



# COUNCIL MINUTES

## Regular Meeting of Council

Tuesday April 14, 2020

Fox Creek Community Hall

### PRESENT:

Mayor  
Deputy Mayor

Councillors

Jim Hailes  
Sheila Gilmour  
(Electronically via Zoom)  
Diane Ahn  
Meesha McMullen Bainton  
Brenda Burrige  
Christopher Stadnyk

Chief Administrative Officer  
Director of Emergency and  
Protective Services

Kristen Milne  
Phyllis Forsyth

### ABSENT WITH NOTICE

Councillor

Shawn Watson

### 1. CALL TO ORDER

Mayor Jim Hailes called the Regular Meeting of Council for April 14, 2020 to order at 6:32 pm.

### 2. ADOPTION OF AGENDA

Moved by: Councillor Ahn

**104-20** That the agenda for the Regular Meeting of Council held April 14, 2020 be approved as presented.

**CARRIED UNANIMOUSLY**

### 3. APPROVAL OF MINUTES

3.1 Minutes from the Regular Meeting of Council held March 23, 2020.

Moved by: Councillor McMullen Bainton

**105-20** That the minutes from the Regular Meeting of Council held March 23, 2020 be approved as presented.

**CARRIED UNANIMOUSLY**

### 4. DELEGATIONS

NIL

### 5. BUSINESS ARISING FROM THE DELEGATIONS

NIL

### 6. STAFF REPORTS

6.1 Community Resources

6.2 Operations

6.3 Recreation

6.4 Development

Councillor Gilmour left the meeting at 6:38pm.

6.5 Clinic

6.6 Emergency and Protective Services

6.7 Chief Administrative Officer

Moved by: Councillor Burrige

**106-20** That Council accepts the Staff Reports as information.

**CARRIED**

**7. ACCOUNTS PAYABLE AND FINANCIAL REPORTS**

7.1 Account Payables – For Period Ending March 17, 2020

Moved by: Councillor Burridge

<b>107-20</b> That Council accepts the Accounts Payable Report for the period ending March 17, 2020 as presented.	<b>CARRIED</b>
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**8. BYLAWS**

NIL

**9. BUSINESS**

9.1 Request for Decision – Request to Extend the Property Tax Due Date

Moved by: Councillor Ahn

<b>108-20</b> That Council directs Administration to extend the Property Tax Due Date to September 30, 2020 and furthermore directs Administration to bring a Bylaw amendment forward to Council for formal approval.	<b>CARRIED</b>
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9.2 COVID-19 Update

Moved by: Councillor Gilmour

<b>109-20</b> That Council accepts the COVID-19 Update discussion as information.	<b>CARRIED</b>
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Councillor Gilmour returned to the meeting at 6:54 pm.

9.3 Request for Decision – Council and Council Committee Meetings

Moved by: Councillor McMullen Bainton

<b>110-20</b> That Council directs Administration to proceed with the Council meetings being located at the Fox Creek Community Hall until further notice during the COVID-19 pandemic. Furthermore, directs Administration to proceed with an electronic broadcasting option for the public.	<b>CARRIED UNANIMOUSLY</b>
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9.4 Request for Decision - Kaybob Drive Paving

Moved by: Councillor Burridge

<b>111-20</b> That Council directs Administration to move forward with a Request for Proposal for the re-paving of Kaybob Drive, 22 lot subdivision, as well as the paving of the Multiplex area and bring back to Council for further consideration.	<b>CARRIED UNANIMOUSLY</b>
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**10. COUNCIL BUSINESS REPORT**

Moved by: Councillor McMullen Bainton

<b>112-20</b> That Council accepts the Council Business Reports as information.	<b>CARRIED UNANIMOUSLY</b>
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**11. CORRESPONDENCE**

11.1 Thank you from Fox Creek School

11.2 Fox Creek Chamber of Commerce Report to Council – January to March 2020

11.3 Thank you to Essential Service Workers & Volunteers – A message from Arnold Viersen, MP

11.4 ATCO 2019 Franchise Report

11.5 Message from the Town of Fox Creek Mayor and Council – COVID 19

11.6 CIXM-FM-Whitecourt Radio Station – Message from the Town of Fox Creek

Moved by: Councillor Ahn

<b>113-20</b> That Council accepts the Correspondence as information.	<b>CARRIED UNANIMOUSLY</b>
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Director of Emergency and Protective Services left the meeting at 7:28 pm.  
Mayor Hailes called a brief recess at 7:28 pm.  
Mayor Hailes called the meeting back to order at 7:34 pm.

## 12. CLOSED SESSION

Moved by: Councillor Gilmour

**114-20** That Council moves to go into "Closed Session" at 7:34 pm.  
**CARRIED UNANIMOUSLY**

Moved by: Councillor Ahn

**115-20** That Council moves to come out of "Closed Session" at 8:19pm.  
**CARRIED UNANIMOUSLY**

12.1 Disclosure harmful to the business interests of a third party (*FOIP; Section 16*) -  
*Land*

Moved by: Councillor Stadnyk

**116-20** That Council directs Administration to send a letter to the Devonian Hotel and Suites located at Lot 2B, Block 36, Plan 084-0474, stating that we will grant them an extension up to October 31, 2020 to complete the approved work on the parking lot to the Town's satisfaction.  
**CARRIED UNANIMOUSLY**

12.2 Disclosure harmful to personal privacy (*FOIP; Section 17*) - *Labour*

Moved by: Councillor Burridge

**117-20** That Council approves Council Renumeration Policy PO75-2020.  
**CARRIED**

12.3 Privileged information (*FOIP; Section 27*) - *Legal*

Moved by: Councillor Ahn

**118-20** That Council accepts the legal update as information.  
**CARRIED UNANIMOUSLY**

12.4 Disclosure harmful to economic and other interests of a public body (*FOIP; Section 25*) - *Land*

Moved by: Councillor McMullen Bainton

**119-20** That Council directs Administration to enter into negotiations with Alberta Health Services.  
**CARRIED UNANIMOUSLY**

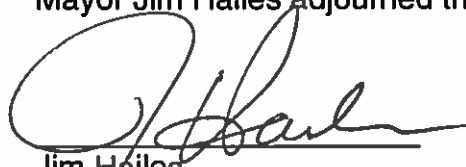
12.5 Disclosure harmful to the business interests of a third party (*FOIP; Section 16*) -  
*Land*

Moved by: Councillor Burridge

**120-20** That Council directs Administration to waive the rent on the facilities that the doctors rent for April, May and June.  
**CARRIED UNANIMOUSLY**

## 13. ADJOURNMENT

Mayor Jim Hailes adjourned the Regular Meeting of Council held April 14, 2020 at 8:20 pm.

  
Jim Hailes  
Mayor

  
Kristen Milne  
Chief Administrative Officer

May 4, 2020  
Date Approved