

WE'RE HIRING



COMPETITION #: 12-2021

CLOSING DATE: November 24, 2021

Community Peace Officer

ABOUT THE TOWN OF FOX CREEK

Fox Creek is a citizen-focused vibrant and sustainable community, embracing diversified economic partnerships and prides itself on small-town family values. The Municipality of Fox Creek is a vibrant and bustling hotbed of economic activity in the heart of the Duvernay. Known mainly for its bountiful wilderness, Fox Creek showcases the very best of the surrounding forests, lakes and wildlife, making it the perfect location for enjoying the outdoors. Fox Creek combines a serene wilderness experience, with small-town hospitality, first-class amenities, and a reliable service centre for the active oil and gas industry surrounding the community. Fox Creek is a great place to call home.

POSITION SUMMARY

We are looking for a candidate that is passionate about community and ensuring that Fox Creek is a safe and secure place to live, work and raise our families. The successful candidate will be able to embrace rural living by involving themselves in our community and maintain a positive visibility for our residents and will provide awareness and enforcement of Town Bylaws and Provincial Statues.

RESPONSIBILITIES

Shall be required to adhere to process and policies in support of municipal goals and legislative requirements.

- ◆ Provide enforcement of Provincial Statues under the Town's Operating Authority
- ◆ Promote and enforce all Town of Fox Creek Bylaws
- ◆ Maintain an effective working relationship with the local RCMP and other enforcement agencies
- ◆ Ensure accurate record keeping, statistics and filing as required and mandated by the Solicitor General's office, Public Security Peace Officer's program and Town Office
- ◆ Adhering to all safety standards
- ◆ Other duties as assigned

QUALIFICATIONS

- ◆ Post-Secondary education in Law Enforcement or Criminology or have a combination of equivalent education and experience
- ◆ Satisfactory Vulnerable Sector Check and Provincial Drivers Abstract Reports
- ◆ Complete an approved physical abilities test for uniformed enforcement roles
- ◆ Have suitable training course to be bale to achieve an appointment as a Community Peace Officer in the Public Security Peace Officer Program.
- ◆ Have a minimum of 5 years practical experience in municipal government
- ◆ Have a minimum of 2 years applicable Law Enforcement Experience
- ◆ Have knowledge/experience in municipal legislation municipal operating systems and municipal finance

POSITION TYPE

Permanent Full-time
40 hours /week



HOURS OF WORK

Based on operational requirements.
Evenings and weekends will be required.



APPLY TODAY!

Please submit your resume and cover letter to either of the below addresses.

EMAIL: employment@foxcreek.ca

SUBJECT: Competition # 12-2021

MAIL OR IN-PERSON:

Attention Human Resources
PERSONAL & CONFIDENTIAL

Town of Fox Creek
102 Kaybob Drive
PO Box 149
Fox Creek, AB T0H1P0

*We thank all applicants for their interest.
However, only candidates invited for
interviews will be contacted.*