

TITLE: Fox Creek Greenview Multiplex Facility User Policy

POLICY NO: PO77-2020

EFFECTIVE DATE: July 6, 2020

AUTHORITY: Council

DEPARTMENT: Recreation

REVIEW DATE: July 30, 2022



1. POLICY PURPOSE

- 1.1 To establish rules and regulations for the use of the Fox Creek Greenview Multiplex and its facilities.
- 1.2 No person shall enter, be or remain in the Fox Creek Greenview Multiplex unless such person complies at all times with the provisions set out in this policy and with all other applicable Town, Provincial or Federal laws, ordinances, rules and regulations.

2. DEFINITIONS

Bathing Attire - An item of clothing designed to be worn by people engaging in water-based activity or water sports.

CAO – Shall be the Chief Administrative Officer or his/her designate

Disorderly Conduct – intentionally disturbing the public peace and order by language, actions, or behaviour. May include but not limited to damaging the facility, use of inappropriate language and offenses towards other patrons.

Group Activity – mean an activity of function of an artistic, cultural or sporting nature in which several members of a group of persons having interested in the nature of the activity participate either together or in sub-groups, whether as individuals or in teams.

Non-prime – Monday to Friday between the hours of 8:30 am to 4:00 pm during regular school days. This does not include School Holidays or Statutory Holidays

Non-swimmers – Children age 8-10 who do not demonstrate comfort in the water and are not able to pass the facility swim test of two widths of the lap pool.

Parent, Guardian, or Supervisor – a responsible person 14 years of age or older who is willing and capable of watching children under the age of 10 while using the facility.

Public Skating – a scheduled skating program offered to the general public and designed to offer skating opportunities to patrons of all ages in an unstructured leisure setting. It includes adult skating, family skating and parent and tot programs.

Roller skates – includes in-line skates and rollerblades – means any shoe, boot or other footwear to which one or more wheels are attached.

Shinny – is an unsupervised informal scrimmage session with zero contact. Shinny is a semi-organized game using one puck.

Skateboard – means any platform of any composition or size to which two or more wheels four inches or less in diameter are attached, which is intended to be ridden or propelled by one or more persons standing or kneeling upon it, and to which there is not affixed any seat or any other device or mechanism to control the wheels.

Swimmers – Children age 8-10 who are able to demonstrate comfort in the water and pass the facility swim test of two widths of the lap pool.

3. POLICY

General Facility Rules and Discipline:

- 3.1 In addition to the below regulations, the following rules apply to all persons within the Fox Creek Greenview Multiplex. Failure to comply may result in eviction by staff and refusal of future entry.
 - No smoking, chewing tobacco or vaping
 - No alcoholic beverages are permitted outside designated areas.
 - No Outside Food is permitted in the facility.
 - No roller blades or roller shoes allowed anywhere in the facility, other than specified times that the rink surface may be used for such an activity.
 - No disorderly conduct will be tolerated
- 3.2 Violent or abusive behaviour will not be tolerated towards patrons or staff. Patrons and staff shall be respected at all times.
- 3.3 No person shall, at any age, willfully mark, deface, disfigure, tamper with, climb upon or displace or remove any building, tables, benches, railings, signs, notices, or placards whether temporary or permanent. Doing so, may result in immediate removal from the facility.
- 3.4 Users of the facility are responsible for any and all damages to the building, structure and grounds.
- 3.5 Facilities within the Fox Creek Greenview Multiplex will be maintained and returned to a condition which is the same or better than its original state by the users.
- 3.6 Whenever any group, association, or organization desires to use the Fox Creek Greenview Multiplex for a particular purpose, the group, association, or organization shall first obtain approval from the Recreation department for such purposes.
- 3.7 The Director of Recreation has the authority to remove an individual or group's privileges

to use the Fox Creek Greenview Multiplex for a 24-hour period. A suspension for a period longer than a 24-hour period will be presented by the Director of Recreation to the Chief Administrative Officer for a decision. This recommendation will be in the form of a written report.

- 3.8 Town staff will follow the "three strikes you're out" procedure to enforce any rules noted in this policy. After two verbal warnings, the Supervisor on shift may eject the offender from the facility. Any participation fees paid will not be refunded. In the event of an ejection, an incident report is to be completed and submitted to the Director of Recreation or his/her designate.
- 3.10 The Town will allow up to three (3) rentals of the Arena or Fieldhouse per calendar year where the user group is partaking in and organized team event not have to provide General Liability Insurance. This is provided that the appropriate forms are signed and submitted to the Town for approval.
- 3.11 If a maintenance function is required, requests for service can be made by phone, email or in person to the Multiplex Reception or the Director of Recreation.

