



**COUNCIL MINUTES**  
**Organizational Meeting of Council**  
Monday, October 17, 2022  
Fox Creek Greenview Protective Services Building  
– Upstairs Training Room / Zoom

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**PRESENT:**

|                              |                   |
|------------------------------|-------------------|
| Mayor                        | Sheila Gilmour    |
| Councillors                  | Meesha Bainton    |
|                              | Eric Doran        |
|                              | Jim Hailes        |
|                              | Kerri Hudson      |
| Chief Administrative Officer | Kristen Milne     |
| Director of Operations       | Dennis Bellwood   |
| Director of Recreation       | Brandon Pauling   |
| Recording Secretary          | Denise Baranowski |

**ABSENT:**

Deputy Mayor Brenda Burridge

**1. CALL TO ORDER**

Mayor Sheila Gilmour called the Organizational Meeting of Council for October 17, 2022, to order at 6:07 p.m.

**2. ADOPTION OF AGENDA**

Moved by: Councillor Hailes

**218-22** That the agenda for the Organizational Meeting of Council held on October 17, 2022 be approved, as presented.

**CARRIED UNANIMOUSLY**

**3. CONFIRM DEPUTY MAYOR APPOINTMENT TERMS**

3.1 Request for Decision – Confirmation of Deputy Mayor Appointment Terms

Moved by: Councillor Hailes

**219-22** That Council accepts the 2022 – 2025 Deputy Mayor appointment terms, as presented.

**CARRIED UNANIMOUSLY**

**4. SETTING REGULAR MEETING DATES, TIMES, AND PLACE**

4.1 Request for Decision – 2022 – 2023 Regular Council Meeting Schedule

Moved by: Councillor Hailes

**220-22** That Council approves option 1 for the schedule of 2022/2023 Regular Meetings of Council and Committee of the Whole Meetings as presented.

**CARRIED UNANIMOUSLY**

**5. BYLAW AND POLICIES**

5.1 Request for Decision – PO79-2020-A03 – Council Committees Policy

Moved by: Councillor Bainton

**221-22** That Council approves PO79-2020-A03 Council Committee Policy, as presented.

**CARRIED UNANIMOUSLY**

5.2 Request for Decision – 867-2022 – Operating Line Borrowing

Moved by: Councillor Hudson

**222-22** That Council gives first reading to Bylaw 867-2022 – Operating Line Borrowing.

**CARRIED UNANIMOUSLY**

Moved by: Councillor Doran

**223-22** That Council gives second reading to Bylaw 867-2022 – Operating Line Borrowing.

**CARRIED UNANIMOUSLY**

Moved by: Councillor Hailes

**224-22** That Council moves to hold third and final reading to Bylaw 867-2022 – Operating Line Borrowing.

**CARRIED UNANIMOUSLY**



|                              |  |
|------------------------------|--|
| Moved by: Councillor Bainton |  |
| <b>225-22</b>                | That Council gives third and final reading to Bylaw 867-2022 – Operating Line Borrowing. |
| <b>CARRIED UNANIMOUSLY</b>   |  |

**6. APPOINTMENT OF SIGNING AUTHORITIES**

6.1 Request for Decision – Appointment of an Assessor

|                              |   |
|------------------------------|---|
| Moved by: Councillor Bainton |   |
| <b>226-22</b>                | That Council appoints Troy Birtles from Accurate Assessment Group as the Assessor for the Town of Fox Creek for the period of April 1, 2023 – March 31, 2024. |
| <b>CARRIED UNANIMOUSLY</b>   |   |

6.2 Request for Decision – Appointment of a Financial Institution

|                             |  |
|-----------------------------|--|
| Moved by: Councillor Hudson |  |
| <b>227-22</b>               | That Council designates CIBC and ATB as the official financial institutions for the Town of Fox Creek for the year ending December 31, 2023. |
| <b>CARRIED UNANIMOUSLY</b>  |  |

6.3 Request for Decision – Appointment of an Auditor

|                              |  |
|------------------------------|--|
| Moved by: Councillor Bainton |  |
| <b>228-22</b>                | That Council appoints Ascend LLP, formerly Endeavour Chartered Accountants, as Auditors for the Town of Fox Creek for the year ending December 31, 2023. |
| <b>CARRIED UNANIMOUSLY</b>   |  |

**7. APPOINTMENTS TO BOARDS AND COMMITTEES**

7.1 Request for Decision – Appointments to Boards and Committees

|                              |  |
|------------------------------|--|
| Moved by: Councillor Bainton |  |
| <b>229-22</b>                | That Council accepts the 2022/2023 Boards and Committees appointments, as presented, and directs Administration to bring back after the Municipal By-Election November 21, 2022. |
| <b>CARRIED UNANIMOUSLY</b>   |  |

**8. ADJOURNMENT**

Mayor Sheila Gilmour adjourned the Regular Meeting of Council held on October 17, 2022, at 6:21 p.m.

  
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 Sheila Gilmour  
 Mayor

  
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 Kristen Milne  
 Chief Administrative Officer



November 7, 2022.  
 Date Approved