



COUNCIL MINUTES

Regular Meeting of Council

Monday March 23, 2020

Council Chambers

PRESENT:

Mayor
Deputy Mayor
Councillors

Jim Hailes
Sheila Gilmour
Diane Ahn
Meesha McMullen Bainton
Christopher Stadnyk
Shawn Watson

Chief Administrative Officer
Director of Emergency and
Protective Services

Kristen Milne
Phyllis Forsyth

ABSENT WITH NOTICE

Councillor

Brenda Burridge

1. CALL TO ORDER

Mayor Jim Hailes called the Regular Meeting of Council for March 23, 2020 to order at 6:31 pm.

2. ADOPTION OF AGENDA

Moved by: Councillor Ahn

82-20	That the agenda for the Regular Meeting of Council held March 23, 2020 be approved as presented.
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CARRIED UNANIMOUSLY

3. APPROVAL OF MINUTES

3.1 Minutes from the Regular Meeting of Council held March 2, 2020.

Moved by: Councillor Gilmour

83-20	That the minutes from the Regular Meeting of Council held March 2, 2020 be approved as presented.
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CARRIED UNANIMOUSLY

3.2 Minutes from the Special Meeting of Council held March 15, 2020.

Moved by: Councillor McMullen Bainton

84-20	That the minutes from the Special Meeting of Council held March 15, 2020 be approved as presented.
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CARRIED UNANIMOUSLY

4. DELEGATIONS

NIL

5. BUSINESS ARISING FROM THE DELEGATIONS

NIL

6. STAFF REPORTS

6.1 Community Resources

6.2 Operations

6.3 Recreation

Councillor Watson joined the meeting at 6:35 pm.

- 6.4 Emergency and Protective Services
- 6.5 Development
- 6.6 Clinic
- 6.7 Chief Administrative Officer

Moved by: Councillor Stadnyk

85-20	That Council accepts the Staff Reports as information.	CARRIED UNANIMOUSLY
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7. ACCOUNTS PAYABLE AND FINANCIAL REPORTS

- 7.1 Account Payables – For Period Ending March 19, 2020

Moved by: Councillor McMullen Bainton

86-20	That Council accepts the Accounts Payable Report for the period ending March 19, 2020 as presented.	CARRIED UNANIMOUSLY
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8. BYLAWS

- 8.1 Bylaw 831-2020 – Utility Penalty Rates & Fees

Moved by: Councillor Watson

87-20	That Council gives first reading to Bylaw 831-2020 – Utility Penalty Rates and Fees.	CARRIED UNANIMOUSLY
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Moved by: Councillor Ahn

88-20	That Council gives second reading to Bylaw 831-2020 – Utility Penalty Rates and Fees.	CARRIED UNANIMOUSLY
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Moved by: Councillor Gilmour

89-20	That Council moves to hold third and final reading to Bylaw 831-2020 – Utility Penalty Rates and Fees.	CARRIED UNANIMOUSLY
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Moved by: Councillor McMullen Bainton

90-20	That Council gives third and final reading to Bylaw 831-2020 – Utility Penalty Rates and Fees.	
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9. BUSINESS

- 9.1 Coronavirus Disease 2019 Update

Moved by: Councillor Watson

91-20	That Council approves the closure of the Administration and Public Works building to the public, unless by appointment, while the province is in medical State of Emergency for COVID-19. Council also directs Administration to look into options to ensure the safety of employees in the Landfill and Transfer Station. Furthermore, directs Administration to place "playground closed" signs at our local parks to deter the public from using them.	CARRIED UNANIMOUSLY
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- 9.2 Electronic Options and Future Meetings of Council

Moved by: Councillor Gilmour

92-20	That Council directs Administration to assess the location of the April 14, 2020 Council Meeting location on April 7, 2020.	CARRIED UNANIMOUSLY
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Director of Emergency and Protective Services left the meeting at 7:37 pm.
Mayor Hailes called a brief recess at 7:47pm.
Mayor Hailes called the meeting back to order at 7:54pm.

9.3 Request for Decision – Utility Payment Deferral

Moved by: Councillor Ahn

93-20 That Council directs Administration to provide relief to utility customers through the provision of a program on collective basis for three months.
CARRIED UNANIMOUSLY

9.4 Request for Decision – Request to Forgive Rent at Town Leased Facilities

Moved by: Councillor Ahn

94-20 That Council directs Administration to forgive the rent owed to the Town by Mamma B's, Fusion Cup and the Fitness Society for the month of March and any coming months that the facilities are closed due to COVID-19.
CARRIED UNANIMOUSLY

9.5 Request for Decision – Fox Creek Chamber of Commerce request for a preferred rental rate on Town owned facilities.

Moved by: Councillor Gilmour

95-20 That Council directs Administration to inform the Fox Creek Chamber of Commerce that we will be reviewing the Fees and Charges Bylaw in the future and will take their request for a reduced rate for the use of Town facilities into consideration at that time.
CARRIED UNANIMOUSLY

9.6 Request for Decision – Construction of a Temporary Graveled Truck Parking Lot

Moved by: Councillor Stadnyk

96-20 That Council approves Development Permit Application D004-2020 for a Temporary Graveled Truck Parking Lot for a two-year term, and furthermore; if there is not a development permit submitted for the construction of a restaurant on the lot within the two-year term, that they will be required to hard-surface the parking area.
CARRIED UNANIMOUSLY

9.7 Request for Decision – Kaybob Trailer Court: Enhancements to allow the placement of newer manufactured homes.

Moved by: Councillor McMullen Bainton

97-20 That Council accepts the Kaybob Trailer Court: Enhancements to allow the placement of newer manufactured homes discussion as information.
CARRIED UNANIMOUSLY

9.8 Request for Decision – Iosegun Manor Expansion – Development Permit Fee

Moved by: Councillor Gilmour

98-20 That Council directs Administration to waive the Development Permit fee of \$320.00 on Development Permit Application D005-2020 for JMAA Architecture Ltd. & Heart River Housing.
CARRIED UNANIMOUSLY

10. COUNCIL BUSINESS REPORT

Moved by: Councillor Watson

99-20 That Council accepts the Council Business Reports as information.
CARRIED UNANIMOUSLY

11. CORRESPONDENCE

- 11.1 Peace Library System Board Meeting Highlights from February 22, 2020
- 11.2 Northern Alberta Elected Leaders Meeting Minutes from January 28, 2020
- 11.3 Community Futures Yellowhead East – Regular Board Meeting Minutes from February 20, 2020
- 11.4 Repsol Oil & Gas Canada Inc. – PBR Project Update

Moved by: Councillor Ahn

100-20	That Council accepts the Correspondence as information.	CARRIED UNANIMOUSLY
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12. CLOSED SESSION

Moved by: Councillor Gilmour

101-20	That Council moves to go into "Closed Session" at 8:19 pm.	CARRIED UNANIMOUSLY
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Moved by: Councillor Watson

102-20	That Council moves to come out of "Closed Session" at 8:25 pm.	CARRIED UNANIMOUSLY
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- 12.1 Disclosure harmful to the business interests of a third party (*FOIP; Section 16*) - *Land*

Moved by: Councillor McMullen Bainton

103-20	That Council directs Administration to sign an agreement with Chevron Canada to allow the temporary screening assessment facility at the Fox Creek airport site for a maximum of one year.	CARRIED UNANIMOUSLY
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13. ADJOURNMENT

Mayor Jim Hailes adjourned the Regular Meeting of Council held March 23, 2020 at 8:32 pm.



 Jim Hailes
 Mayor



 Kristen Milne
 Chief Administrative Officer

April 14, 2020
 Date Approved