Chevron Aquatic Centre

- 3.12 Parents, guardians and supervisors are encouraged to swim with their children for leisure and safety.
- 3.13 Children under the age of 8 years may not be admitted to the swimming pool unless they are accompanied in the water by a parent, guardian or supervisor (within arms reach) who is responsible for their direct supervision, with a maximum of four children for each parent or guardian (4:1).
- 3.14 Children 8-10 years, who are non-swimmers, must be accompanied by a parent, guardian or supervisor in the water (within arms reach), who is responsible for their direct supervision, with a maximum of four non-swimmers to one parent or guardian (4:1).
- 3.15 Children 8-10 who are swimmers may be admitted to the swimming pool without supervision, however, the parent, guardian or supervisor must always remain in the building.
- 3.16 Children 10+ may use the Chevron Aquatic Centre unsupervised.
- 3.17 Any swimmer may be requested to take a swim test prior to entering deep water at the discretion of the lifeguard.
- 3.18 Children age 8 years of age or older are required to use the change room designated for their gender. If this is not suitable, please use a family change room.
- 3.19 Persons with serious medical conditions should be accompanied by an individual knowledgeable about their condition and responsible for their direct supervision.
- 3.20 Food and beverages are not permitted on the pool deck or in the change rooms.

- 3.21 Valuables and personal belongings should not be left unattended in the change rooms. The Town of Fox Creek is not responsible for lost or stolen personal items. Patrons are encouraged to lock up their belongings in the change room lockers and leave any valuables at home.
- 3.22 Appropriate bathing attire is required for entrance to the pool deck and the pool. No street clothes will be permitted in these areas.
- 3.23 All swimmers must shower before entering the pool.
- 3.24 Personal Flotation Devices/lifejackets and water wings are permitted in the pool. Children wearing water wings, or a PFD/lifejacket must be under the direct supervision of a parent, guardian, or supervisor in the water at arm's length.
- 3.25 All children who are not toilet trained are required to wear swim diapers. No disposable diapers are permitted.
- 3.26 Persons with open sores or communicable diseases will not be admitted to any aquatic program unless a medical certification is provided.

Fox Creek Greenview Multiplex Fitness Centre

- 3.27 Children under the age of 12 are not permitted to use the fitness centre. This is for the safety of the child.
- 3.28 Children age 12-17 are permitted to use the fitness centre independently only after having completed an orientation program at the Fox Creek Greenview Multiplex.
- 3.29 Appropriate clothing must be worn at all times. Specifically, jeans, jean shorts, tank tops showing chest and dress clothes will not be permitted. All users of the facility must wear a shirt.
- 3.30 All clothing must be clean and free of odors that may impact the experience of other users, free of attachments such as Velcro, buckles, and snaps that may damage the equipment.
- 3.31 Clean and dry fitness appropriate shoes which fully enclose the foot are required; bare feet, open toed shoes, sport sandals, socks are not permitted.
- 3.32 All users of the facility must return the equipment to the original storage location after use and wipe down equipment when they are finished with it.
- 3.33 Use of equipment is on a first-come, first-served basis, however, please show courtesy to other users by allowing them to "work in" while you are resting.
- 3.34 The equipment must be used as it was designed. No person shall attach any chains, ropers, or other items as they can overload and damage the equipment and create a safety hazard for other users.
- 3.35 Taking photos or video that include other patrons without permission in the facility is

strictly prohibited.

- 3.36 Dropping and/or slamming of weights and inappropriate use of equipment is not permitted and will result in the user being asked to leave the facility.
- 3.37 Food and beverages are not permitted in the fitness centre. Personal non-breakable water containers are permitted.

