



# COUNCIL MINUTES

## Regular Meeting of Council

Monday, August 30, 2021

Fox Creek Greenview Protective Services Building  
– Upstairs Training Room / Zoom

### PRESENT:

Mayor  
Councillors

Jim Hailes  
Meesha McMullen Bainton  
Brenda Burrridge  
Sheila Gilmour

Chief Administrative Officer  
Director of Operations  
Director of Community Services  
Executive Assistant

Kristen Milne  
Dennis Bellwood  
Wendy Chaychuk-Rieger  
Gillian Petch

### ABSENT WITH NOTICE

Deputy Mayor  
Councillor

Christopher Stadnyk  
Diane Ahn

### 1. CALL TO ORDER

Mayor Jim Hailes called the Regular Meeting of Council for August 30, 2021, to order at 6:30pm.

### 2. ADOPTION OF AGENDA

#### Amendments:

Change in Agenda Order

- 8. BUSINESS
- 9. BYLAWS AND POLICIES
- 8.2. Request for Decision – Community Development Initiative Funding – MD of Greenview No. 16
- 8.8. Request for Decision – Fox Creek Greenview Multiplex Canopy Tender Review

#### Additions:

- 8.12. Iosegun Manor Ramps
- 9.1. Land Use Bylaw Amendment 824-2019-A03

Moved by: Councillor Gilmour

**224-21** That the agenda for the Regular Meeting of Council held August 30, 2021, be approved as amended.

**CARRIED UNANIMOUSLY**

### 3. MINUTES

- 3.1. Minutes from the Regular Meeting of Council held July 19, 2021.

Moved by: Councillor Burrridge

**225-21** That the minutes from the Regular Meeting of Council held July 19, 2021, be approved as presented.

**CARRIED UNANIMOUSLY**

- 3.2. Minutes from the Regular Meeting of Council held August 9, 2021.

Moved by: Councillor Gilmour

**226-21** That the minutes from the Regular Meeting of Council held August 9, 2021, be approved as presented.

**CARRIED UNANIMOUSLY**

### 4. DELEGATIONS

- 4.1. Fox Creek Royal Canadian Mounted Police  
Cpl. James Deibert  
Sgt. Andrew Brand

*A/Detachment Commander*

### 5. BUSINESS ARISING FROM THE DELEGATIONS

*NIL*

### 6. STAFF REPORTS

- 6.1. Community Services
- 6.2. Recreation
- 6.3. Operations
- 6.4. Chief Administrative Officer

Moved by: Councillor McMullen Bainton

**227-21** That Council accepts the Staff Reports as information.

**CARRIED UNANIMOUSLY**

## 7. ACCOUNTS PAYABLE AND FINANCIAL REPORTS

- 7.1. Accounts Payable – For periods ending August 5 and August 23, 2021
- 7.2. Statement of Capital Acquired and Applied (Unaudited)  
- For period ending June 30, 2021
- 7.3. Statement of Operation Revenues and Expenditures (Unaudited)  
- For period ending June 30, 2021
- 7.4. Statement of Capital Acquired and Applied 2020 Carryforward (Unaudited)  
- For period ending June 30, 2021
- 7.5. Council Remuneration and Expense Claims – June 2021

Moved by: Councillor Gilmour

**228-21** That Council accepts the Accounts Payable and Financial Reports presented at the Regular Meeting of Council held August 30, 2021, as presented.

**CARRIED UNANIMOUSLY**

## 8. BUSINESS

- 8.1. Request for Decision – Peace Airshed Zone Association (PAZA) Request for Air Monitoring in Fox Creek

Moved by: Councillor McMullen Bainton

**229-21** That Council directs Administration to work with PAZA on the addition of an air monitoring station to the community in one of the discussed locations, and furthermore approves a yearly membership with PAZA in the amount of \$1,000.00 to be funded from the 2021 Operating Budget – Council Memberships.

**CARRIED UNANIMOUSLY**

- 8.2. Request for Decision – Community Development Initiative Funding - MD of Greenview No. 16

Moved by: Councillor Gilmour

**230-21** That Council directs the Mayor and the Chief Administrative Officer to sign the Community Development Initiative Funding Agreement from the MD of Greenview.

