



# COUNCIL MINUTES

## Organizational Meeting of Council

Monday, October 19, 2020

Fox Creek Protective Services Building – Upstairs Training Room

### PRESENT:

Mayor  
Deputy Mayor  
Councillors

Jim Hailes (via Zoom)  
Shawn Watson  
Diane Ahn  
Meesha McMullen Bainton  
Brenda Burrige (via Zoom)  
Sheila Gilmour  
Christopher Stadnyk

Chief Administrative Officer  
Director of Corporate Services  
Development Officer

Kristen Milne  
Lori Conkin  
Cindy Nielson

### ABSENT WITH NOTICE

#### 1. CALL TO ORDER

Deputy Mayor Watson called the Organizational Meeting of Council for October 19, 2020 to order at 5:35 pm.

#### 2. ADOPTION OF AGENDA

Moved by: Councillor McMullen Bainton

**372-20** That the agenda for the Organizational Meeting of Council held October 19, 2020 be approved as presented.

**CARRIED UNANIMOUSLY**

#### 3. DEPUTY MAYOR ASSIGNMENTS

3.1 Request for Decision – Deputy Mayor Terms

Moved by: Councillor Ahn

**373-20** That Council adopts the 2020-2021 Deputy Mayor Terms as presented.

**CARRIED UNANIMOUSLY**

#### 4. SETTING REGULAR MEETING DATES, TIME, AND PLACE

4.1 Request for Decision – 2020-2021 Council Meeting Schedule

Moved by: Councillor McMullen Bainton

**374-20** That Council adopts the 2020-2021 Regular Council Meeting Schedule, which has the meetings being held every third Monday at 6:30 pm as presented in Option 1.

**CARRIED UNANIMOUSLY**

#### 5. BYLAWS AND POLICIES

5.1 Request for Decision – Bylaw 853-2020: To Regulate the Proceedings of Council

Moved by: Councillor Ahn

**375-20** That Council gives first reading to Bylaw 853-2020: To Regulate the Proceedings of Council.

**CARRIED UNANIMOUSLY**

Moved by: Councillor Gilmour

**376-20** That Council gives second reading to Bylaw 853-2020: To Regulate the Proceedings of Council.

**CARRIED UNANIMOUSLY**

Moved by: Councillor Stadnyk

**377-20** That Council moves to hold the third and final reading of Bylaw 853-2020: To Regulate the Proceedings of Council.

**CARRIED UNANIMOUSLY**

Moved by: Councillor Stadnyk

**378-20** That Council gives third and final reading to Bylaw 853-2020: To Regulate the Proceedings of Council.

**CARRIED UNANIMOUSLY**

5.2 Request for Decision – PO79-2020: Council Committees

Moved by: Councillor Burridge

**379-20** That Council accepts Policy PO79-2020: Council Committees as amended.

**CARRIED UNANIMOUSLY**

5.3 Request for Decision – Council Remuneration

Moved by: Councillor Ahn

**380-20** That Council directs Administration to reflect in the 2021 Operating Budget deliberations a 0 % COLA for Council's Monthly Honorariums, and a 0% COLA for Council Meetings.

**CARRIED**

**6. APPOINTMENT OF SIGNING AUTHORITIES**

6.1 Appointment of an Assessor

Moved by: Councillor Gilmour

**381-20** That Council appoints Troy Birtles of Accurate Assessment as the Assessor for the Town of Fox Creek for the period of April 01, 2021 to March 31, 2022.

**CARRIED UNANIMOUSLY**

6.2 Appointment of a Financial Institution

Moved by: Councillor Burridge

**382-20** That Council appoints CIBC and ATB as the official financial institutions for the Town of Fox Creek for the year ending December 31, 2021.

**CARRIED UNANIMOUSLY**

6.3 Appointment of an Auditor

Moved by: Councillor McMullen Bainton

**383-20** That Council appoints Endeavour Chartered Accountants as Auditors for the Town of Fox Creek for the year ending December 31, 2020.

**CARRIED UNANIMOUSLY**

**7. APPOINTMENT OF MEMBERS TO BOARDS AND COMMITTEES**

7.1 Request for Decision – 2020-2021 Council Appointments to Boards and Committees.

Committee	Alternates
	2020/2021 Council Members
Assessment Review Board	1. Councillor Ahn 2. Councillor Burridge
Community Enhancement Committee	1. Councillor Watson 2. Councillor McMullen Bainton 3. Councillor Burridge
Culture and Recreation Board	1. Councillor Burridge 2. Councillor Stadnyk
Emergency Management Committee	1. Councillor Watson 2. Councillor McMullen Bainton
Joint Economic Development and Tourism Board	1. Councillor Ahn 2. Councillor Stadnyk 3. Mayor Hailes
Legacy Scholarship Committee	1. Councillor McMullen Bainton 2. Councillor Stadnyk
Municipal Planning Commission (MPC)	1. Councillor Watson 2. Councillor Burridge
Subdivision and Development Appeal Board	1. Councillor Gilmour 2. Mayor Hailes

Alberta C.A.R.E	1. Councillor Burridge 2. Councillor Gilmour 3. Mayor Hailes
Chamber of Commerce	1. Mayor Hailes 2. Councillor Burridge
Community Futures Yellowhead East	1. Mayor Hailes 2. Councillor Burridge
Greenview Waste Management Commission	1. Councillor Burridge 2. Councillor Gilmour 3. Mayor Hailes
Golden Triangle Board	1. Mayor Hailes 2. Councillor Burridge
Heart River Foundation	1. Councillor Ahn
Whitecourt Regional Forest Advisory Committee	1. Mayor Hailes 2. Councillor Watson
Millar Western Advisory Committee	1. Mayor Hailes 2. Councillor Watson
Municipal Library Board	1. Councillor McMullen Bainton 2. Councillor Burridge
Peace Library Board	1. Councillor McMullen Bainton 2. Councillor Burridge
Business Support Network	1. Mayor Hailes 2. Councillor Burridge
Fox Creek Synergy Group	1. Mayor Hailes 2. Councillor Burridge

Moved by: Councillor Ahn

**384-20** That Council adopts the 2020-2021 Boards and Committee appointments as discussed.

**CARRIED UNANIMOUSLY**

#### 7.2 Member-at-Large Appointments.

Moved by: Councillor Gilmour

**385-20** That Council conditionally approves the membership of Lisa Goodick to the Assessment Review Board and the Community Enhancement Committee.

**CARRIED UNANIMOUSLY**

#### 7.3 Resignation from the Municipal Library Board.

Moved by: Councillor Stadnyk

**386-20** That Council accepts the resignation of Teryl Enevoldsen from the Municipal Library Board.


**CARRIED UNANIMOUSLY**

### 8. ADJOURNMENT

Moved by: Councillor McMullen Bainton

**387-20** That Council adjourn the Organizational Meeting held October 19, 2020 at 6:26 pm.

**CARRIED UNANIMOUSLY**

  
Jim Hailes  
Mayor

  
Kristen Milne  
Chief Administrative Officer

November 9, 2020  
Date Approved