



# COUNCIL MINUTES

## Regular Meeting of Council

Monday, February 22, 2021

Fox Creek Protective Services Building – Upstairs Training Room

### PRESENT:

Mayor  
Councillors

Jim Hailes  
Diane Ahn  
Meesha McMullen Bainton  
Brenda Burridge  
Sheila Gilmour  
Christopher Stadnyk

Chief Administrative Officer  
Director of Recreation  
Director of Corporate Services  
Development Officer  
Recording Secretary

Kristen Milne  
Brandon Pauling  
Lori Conkin (via ZOOM)  
Cindy Nielson (via ZOOM)  
Gillian Petch

### ABSENT WITH NOTICE

Deputy Mayor

Shawn Watson

### 1. CALL TO ORDER

Mayor Jim Hailes called the Regular Meeting of Council for February 22, 2021 to order at 6:30 pm.

### 2. ADOPTION OF AGENDA

#### Additions:

- 8.7. Uptown Crosswalk
- 8.8. Derald Palmer Memorial Arena Site
- 8.9. NAEL – Access to Medical Services

Moved by: Councillor Gilmour

**46-21** That the agenda for the Regular Meeting of Council held February 22, 2021 be approved as amended.

**CARRIED UNANIMOUSLY**

### 3. MINUTES

3.1. Minutes from the Regular Meeting of Council held February 1, 2021.

Moved by: Councillor Burridge

**47-21** That the minutes from the Regular Meeting of Council held February 1, 2021 be approved as presented.

**CARRIED UNANIMOUSLY**

3.1.2 Request for Decision – Amendment to Motion 29-21

Moved by: Councillor Stadnyk

**48-21** That Council rescind motion number 29-21 "That Council grants a development extension to Pac West Properties Inc. to develop 2x 8-Plex Apartments on Lot 21, Block 10, Plan 192-2896 - 302 4th Avenue. Furthermore, if the development has not been started by December 31, 2021, Council directs Administration to begin proceedings to purchase the lands back as per the Agreement for Sale and Amending Agreements." Additionally;  
That Council grants a development extension to Pac West Lodging Inc. to develop 2 x 8-Plex Apartments on Lot 21, Block 10, Plan 192-2896 - 302 4th Avenue. Furthermore, if the development has not achieved substantial completion by December 31, 2021, Council directs Administration to begin proceedings to purchase the lands back as per the Agreement for Sale and Amending Agreements.

**CARRIED UNANIMOUSLY**

#### 4. DELEGATIONS

4.1 RCMP Fox Creek Detachment  
*Acting Detachment Commander*

*Cpl. David Lee*

Moved by: Councillor Ahn

**49-21** That Council accepts the RCMP Fox Creek Detachment's presentation as information.

**CARRIED UNANIMOUSLY**

#### 5. STAFF REPORTS

- 5.1. Community Resources
- 5.2. Recreation
- 5.3. Operations
- 5.4. Chief Administrative Officer

Moved by: Councillor Stadnyk

**50-21** That Council accepts the Staff Reports as information.

**CARRIED UNANIMOUSLY**

#### 6. ACCOUNTS PAYABLE AND FINANCIAL REPORTS

- 6.1. Account Payables – For period ending February 18, 2021.

Moved by: Councillor McMullen Bainton

**51-21** That Council accepts the Accounts Payable Report for period ending February 18, 2021 as presented.

**CARRIED UNANIMOUSLY**

#### 7. BYLAWS AND POLICIES

- 7.1. Advertisement and Public Notification Bylaw 856-2021

Moved by: Councillor Ahn

**52-21** That Council gives second reading to Bylaw 856-2021 – Advertising and Public Notification Bylaw.

**CARRIED UNANIMOUSLY**

Moved by: Councillor Burridge

**53-21** That Council gives third reading to Bylaw 856-2021 – Advertising and Public Notification Bylaw.

**CARRIED UNANIMOUSLY**

- 7.2. Municipal Election Bylaw 857-2021

Moved by: Councillor Burridge

**54-21** That Council gives first reading to Bylaw 857-2021 – Municipal Election Bylaw.

**CARRIED UNANIMOUSLY**

Moved by: Councillor Gilmour

**55-21** That Council gives second reading to Bylaw 857-2021 – Municipal Election Bylaw.

**CARRIED UNANIMOUSLY**

Moved by: Councillor Ahn

**56-21** That Council moves to hold third and final reading of Bylaw 857-2021 – Municipal Election Bylaw.

**CARRIED UNANIMOUSLY**

Moved by: Councillor Stadnyk

**57-21** That Council gives third and final reading to Bylaw 857-2021 – Municipal Election Bylaw.

**CARRIED UNANIMOUSLY**



7.3. Temporary Mandatory Face Coverings Bylaw 854-2020

Moved by: Councillor Stadnyk

**58-21** That Council moves to rescind Bylaw 854-2020 – Temporary Mandatory Face Coverings Bylaw.

**CARRIED UNANIMOUSLY**

8. BUSINESS

8.1. Request for Decision – Request for the Paving of Main Street

Moved by: Councillor Gilmour

**59-21** That Council directs Administration to bring a quote for the paving of Main Street and resurfacing of 1<sup>st</sup> Avenue forward to the 2021 Budget deliberations for further discussion.