**CARRIED UNANIMOUSLY**

- 8.3. Request for Decision – Council Chambers location and broadcasting of meetings

Moved by: Councillor Gilmour

**231-21** That Council continues to hold Regular Meetings at the Fox Creek Protective Services Building until further notice and to be permanently broadcasted. Furthermore, Council directs Administration to post directional signage for the public in the building.

**CARRIED UNANIMOUSLY**

- 8.4. Request for Decision – Town Support for Upcoming Event

Moved by: Councillor Burrige

**232-21** That Council directs Administration to proceed with the support for the upcoming Big Iron Day events through the purchase of Fireworks and an Ice Cream Stand hosted by Council for a total upset amount of \$10,000.00 to be funded from the 2021 Operating Budget – Canada Day Event.  
Furthermore, that Council permits the use of an alternate space for the use of the Big Iron Day beer gardens, as well as the use of Commercial Court for the day's festivities; both being contingent on providing a damage deposit and meeting the discussed requirements, as well as the Chamber of Commerce obtaining consent from the businesses located within Commercial Court prior to the event.

**CARRIED UNANIMOUSLY**

- 8.5. Request for Decision – Derald Palmer Memorial Arena Site

Moved by: Councillor McMullen Bainton

**233-21** That Council directs Administration to proceed with the proposal as submitted for the development of a sports field on the Derald Palmer Memorial Arena Site for a total upset of \$35,000.00 to be funded from the MSP Grant and 2021 Capital Budget.

**CARRIED UNANIMOUSLY**

- 8.6. Request for Decision – Kaybob Trailer Court Request for Development Agreement

Moved by: Councillor Burrige

**234-21** That Council directs Administration to begin the process to rezone the Kaybob Mobile Home Park to Direct Control.

**CARRIED UNANIMOUSLY**

- 8.7. Request for Decision – Appointment of Deputy Director of Emergency Management

Moved by: Councillor McMullen Bainton

**235-21** That Council appoints Lisa Goodick, Safety and Emergency Management Coordinator as Deputy Director of Emergency Management.

**CARRIED UNANIMOUSLY**

- 8.8. Request for Decision – Fox Creek Greenview Multiplex Canopy Tender Review

Moved by: Councillor Burridge

- 236-21** That Council directs Administration to award the Contract for the Fox Creek Greenview Canopy Build to Thompson Builders for \$3,396,699.00 pending the approval of the Municipal District of Greenview.

**CARRIED UNANIMOUSLY**

8.9. Request for Decision – Tender Award – Kaybob Drive and 2a Avenue Extensions

Moved by: Councillor Gilmour

- 237-21** That Council directs Administration to award the Kaybob Drive Extension and 2A Avenue Project to E Construction, a Division of N.P.A. Ltd. for a total upset of \$1,438,465.61 including GST, to be funded by the 2021 Capital Budget.

**CARRIED**

8.10. Request for Decision – Post Office Hours

Moved by: Councillor Gilmour

- 238-21** That Council directs Administration to post the phone number for Fox Creek Canada Post Superintendent provided by Arnold Viersen to the public via social media.

**CARRIED UNANIMOUSLY**

8.11. Request for Decision – National Day for Truth and Reconciliation

Moved by: Councillor Gilmour

- 239-21** That Council, in recognition of National Day for Truth and Reconciliation, approves the closure of the Town of Fox Creek Administration Office, Public Works, and Community Resource Centre on September 30<sup>th</sup>, 2021. Furthermore, that the Fox Creek Greenview Multiplex maintain Statutory Holiday Hours of 9:00am to 9:00pm while offering, free of charge, a space for reflection and learning via educational videos offered for free by the National Film Board of Canada.

**CARRIED UNANIMOUSLY**

8.12. Iosegun Manor Ramps

Moved by: Councillor McMullen Bainton

- 240-21** That Council directs Administration to contact Heart River Housing regarding the need for curb ramps at the Iosegun Manor parking lot entry.

**CARRIED UNANIMOUSLY**

**9. BYLAWS AND POLICIES**

9.1. Land Use Bylaw Amendment 824-2019-A03

Moved by: Councillor Gilmour

- 241-21** That Council give first reading to Land Use Bylaw Amendment 824-2019-A03 and furthermore directs Administration to schedule a Public Hearing for said amendment for September 20, 2021, at 6:00pm in the Fox Creek Greenview Protective Services Building.

