIED UNANIMOUSLY

a) Land - Taxes

Roy Dell, Chief Administrative Officer

Moved by: Councillor Chaychuk-Rieger

83-19 That Council accepts Administrations recommendation to apply for a tax sale to recoup all or a portion of the outstanding taxes as described in the Municipal Government Act.

CARRIED UNANIMOUSLY


b) Labour – CAO Evaluation

Jim Hailes, Mayor



14. ADJOURNMENT

The Regular Meeting of Council adjourned at 8:33 pm.



Jim Hailes
Mayor



Roy Dell
Chief Administrative Officer



Date Approved