



# COUNCIL MINUTES

Organizational Meeting of Council  
Monday October 28, 2019  
Council Chambers

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## PRESENT:

Mayor  
Deputy Mayor  
Councillors

Jim Hailes  
Meesha McMullen Bainton  
Diane Ahn  
Shawn Watson  
Wendy Chaychuk-Rieger  
Brenda Burridge

Chief Administrative Officer  
Director of Corporate Services

Kristen Milne  
Lori Conkin

## ABSENT WITH NOTICE

Councillors

Sheila Gilmour

### 1. CALL TO ORDER

Mayor Jim Hailes called the Organizational Meeting of Council for October 28, 2019 to order at 5:47 pm.

### 2. ADOPTION OF AGENDA

Moved by: Councillor Watson

**393-19** That the agenda for the Organizational Meeting of Council held October 28, 2019 be approved as presented.

**CARRIED UNANIMOUSLY**

### 3. CONFIRM DEPUTY MAYOR ASSIGNMENTS

Moved by: Councillor Burridge

**394-19** That Council accepts the Deputy Mayor assignments as presented.

**CARRIED UNANIMOUSLY**

### 4. SETTING REGULAR MEETING DATES, TIMES, PLACE

- 4.1. Proposed Calendar – 1<sup>st</sup> and 3<sup>rd</sup> Mondays
- 4.2. Proposed Calendar – 2<sup>nd</sup> and 4<sup>th</sup> Mondays
- 4.3. Proposed Calendar – Every 3 weeks

Moved by: Councillor Watson

**395-19** That Council approves a trial of the schedule proposed in Calendar 3 with Regular Council Meeting to be held every 3 weeks at 6:30 pm in Council Chambers and furthermore to review the schedule again at the July 6, 2020 meeting.

**CARRIED**

### 5. BYLAWS AND POLICIES

- 5.1. Bylaw 827-2019 – To Regulate the Proceedings of Council

Moved by: Councillor Watson

**396-19** That Council gives first reading to Bylaw 827-2019 – To Regulate the Proceedings of Council.  
**CARRIED UNANIMOUSLY**

Moved by: Councillor Ahn

**397-19** That Council gives second reading to Bylaw 827-2019 – To Regulate the Proceedings of Council.  
**CARRIED UNANIMOUSLY**

Moved by: Councillor Burrige

**398-19** That Council moves to hold the third and final reading of Bylaw 827-2019 – To Regulate the Proceedings of Council.  
**CARRIED UNANIMOUSLY**

Moved by: Councillor McMullen Bainton

**399-19** That Council gives third and final reading to Bylaw 827-2019 – To Regulate the Proceedings of Council.  
**CARRIED UNANIMOUSLY**

5.2. PO73-2019 – Council Committees

Moved by: Councillor McMullen Bainton

**400-19** That Council approves Policy PO73-2019 – Council Committee Policy as presented.  
**CARRIED UNANIMOUSLY**

5.3. PO64-2019 – Council Remuneration Policy

Moved by: Councillor Burrige

**401-19** That Council directs Administration to include a Cost of Living Allowance in Council's honorarium in Policy PO64-2019 – Council Remuneration and that it be effective January 2020.  
**CARRIED UNANIMOUSLY**

6. APPOINTMENT OF SIGNING AUTHORITIES

6.1. Auditor

Moved by: Councillor Burrige

**402-19** That Council accepts Viney & Friesen Chartered Accountants as Auditor for the Town of Fox Creek for 2019-2020.  
**CARRIED UNANIMOUSLY**

6.2. Assessor

Moved by: Councillor Ahn

**403-19** That Council appoints Troy Birtles of Accurate Assessment as the official Assessor for the Town of Fox Creek for 2019-2020.  
**CARRIED UNANIMOUSLY**