Pembina Arena

- 3.38 Renters of the Pembina Arena ice surface are required to vacate the arena within 30 minutes of the expiration of the ice rental time, or an hourly overtime rate shall be charged to the renter.
- 3.39 Hockey pucks approved by Hockey Canada are the recommended pucks for use in the Arena. Any user groups found using pucks not recommended by Hockey Canada which result in broken glass will be dealt with on a case by case basis by the Chief Administrative Officer or his/her designate.
- 3.40 The final day of the regular ice season will be no later than the first Sunday in April of each year. Requests to extend the ice season or to install summer ice must be submitted in writing to the Chief Administrative Officer or his/her designate and will be negotiated on a case by case basis.
- 3.41 No one shall be allowed on the ice surface until all machinery and the arena personnel are off the ice unless assisting with the moving of the nets.
- 3.42 All hockey, figure skating and other activities must be properly supervised by an adult at all times or ice privileges may be suspended.
- 3.43 No one under the age of 18 years will be allowed in the dressing rooms until a supervisor, coach or the designated adult obtains the keys and takes the responsibility of supervising the group. Personal (car or house) keys must be left with the arena staff as a deposit on the dressing room key. For Public Skates and Shiny one dressing room will be available for use and monitored by staff.
- 3.44 No one under the age of 18 will be permitted to play, practice or skate with sticks and pucks / rings in an organized or non organized manner without helmets.
- 3.45 Coaches, managers or supervisory personnel will be held responsible for the conduct and control of participants involved in their program before, during and after their scheduled time.
- 3.46 Coaches, managers or supervisory personnel will be held responsible for the safety of the participants by ensuring they are properly equipped before going onto the ice.
- 3.47 Groups, organizations or individuals will be held financially responsible, on a collective or individual basis, for damages to the arena.
- 3.48 No food or beverages will be permitted on the ice surface or on the rink boards.

- 3.49 The consumption of alcoholic beverages will be not be permitted within the arena without proper Alberta Liquor Control Board licensing.
- 3.50 All patrons who participate in Public Skating must abide by the following rules:
- No balls/pucks/sticks/chairs/strollers/pylons or other items which may interfere with the safety of any skater are permitted on the ice surface during Public Skating. Approved skating aids, ice sledges, or wheelchairs may be permitted at the discretion of staff. Such equipment must be cleaned before entering the ice surface for the safety of the other skaters.
 - For Public Skating, children under the age of 10 may not participate in Public Skating unless the parent, guardian or supervisor is in the arena.
- 3.51 All patrons who participate in shinny must abide by the following rules:
- A minimum of CSA approved hockey helmet and hockey gloves are required at all times during Shinny.
 - Occupant load shall not exceed 40 players for shinny. Should Town staff deem the program to be at or near occupant load, additional players may be refused access to the rink for that session.
 - Slapshots, raising the puck above the knee, and shooting the puck with excessive force is not permitted.
 - Children under the age of 10 participating in shinny must be accompanied by a parent, guardian, or supervisor. The parent, guardian or supervisor must remain in the arena at all times while the child is on the ice.
 - Participation may be further limited to specific ages based on such themes as family shinny, youth shinny, or adult shinny.

Shell Fieldhouse

- 3.52 Children under the age of 10 years old using the Shell Fieldhouse must be accompanied by a parent or guardian.
- 3.53 Users of the Shell Fieldhouse are required to wear rubber soled, non-marking athletic shoes at all times.
- 3.54 Food and Beverages are not permitted in the Shell Fieldhouse. Personal non-breakable water containers are permitted.

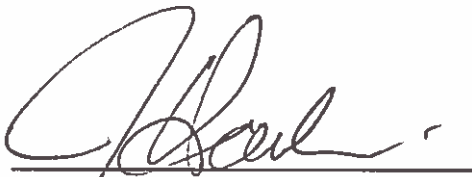
Fox Creek Skatepark

- 3.55 Children under the age of 10 years old using the Fox Creek Skatepark must be accompanied by a parent or guardian.
- 3.56 No person shall skate or skateboard, or otherwise be present within the Fox Creek skatepark area, at times other than those established as the hours of operation. Hours of operation shall be posted. Said hours are subject to change without prior notice.
- 3.58 Each person using the Fox Creek Skatepark must wear a helmet. Proper safety

equipment including elbow pads and kneepads are recommended. All such safety equipment must be functional and protective, properly sized and designed for skating or skateboarding purposes. Soft sided shoes must be worn.

- 3.59 No person shall ride or use any wheeled devices other than roller skates, in-line skates, skateboards, bicycles, and scooters within the Fox Creek Skatepark. Use of any other wheeled devices including, but not limited to, unicycles, go-carts, or wagons is prohibited.

4. APPROVAL



Jim Hailes
Mayor



Kristen Milne
Chief Administrative Officer