



COUNCIL MINUTES

Organizational Meeting of Council

Monday, October 25, 2021
Fox Creek Greenview Protective Services Building
– Upstairs Training Room / Zoom

PRESENT:

- Mayor
Councillors
- Sheila Gilmour
Meesha Bainton
Brenda Burrridge
Eric Doran
Jim Hailes
Kerri Hudson
Chris Stadnyk
- Chief Administrative Officer
Director of Recreation
Director of Corporate Services
Director of Operations
Development Officer
Executive Assistant
- Kristen Milne
Brandon Pauling
Wendy Chaychuk-Rieger
Dennis Bellwood
Cindy Nielson
Gillian Petch

1. CALL TO ORDER

Chief Administrative Officer Kristen Milne called the Organizational Meeting of Council for October 25, 2021, to order at 6:00pm.

2. ADOPTION OF AGENDA

Moved by: Councillor Burrridge

275-21	That the agenda for the Organizational Meeting of Council held October 25, 2021, be approved as presented.	CARRIED UNANIMOUSLY
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3. SWEARING IN CEREMONY

Oaths of Office was administered to Sheila Gilmour, Meesha Bainton, Brenda Burrridge, Eric Doran, Jim Hailes, Kerri Hudson, and Chris Stadnyk.

4. DEPUTY MAYOR ASSIGNMENT

4.1. Request for Decision – Deputy Mayor Term Options

Moved by: Councillor Stadnyk

276-21	That Council approves of the Deputy Mayor appointment terms as follows: Councillor Bainton October 25, 2021, to August 12, 2022 Councillor Burrridge August 13, 2022, to May 28, 2023 Councillor Doran May 29, 2023, to March 15, 2024 Councillor Hudson March 16, 2024, to December 31, 2024 Councillor Stadnyk January 1, 2025, to the 2025 Organizational Meeting Furthermore, Council approves Councillor Hailes abstaining from partaking in the duties of Deputy Mayor for the 2021-2025 term.	CARRIED UNANIMOUSLY
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5. SETTING REGULAR MEETING DATES, TIME, AND PLACE

5.1. Request for Decision – 2021-2022 Regular Council Meeting Schedule

Moved by: Councillor Burrridge

277-21	That Council approves of Regular Council Meetings being held every 3 rd Monday at 6:30pm at the Fox Creek Greenview Protective Services Building, beginning November 15, 2021. Furthermore, that Council holds a Committee of the Whole Meeting once per month at 6:00pm beginning in January 2022.	CARRIED UNANIMOUSLY
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6. BYLAWS AND POLICIES

6.1. Request for Decision – PO79-2020-A01 – Council Committees

Moved by: Councillor Burrridge

278-21	That Council approves PO79-2020-A01 Council Committee Policy as presented.	CARRIED UNANIMOUSLY
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6.2. Request for Decision – 853-2020-A01 – Procedural Bylaw

Moved by: Councillor Burridge

279-21	That Council gives first reading to Bylaw 853-2020-A01 Proceedings of Council Bylaw Amendment.	CARRIED
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Moved by: Councillor Hailes

280-21	That Council gives second reading to Bylaw 853-2020-A01 Proceedings of Council Bylaw Amendment.	CARRIED
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Moved by: Councillor Bainton

281-21	That Council moves to hold third and final reading of Bylaw 853-2020-A01 Proceedings of Council Bylaw Amendment.	CARRIED
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6.3. Request for Decision – 862-2021 – Municipal Planning Commission

Moved by: Councillor Burridge

282-21	That Council gives first reading to Bylaw 862-2021 – Municipal Planning Commission	CARRIED UNANIMOUSLY
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Moved by: Councillor Doran

283-21	That Council gives second reading to Bylaw 862-2021 – Municipal Planning Commission	CARRIED UNANIMOUSLY
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Moved by: Councillor Hudson

284-21	That Council moves to hold third and final reading of Bylaw 862-2021 – Municipal Planning Commission.	CARRIED UNANIMOUSLY
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Moved by: Councillor Hailes

285-21	That Council gives third and final reading to Bylaw 862-2021 – Municipal Planning Commission.	CARRIED UNANIMOUSLY
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6.4. Request for Decision – 861-2021 – Operating Line Borrowing

Moved by: Councillor Bainton

286-21	That Council gives first reading to Bylaw 861-2021 – Operating Line Borrowing.	CARRIED UNANIMOUSLY
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Moved by: Councillor Doran

287-21	That Council gives second reading to Bylaw 861-2021 – Operating Line Borrowing.	CARRIED UNANIMOUSLY
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Moved by: Councillor Burridge

288-21	That Council moves to hold third and final reading of Bylaw 861-2021 – Operating Line Borrowing.	CARRIED UNANIMOUSLY
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Moved by: Councillor Hailes

