

# WE'RE HIRING



COMPETITION #: 10-2021

CLOSING DATE: September 17, 2021

## Custodian

### ABOUT THE TOWN OF FOX CREEK

Fox Creek is a citizen-focused vibrant and sustainable community, embracing diversified economic partnerships and prides itself on small-town family values. The Municipality of Fox Creek is a vibrant and bustling hotbed of economic activity in the heart of the Duvernay. Known mainly for its bountiful wilderness, Fox Creek showcases the very best of the surrounding forests, lakes and wildlife, making it the perfect location for enjoying the outdoors. Fox Creek combines a serene wilderness experience, with small-town hospitality, first-class amenities, and a reliable service centre for the active oil and gas industry surrounding the community. Fox Creek is a great place to call home.

### POSTION SUMMARY

The role of the Custodian is to maintain the cleanliness of Municipal facilities. Additionally, by encompassing preventative measures the Custodian will ensure the longevity of infrastructure and create a welcoming and safe environment for all.

### RESPONSIBILITIES

Will be required to adhere to processes and policies in support of Municipal goals and legislative requirements.

Responsibilities will include but are not limited to the following:

- Clean designated building areas (including but not limited to—dusting, sweeping, vacuuming, mopping, restroom cleaning, sidewalk snow clearing)
- Perform and document routine inspection and maintenance activities.
- Heavy cleaning tasks & special projects
- Report of occurring deviancies or needs for repairs.
- Perform minor adjustments and repairs.
- Other duties as assigned

### QUALIFICATIONS

#### Minimum Requirements

- Have successfully attained a Grade 12 diploma or GED Certificate
- Provide an acceptable Vulnerable Sector Check
- Provide an acceptable Driver's Abstract

#### Additional Requirements

- Considerable physical activity
- Requires heavy physical work; heavy lifting, pushing, or pulling required of objects up to 50 pounds
- Physical work is more than 70% of work duties
- Work environment involves some exposure to hazards or physical risks, which require following basic safety precautions
- Work may involve moderate exposure to unusual elements, such as extreme temperatures, dirt, dust, fumes, smoke, unpleasant odors, and/or loud noises

### POSITION TYPE

Permanent Full Time  
40hrs/week



### HOURS OF WORK

Based on operational requirements.  
Evenings and weekends will be required.



### APPLY TODAY!

Please submit your resume and cover letter to either of the below addresses.

**EMAIL:** employment@foxcreek.ca

**SUBJECT:** Competition # 10-2021

#### MAIL OR IN-PERSON:

Attention Human Resources  
PERSONAL & CONFIDENTIAL

Town of Fox Creek  
102 Kaybob Drive  
PO Box 149  
Fox Creek, AB T0H1P0

*We thank all applicants for their interest.  
However, only candidates invited for  
interviews will be contacted.*