**CARRIED UNANIMOUSLY**

8.2. Request for Decision – Subdivision S001-2021

Moved by: Councillor Ahn

**60-21** That Council approves Subdivision Application S001-2021 for a lot line adjustment and subsequent consolidation of Part of Lot 33, Block 36, Plan 122-0891 with Lot 36, Block 35, Plan 202-0422 subject to conditions.

**CARRIED UNANIMOUSLY**

8.3. Request for Decision – Commercial Safety Rest Area (CSRA)

Moved by: Councillor McMullen Bainton

**61-21** That Council directs Administration to arrange a meeting with Alberta Transportation to discuss the proposed Commercial Safety Rest Area (CSRA) project and furthermore, directs Administration to prepare a letter to the Premier and MLA stating our concerns. Furthermore, form a partnership with the other communities affected by the CSRA.

**CARRIED UNANIMOUSLY**

8.4. Request for Decision – Town Administration Office Preliminary Architectural Design

Moved by: Councillor Gilmour

**62-21** That Council authorizes the Chief Administrative Officer to proceed with the Preliminary Architectural Design for the Town Administration Building, not exceeding \$30,000.00, and to be funded from the 2021 MSI Capital.

**CARRIED**

8.5. Request for Decision – Virtual Council Audio/Visual Equipment Quote

Moved by: Councillor Ahn

**63-21** That Council authorizes the Chief Administrative Officer to proceed with the purchase of the audio-visual equipment as detailed in the quote from Digital Edge Media for no more than \$40,000.00 to be funded from the Municipal Operating Support Transfer Grant.

**CARRIED UNANIMOUSLY**

8.6. Request for Decision – Website Upgrades

Moved by: Councillor Burrige

**64-21** That Council approves the proposed upgrades to the Town of Fox Creek website for a total upset of \$15,000.00 to be funded from the Municipal Operating Support Transfer (MOST) grant.

**CARRIED UNANIMOUSLY**

8.7. Uptown Crosswalk

Moved by: Councillor Stadnyk

**65-21** That Council directs Administration to obtain a quote for updated crosswalk signage at Kaybob Drive and 5B Street.

**CARRIED UNANIMOUSLY**

8.8. Derald Palmer Memorial Arena Lot

Moved by: Councillor Gilmour

<b>66-21</b>	That Council accepts the Derald Palmer Memorial Arena Lot discussion as information.	<b>CARRIED UNANIMOUSLY</b>
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8.9. NAEL - Access to Medical Services in Rural Communities

Moved by: Councillor Stadnyk

<b>67-21</b>	That Council accepts the NAEL – Access to Medical Services in Rural Communities discussion for information.	<b>CARRIED UNANIMOUSLY</b>
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9. COUNCIL BUSINESS REPORT

Moved by: Councillor Ahn

<b>68-21</b>	That Council accepts the Council Business Reports as information.	<b>CARRIED UNANIMOUSLY</b>
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10. CORRESPONDENCE

10.1. MP Viersen Adds Support to the Equalization and Transfer Fairness Act.

10.2. Safe Roads Alberta – Freeing up police and courts to make Alberta safer.

Moved by: Councillor Burridge

<b>69-21</b>	That Council accepts the Correspondence as information.	<b>CARRIED UNANIMOUSLY</b>
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Mayor Hailes called a brief recess at 8:22 pm.

Director of Recreation left the meeting at 8:22 pm.

Executive Assistant left the meeting at 8:22 pm.

Director of Corporate Services left the meeting at 8:22 pm.

Development Officer left the meeting at 8:22 pm.

Mayor Hailes called the meeting back to order at 8:32 pm.

11. CLOSED SESSION

Moved by: Councillor Gilmour

<b>70-21</b>	That Council moves to go into "Closed Session" at 8:32 pm, pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25, and amendments thereto, to discuss Privileged Information with regards to the Closed Session.	<b>CARRIED UNANIMOUSLY</b>
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**In Attendance**

Kristen Milne

**Reason/Purpose**

Presenter/Legislative Advice

11.1. Disclosure harmful to the business interests of a third party (FOIP; Section 16) – Land

11.2. Disclosure harmful to the business interests of a third party (FOIP; Section 16) - Land

Moved by: Councillor Ahn

<b>71-21</b>	That, in compliance with Section 197(2) of the Municipal Government Act, Council moves to come out of "Closed Session" at 9:24 pm.	<b>CARRIED UNANIMOUSLY</b>
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12. MOTIONS ARISING FROM CLOSED SESSION

12.1. Disclosure harmful to the business interests of a third party (FOIP; Section 16) - Land

Moved by: Councillor McMullen Bainton

<b>72-21</b>	That Council accepts the land discussion as information.	<b>CARRIED UNANIMOUSLY</b>
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12.2. Disclosure harmful to the business interests of a third party (FOIP; Section 16) - Land

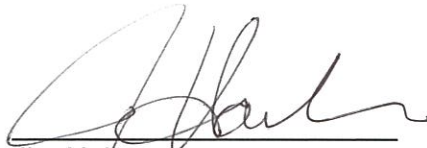
Moved by: Councillor Ahn

**73-21** That Council approves the proposal from the Devonian Hotel and Suites with conditions for the landscaping of their empty lot as presented for a 2-year period and furthermore, directs Administration to enforce the original paving conditions after that time.

**CARRIED**

**13. ADJOURNMENT**

Mayor Jim Hailes adjourned the Regular Meeting of Council held February 22, 2021 at 9:30 pm.

  
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Jim Hailes  
Mayor

  
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Kristen Milne  
Chief Administrative Officer

April 6, 2021  
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Date Approved