289-21	That Council gives third and final reading to Bylaw 861-2021 – Operating Line Borrowing.	CARRIED UNANIMOUSLY
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7. APPOINTMENT OF SIGNING AUTHORITIES

7.1. Request for Decision – Appointment of an Assessor

Moved by: Councillor Burridge

290-21	That Council appoints Troy Birtles of Accurate Assessment as the Assessor for the Town of Fox Creek for the period of April 01, 2022 – March 31, 2023.	CARRIED UNANIMOUSLY
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7.2. Request for Decision – Appointment of a Financial Institution

Moved by: Councillor Hudson

291-21	That Council appoints CIBC and ATB as the official financial institutions for the Town of Fox Creek for the year ending December 31, 2022.	CARRIED UNANIMOUSLY
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7.3. Request for Decision – Appointment of an Auditor

Moved by: Councillor Burridge

292-21	That Council appoints Ascend LLP, formerly Endeavour Chartered Accountants, as Auditors for the Town of Fox Creek for the year ending December 31, 2021.	CARRIED UNANIMOUSLY
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8. APPOINTMENTS TO BOARDS AND COMMITTEES

8.1. Request for Decision – Appointments to Boards and Committees

2021-2022 Council Committee Appointments

Committee	2021/2022 Council Members	NOTES
INTERNAL COUNCIL COMMITTEES		
Assessment Review Board	1 . Brenda Burrridge 2 . Jim Hailes	
Culture and Recreation Board	1 . Meesha Bainton 2 . Brenda Burrridge	
Emergency Management Committee	1 . Eric Doran 2 . Meesha Bainton	
Joint Economic Development and Tourism Board	1 . Sheila Gilmour 2 . Jim Hailes	
Legacy Scholarship Committee	1 . Chris Stadnyk 2 . Eric Doran	
Municipal Planning Commission (MPC)	1 . Brenda Burrridge 2 . Kerri Hudson ALT: Chris Stadnyk	Members of the SDAB can NOT act as a member of the MPC
Subdivision and Development Appeal Board	1 . Eric Doran 2 . Sheila Gilmour ALT: Jim Hailes	Members of the MPC can NOT act as a member of the SDAB
Intermunicipal Collaboration Framework (ICF)	1 . Meesha Bainton 2 . Sheila Gilmour	
Fox Creek Greenview Multiplex Board	1 . Brenda Burrridge 2 . Kerri Hudson ALT: Eric Doran	
EXTERNAL COUNCIL COMMITTEES		
Alberta C.A.R.E	1. Chris Stadnyk 2. Brenda Burrridge ALT: Jim Hailes	
Chamber of Commerce	1. Sheila Gilmour ALT: Jim Hailes	
Community Futures Yellowhead East	1. Jim Hailes ALT: Sheila Gilmour	
Greenview Waste Management Commission	1. Brenda Burrridge 2. Kerri Hudson ALT: Chris Stadnyk	
Golden Triangle Board	1. Jim Hailes ALT: Eric Doran	
Heart River Foundation	1. Sheila Gilmour	
Whitecourt Regional Forest Advisory Committee & Millar Western Advisory Committee	1. Jim Hailes 2. Kerri Hudson	
Municipal Library Board	1. Meesha Bainton	
Peace Library Board	1. Meesha Bainton	
Business Support Network	1. Jim Hailes ALT: Sheila Gilmour	
Fox Creek Synergy Group	1. Brenda Burrridge ALT: Kerri Hudson	
Peace Airshed Zone Association	1. Chris Stadnyk ALT: Kerri Hudson	
Fox Creek Community Education Committee	1. Jim Hailes	

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Moved by: Councillor Hudson

293-21 That Council accepts the 2021/2022 Boards and Committees appointments as discussed.

CARRIED UNANIMOUSLY

Moved by: Councillor Bainton

294-21 That Council accepts the Member-at-large applications of Mike Pasula, Christy Dewalt, and Brad Peavoy for their appointments to the Municipal Planning Commission for a 4-year term.

CARRIED UNANIMOUSLY

8.2. Request for Decision – Required Committee Training

Moved by: Councillor Hailes

295-21 That Council approves Councillors' Doran and Gilmour registration in the mandatory online SDAB training to be held November 22 to 25, 2021. Furthermore, Council directs Administration to provide Councillors Hailes and Burridge with dates to the mandatory ARB training once available, to register them accordingly, and to include the costs of training in the 2022 Operating Budget.

CARRIED UNANIMOUSLY

9. ADJOURNMENT

Mayor Sheila Gilmour adjourned the Organizational Meeting of Council held October 25, 2021, at 7:04 pm.


Sheila Gilmour
Mayor


Kristen Milne
Chief Administrative Officer

Nov. 15, 2021
Date Approved