



**COUNCIL MINUTES**  
**Regular Meeting of Council**  
**Monday, May 13, 2019**

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**PRESENT:**

Mayor  
Councillors

Jim Hailes  
Diane Ahn  
Brenda Burridge  
Wendy Chaychuk-Rieger  
Sheila Gilmour  
Meesha McMullen Bainton

Acting Chief Administrative Officer  
Director of Community Services  
Director of Corporate Services  
Director of Operations  
Director of Recreation  
Acting Development Officer  
Community Peace Officer

Kristen Milne  
Irene Barankariza  
Alicia Bourbeau  
Keith MacDonald  
Brennen Ronovsky  
Cindy Nielson  
Josh Towle

**ABSENT WITH NOTICE**

Councillors

Shawn Watson

Chief Administrative Officer  
Clinic Manager

Roy Dell  
Katelyn Duchesne

**1. CALL TO ORDER**

Mayor Jim Hailes called the Regular Meeting of Council for May 13, 2019 to order at 6:30pm.

**2. ADOPTION OF AGENDA**

Moved by: Councillor Gilmour

<b>161-19</b>	That the agenda for the Regular Meeting of Council held May 13, 2019 be approved as presented.
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**CARRIED UNANIMOUSLY**

**3. APPROVAL OF MINUTES**

a) Minutes from the Regular Council Meeting held April 23, 2019

Moved by: Councillor Burridge

<b>162-19</b>	That the minutes from the Regular Meeting of Council held April 23, 2019 be approved as presented.
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**CARRIED UNANIMOUSLY**

b) Business arising from minutes.

There was no new business arising from the Minutes.

#### 4. DELEGATIONS

a) Enhanced Policing Report – March & April 2019

Sgt. Steven Thackeray

-Discussed the 2019/2020 policing priorities, with the top three priorities being;

- Maintaining the current levels of policing visibility and investment in the community
- Property/drug crime
- On/off road vehicle offences

-Town identified priorities have been added to the Annual Performance Plan, which include;

- Reduce Property Crime 10%
- 100 curfew checks on habitual offenders
- Conduct 20 Roadblocks and Joint Traffic Enforcement Projects
- Participate in 10 community events

-Read the Policing Statistics/Involvement Report for March

- Briefly discussed the presentation made at the Community Resource Centre regarding child safety

-Cst. Derek Haight attended training to become a Qualified Technician on March 11-15

- He is now certified and can conduct breath samples from impaired drivers

-106 investigations were conducted in April. Some significant include;

- Arson at LaPrairie on April 12. Forensic Identification Section from Edson was present.
- RCMP also responded to an in-progress theft at the Fox Creek RV Campground. Male suspect was arrested after a short foot pursuit.

-Sgt. Thackeray is currently in talks with the Crime Reduction Unit out of Grande Prairie about having a Community Crime Prevention Presentation in Fox Creek

- Anticipated for June

b) Chamber of Commerce

Yolanda Martin

-Report covered January through March 2019

-Highlighted the conference in Edmonton that the Visitor Information Centre staff attended May 7-8

-Also discussed the business visits conducted with partner Kristy Tuts from Alberta Labour

- 2 businesses have signed up for Chamber memberships as a result

-The Chamber is currently busy preparing for Canada Day

c) Encana

Tyson Pylypiw, David Serfas

-Discussed projects going on in the area

- Notably the Montney and Duvernay

-2019 Development Plan

- Multi-well pads (2-6 wells per pad)
- Well pad facility construction

-Duvernay Water Strategy

- Water intake from Approved Term License
- Reservoirs. Around 1.5 million m3 of storage
- Collaborating with industry (e.g. Chevron)

-Discussed noise and light management for land owners. How they can reduce the noise and light generated.

- An internal Noise Committee has been started
- Decibel readings taken from individual equipment to develop a noise plan
- Reduced light at facilities by reducing amount of generators from around 12 to 5-6.