**CARRIED UNANIMOUSLY**

**10. COUNCIL BUSINESS REPORT**

*NIL*

**11. CORRESPONDENCE**

- 11.1. Response from Minister Tyler Shandro Regarding Reopening Rural Alberta
- 11.2. TreeCanada – *Greening Canada's School Grounds Program*
- 11.3. STARS Donation Thank You
- 11.4. Thank You from the Fox Creek School
- 11.5. 2021 Gas Tax Fund (GTF) Letter
- 11.6. Crowsnest Pass Opposition to Bill C-21 – Changes to the Criminal Code and the Firearms Act
- 11.7. Claresholm Letter Regarding Councillor Codes of Conduct
- 11.8. Claresholm Letter Regarding Royal Canadian Mounted Police (RCMP) Retroactive Pay
- 11.9. Shell Canada Transfer of Assets to Crescent Point Energy
- 11.10. Town of Fox Creek Senate Election and Referendum Funding
- 11.11. Elnora Support for the RCMP
- 11.12. Opal Power Plant Project

Moved by: Councillor Burridge

- 242-21** That Council accepts the Correspondence as information.

**CARRIED UNANIMOUSLY**

- ❖ Mayor Hailes called a brief recess at 8:13 pm.  
Director of Operations left the meeting at 8:13 pm.  
Director of Community Services left the meeting at 8:13 pm.  
Executive Assistant left the meeting at 8:13 pm.
- ❖ Mayor Hailes called the meeting back to order at 8:23 pm.



## 12. CLOSED SESSION

Moved by: Councillor Gilmour

**243-21** That Council moves to go into "Closed Session" at 8:23 pm pursuant to Sections 25 and 19 of the Freedom of Information and Protection of Privacy Act, 2000, Chapter M-26.  
**CARRIED UNANIMOUSLY**

- 12.1. Disclosure harmful to economic and other interests of a public body (*FOIP; Section 25*)  
– *Legal*
- 12.2. Disclosure harmful to economic and other interests of a public body (*FOIP; Section 25*)  
– *Land*
- 12.3. Disclosure harmful to economic and other interests of a public body (*FOIP; Section 25*)  
– *Legal*
- 12.4. Confidential evaluations (*FOIP; Section 19*)  
– *Labour*

Moved by: Councillor McMullen Bainton

**244-21** That, in compliance with Section 197(2) of the Municipal Government Act, Council moves to come out of "Closed Session" at 9:35 pm.  
**CARRIED UNANIMOUSLY**

## 13. MOTIONS ARISING FROM CLOSED SESSION

- 13.1. Disclosure harmful to economic and other interests of a public body (*FOIP; Section 25*)  
– *Legal*

Moved by: Councillor Burridge

**245-21** That Council directs Administration to work with the Municipal District of Greenview on clause 5.1, 5.5, 6.4, and the Terms of Reference in the proposed Multiplex Operating Agreement.  
**CARRIED UNANIMOUSLY**

- 13.2. Disclosure harmful to economic and other interests of a public body (*FOIP; Section 25*)  
– *Land*

Moved by: Councillor Gilmour

**246-21** That Council directs Administration to proceed with the development of a business plan for doctor's accommodations and furthermore, directs Administration to investigate housing support for a Fish and Wildlife Officer.  
**CARRIED UNANIMOUSLY**

- 13.3. Disclosure harmful to economic and other interests of a public body (*FOIP; Section 25*)  
– *Legal*

Moved by: Councillor Gilmour

**247-21** That Council Administration to sign the Memorandum of Understanding as per directed by Council.  
**CARRIED UNANIMOUSLY**

- 13.4. Confidential evaluations (*FOIP; Section 19*)  
– *Labour*

Moved by: Councillor Gilmour

**248-21** That Council approves the raise of one step on the current grid for the Chief Administrative Officer.  
**CARRIED UNANIMOUSLY**

## 14. ADJOURNMENT

Mayor Jim Hailes adjourned the Regular Meeting of Council held August 30, 2021, at 9:42 pm.

  
Jim Hailes  
Mayor

  
Kristen Milne  
Chief Administrative Officer

September 20, 2021  
Date Approved