6.3. Financial Institution

Moved by: Councillor McMullen Bainton

**404-19** That Council approves CIBC as the official financial institution of the Town of Fox Creek.

**CARRIED UNANIMOUSLY**

**7. APPOINTMENT OF MEMBERS TO BOARDS AND COMMITTEES**

Committee	Alternates		
	2018/2019 Council Members	2019/2020 Council Members	2019/2020 Members At Large
Assessment Review Board	1. Councillor Ahn 2. Councillor Burridge	1. Councillor Ahn 2. Councillor Burridge	1 2 3
Community Enhancement Committee	1. Councillor Watson 2. Councillor McMullen Bainton 3. Councillor Burridge	1. Councillor Watson 2. Councillor McMullen Bainton 3. Councillor Burridge	1 2 3
Community Services Advisory Board (CALP)	1. Councillor Chaychuk-Rieger 2. Councillor McMullen Bainton	1. Councillor Chaychuk-Rieger 2. Councillor McMullen Bainton	1. 2 3
Culture and Recreation Board	1. Councillor Burridge 2. Councillor Chaychuk-Rieger	1. Councillor Burridge 2. Councillor Chaychuk-Rieger	1. MD Rep. 2. 3. 4. 5. 6.
Emergency Management Committee	1. Councillor Watson 2. Councillor McMullen Bainton	1. Councillor Watson 2. Councillor McMullen Bainton	
Joint Economic Development and Tourism Board	1. Councillor Ahn 2. Councillor Chaychuk-Rieger 3. Mayor Hailes	1. Councillor Ahn 2. Councillor Chaychuk-Rieger 3. Mayor Hailes	1. MD Council Rep. 2. MD Council Rep. 3. Board Member Chamber of Commerce 4. Member Rep. Forestry Sector 5. Member Rep. Retail Sector 6. Member Rep. Hotels and/or Restaurants 7. Member Rep. Education 8. Member Rep. Industry 9. 10.
Legacy Scholarship Committee	1. Councillor Chaychuk-Rieger 2. Councillor Gilmour	1. Councillor Chaychuk-Rieger 2. Councillor McMullen Bainton	1. Ian Baxter 2. Leanne Pretula
Municipal Planning Commission (MPC)	1. Councillor Watson 2. Councillor Burridge	1. Councillor Watson 2. Councillor Burridge	1. 2
Subdivision and Development Appeal Board	1. Councillor Gilmour 2. Mayor Hailes	1. Councillor Gilmour 2. Mayor Hailes	1 2 3

Alberta C.A.R.E	1. Councillor Burridge 2. Councillor Gilmour 3. Mayor Hailes	1. Councillor Burridge 2. Councillor Gilmour 3. Mayor Hailes	
Chamber of Commerce	1. Mayor Hailes 2. Councillor Burridge	1. Mayor Hailes 2. Councillor Burridge	
Community Futures Yellowhead East	1. Mayor Hailes 2. Councillor Burridge	1. Mayor Hailes 2. Councillor Burridge	
Greenview Waste Management Commission	1. Councillor Burridge 2. Councillor Gilmour 3. Mayor Hailes	1. Councillor Burridge 2. Councillor Gilmour 3. Mayor Hailes	1.
Golden Triangle Board	1. Councillor Burridge 2. Mayor Hailes	1. Mayor Hailes 2. Councillor Burridge	
Heart River Foundation	1. Councillor Ahn 2. Councillor Chaychuk-Rieger	1. Councillor Ahn 2. N/A	
Millar Western Advisory Committee	1. Mayor Hailes 2. Councillor Watson	1. Mayor Hailes 2. Councillor Watson	
Municipal Library Board	1. Councillor McMullen Bainton 2. Councillor Burridge	1. Councillor McMullen Bainton 2. Councillor Burridge	1. Danielle Marinus, Financial Officer (Exp. Nov 2021) 2. Evelyn Rogers Trustee (Exp. Nov 2021) 3. Rachel King (Exp. Nov 2021) 4. Elizabeth Giroux (Exp. Nov 2021)
Peace Library Board	1. Councillor McMullen Bainton 2. Councillor Burridge	1. Councillor McMullen Bainton 2. Councillor Burridge	
Business Support Network	1 2	1. Mayor Hailes 2. Councillor Burridge	
Fox Creek Synergy Group	1 2	1. Mayor Hailes 2. Councillor Burridge	

### 7.1. Recommended appointments for Council

Moved by: Councillor Burridge

<b>405-19</b>	That Council accepts the appointment of Council Members to the listed Council Boards and Committees.	<b>CARRIED UNANIMOUSLY</b>
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### 7.2. Recommended appointments for Members at Large

Moved by: Councillor Burridge

<b>406-19</b>	That Council accepts Danielle Marinus, Evelyn Rogers, Elizabeth Giroux and Rachel King's request to renew their membership and appoints them to an additional two-year term on the Town of Fox Creek Municipal Library Board.	<b>CARRIED UNANIMOUSLY</b>
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Moved by: Councillor Watson

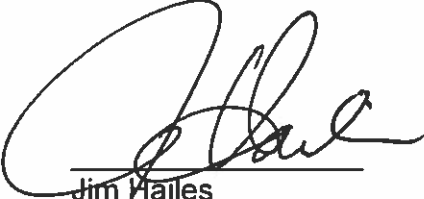
<b>407-19</b>	That Council accepts Christy Dewalt's request to participate in Town Committees and directs Administration to send a list to Christy for her decision.	<b>CARRIED UNANIMOUSLY</b>
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8. ADJOURNMENT

Moved by: Councillor McMullen Bainton

408-19 That Council moves to adjourn the Organizational Meeting of Council held October 28, 2019 at 6:48 pm.

CARRIED UNANIMOUSLY



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Jim Hailes  
Mayor



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Kristen Milne  
Chief Administrative Officer

November 18, 2019  
Date Approved