-Noted that this has been the safest year for Encana

Moved by: Councillor McMullen Bainton

**163-19** That Council accepts what was presented in the Enhanced Policing Reports, Chamber of Commerce Report and the Encana presentation as information.  
**CARRIED UNANIMOUSLY**

d) Business arising from Delegations

Moved by: Councillor Chaychuk-Rieger

**164-19** That Council directs Administration to write a letter of concern to the Solicitor General regarding repeat offenders continued release into the community.  
**CARRIED UNANIMOUSLY**

## 5. STAFF REPORTS

- a) Fire Chief  
Les Paul
  
- b) Community Peace Officer  
Josh Towle
  
- c) Acting Development Officer  
Cindy Nielson
  
- d) Director of Community Services  
Irene Barankariza
  
- e) Acting Directors of Recreation  
Brennen Ronovsky
  
- f) Director of Operations  
Keith MacDonald
  
- g) Director of Corporate Services  
Alicia Bourbeau
  
- h) Communications Officer  
Stacey Sevilla
  
- i) Clinic Manager  
Katelyn Duchesne
  
- j) Assistant Chief Administrative Officer  
Kristen Milne
  
- k) Chief Administrative Officer  
Roy Dell

Moved by: Councillor Gilmour

**165-19** That Council accepts the Staff reports as information.  
**CARRIED UNANIMOUSLY**

**6. ACCOUNTS PAYABLE**

- a) Account Payables – for the period ending April 25, 2019  
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor McMullen Bainton

<b>166-19</b>	That Council accepts the Accounts Payable report for the period ending April 25, 2019 as presented.	<b>CARRIED UNANIMOUSLY</b>
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- a) Request for Decision - 2019 Capital and 2019 Operating Budgets  
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Burrige

<b>167-19</b>	That Council accept the 2019 Capital and Operating budgets as presented.	<b>CARRIED UNANIMOUSLY</b>
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Mayor Hailes called a brief recess at 7:50pm  
Mayor Hailes called the meeting back to order at 8:01 pm

**7. BYLAWS/POLICIES**

- a) Bylaw 821-2019 – Amendment to Land Use Bylaw 778-2016  
Kristen Milne, Assistant Chief Administrative Officer

Moved by: Councillor Gilmour

<b>168-19</b>	That Council accepts Bylaw 821-2019 – Amendment to Land Use Bylaw 778-2016 as information.	<b>CARRIED UNANIMOUSLY</b>
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- b) Bylaw 819-2019 – Rates of Taxation Bylaw  
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Gilmour

<b>169-19</b>	That Council gives first reading to Bylaw 819-2019 – Rates of Taxation Bylaw.	<b>CARRIED UNANIMOUSLY</b>
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Moved by: Councillor Burrige

<b>170-19</b>	That Council gives second reading to Bylaw 819-2019 – Rates of Taxation Bylaw.	<b>CARRIED UNANIMOUSLY</b>
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Moved by: Councillor Ahn

<b>171-19</b>	That Council moves to hold the third reading for Bylaw 819-2019 – Rates of Taxation Bylaw.	<b>CARRIED UNANIMOUSLY</b>
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Moved by: Councillor McMullen Bainton

<b>172-19</b>	That Council gives third and final reading to Bylaw 819-2019 – Rates of Taxation Bylaw.	<b>CARRIED UNANIMOUSLY</b>
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- c) Bylaw 820-2019 – Tax Penalty Bylaw  
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Ahn

**173-19** That Council gives first reading to Bylaw 820-2019 – Tax Penalty Bylaw.  
**CARRIED UNANIMOUSLY**

Moved by: Councillor Burr ridge

**174-19** That Council gives second reading to Bylaw 820-2019 – Tax Penalty Bylaw.  
**CARRIED UNANIMOUSLY**

Moved by: Councillor Chaychuk-Rieger

**175-19** That Council moves to hold the third reading for Bylaw 820-2019 – Tax Penalty Bylaw.  
**CARRIED UNANIMOUSLY**

Moved by: Councillor Gilmour

**176-19** That Council gives third and final reading to Bylaw 820-2019 – Tax Penalty Bylaw.  
**CARRIED UNANIMOUSLY**

## 8. OLD BUSINESS

NIL

## 9. NEW BUSINESS

- a) Request for Decision – Summer Council Schedule  
Kristen Milne, Assistant Chief Administrative Officer

Moved by: Councillor McMullen Bainton

**177-19** That Council directs Administration to advertise the Council schedule to allow one Regular Meeting of Council on July 15<sup>th</sup>, and one Regular Meeting of Council on August 12<sup>th</sup>. Furthermore, that the Regular Meetings of Council schedule resumes for the months of September to December.  
**CARRIED UNANIMOUSLY**

## 10. COUNCIL'S REPORTS

Councillor Ahn

- Nothing new to report

Councillor Burr ridge

- Nothing new to report

Councillor Chaychuk-Rieger

- Nothing new to report

Councillor Watson

- Nothing new to report

Councillor Gilmour

- Nothing new to report

Mayor Hailes

- Attended the Chamber meeting on April 29, 2019
- Attended the BSN on April 24, 2019

Moved by: Councillor McMullen Bainton

<b>178-19</b> That Council accepts the Council Reports as information. <b>CARRIED UNANIMOUSLY</b>
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**11. REPORTS AND CORRESPONDENCE FOR INFORMATION**

- a) Save the Date – 50<sup>th</sup> Anniversary of Grande Cache
- b) Lila's Angels Travel Foundation donation for Medieval Faire on June 1<sup>st</sup>-2<sup>nd</sup> 2019

Moved by: Councillor Burridge

<b>179-19</b> That Council moves to match the 2018 donation and is to be funded from Council Grants to Group. <b>CARRIED UNANIMOUSLY</b>
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- c) WCB – National Day of Mourning

Moved by: Councillor Ahn

<b>180-19</b> That Council accepts the Reports and Correspondence as information. <b>CARRIED UNANIMOUSLY</b>
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**12. MOTION REVIEW**

- a) Review of 2018 / 2019 Council Motions  
Kristen Milne, Assistant Chief Administrative Officer

Moved by: Councillor Gilmour

<b>181-19</b> That Council accepts the Motion Review as information. <b>CARRIED UNANIMOUSLY</b>
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**13. COUNCIL HIGHLIGHTS**

Sgt. Thackeray with the RCMP, is currently in talks with the Crime Reduction Unit out of Grande Prairie about having a Community Crime Prevention Presentation in Fox Creek. The presentation will discuss topics like how to properly report a crime, and crime trends. Keep an eye out for more information.

The Director of Parks and Recreation shared with Council the department's new programming initiatives, including the upcoming 6-week Multisport program spearheaded by the new Fieldhouse Programmer. Also, their partnership with the Community Resource Centre for the Summer Camp is set to begin in July.

The Communications Officer has completed and started handing out the newly designed Community Programs Guide. Response to the new guide has been positive. Further distribution to be scheduled.

Administration continues to work on finalizing details for the Municipal Census that will begin in June, and informed Council that the census packages, along with personal pins, will be delivered door to door to the members of the community.

Council passed the 2019 Operating and Capital Budgets. The capital budget, totalling \$12,446,200, contains important initiatives identified during the 2019 strategic planning session as items significant for the community. The operating budget totalling \$14,021,852 includes revenue generated through taxation of \$4,061,057 which will require an approximate 2% increase to the 2019 taxation rates. More details on the passed budget and taxation bylaws will be released before the end of this week.

Now that the 2019 Rates of Taxation Bylaw has been passed, Administration will be



generating the 2019 Assessment and Taxation Notices. Mark your calendars; due date for the 2019 taxes will be Monday July 15<sup>th</sup>, 2019.

Mayor Hailes called a brief recess at 8:20 pm  
Mayor Hailes called the meeting back to order at 8:30 pm

**14. IN CAMERA**

Moved by: Councillor Ahn

**182-19** That Council moves to go "In Camera" at 8:30pm.

**CARRIED UNANIMOUSLY**

Kristen Milne, Acting CAO, left the meeting at 9:15pm.  
Kristen Milne, Acting CAO, returned to the meeting at 9:21pm.

Moved by: Councillor Gilmour

**183-19** That Council moves to come out of "In Camera" at 9:21pm.

**CARRIED UNANIMOUSLY**

- a) Labour – Committees  
Meesha Bainton, Councillor

Moved by: Councillor McMullen Bainton

**184-19** That Council directs Administration to come back to council with a recommendation for the Community Services Board.

**CARRIED UNANIMOUSLY**

- b) Laundry  
Sheila Gilmour, Councillor

Moved by: Councillor Gilmour

**185-19** That Council accepts the conversations about the placement of the Derald Palmer Memorial Banner as information.

**CARRIED UNANIMOUSLY**

**15. ADJOURNMENT**

Regular Meeting of Council was adjourned at 9:24pm.



Jim Hailes  
Mayor



Kristen Milne  
Acting Chief Administrative Officer

May 27, 2019  
Date Approved