



COUNCIL MINUTES
Regular Meeting of Council
Monday, April 24, 2023
Fox Creek Greenview Protective Services Building
– Upstairs Training Room / Zoom

PRESENT:

Mayor	Sheila Gilmour
Deputy Mayor	Brenda Burridge
Councillors	Meesha Bainton
	Eric Doran
	Jim Hailes
	Kim Norman
Chief Administrative Officer	Kristen Milne
Director of Corporate Services	Lori Conkin (Via Zoom)
Director of Community Services	Wendy Chaychuk-Rieger
Director of Operations	Dennis Bellwood
Director of Recreation	Brandon Pauling
Development Officer	Cindy Nielsen
Recording Secretary	Denise Baranowski

ABSENT WITH NOTICE:

Councillor	Kerri Hudson
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1. CALL TO ORDER

Mayor Sheila Gilmour called the Regular Meeting of Council for April 24, 2023, to order at 6:32 p.m.

2. ADOPTION OF AGENDA

Correction:

7.8 Request for Decision – Request for Motion FRIAA Grant Application should be item 7.7

Addition:

7.10 – RFD – Capital Project Scope Change – Ball Diamonds

Moved by: Councillor Burridge

83-23 That the agenda for the Regular Meeting of Council held on April 24, 2023 be approved, as amended.

CARRIED UNANIMOUSLY

3. MINUTES

3.1 Minutes from the Regular Meeting of Council held April 3, 2023

Moved by: Councillor Doran

84-23 That the minutes from the Regular Meeting of Council held on April 3, 2023 be approved, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 Council Presentation to Volunteer of the Year Award Recipient

4.2 STARS Update – Glenda Farnden, Senior Municipal Relations Liaison, Foundation

4.3 Community Futures Yellowhead East Update – Michelle Jones, Executive Director

Moved by: Councillor Bainton

85-23 That the Council accepts the presentations, as information.

CARRIED UNANIMOUSLY

Councillor Bainton left meeting at 6:50 p.m.

Councillor Bainton returned to meeting at 6:53 p.m.

5. STAFF REPORTS

5.1 Recreation

5.2 Operations

5.3 Chief Administrative Officer

Moved by: Councillor Norman

86-23 That Council accepts the Staff Reports, as information.

CARRIED UNANIMOUSLY

6. FINANCIAL REPORTS

NIL



7. BUSINESS

7.1 Request for Decision – Deputy Mayor Appointment Terms

Moved by: Councillor Burrige	
87-23	That Council add Councillor Norman to the Deputy Mayor rotation scheduled for the term January 1, 2025 to October 2025.
CARRIED UNANIMOUSLY	

7.2 Request for Decision – Grande Prairie Regional Tourism Association’s 2023 Annual Fee

Moved by: Councillor Hailes	
88-23	That Council approves the Town of Fox Creek becoming a Region Stakeholder with Grande Prairie Regional Tourism Association and pays the attached fee of \$3,903.75 accordingly.
CARRIED UNANIMOUSLY	

7.3 Request for Decision – Regional Indigenous Culture Awareness Training Workshop

Moved by: Councillor Norman	
89-23	That Council approves the attendance of Mayor Gilmour at the Indigenous Culture Awareness Training Workshop on May 8, 2023 in Whitecourt, AB.
CARRIED UNANIMOUSLY	

7.4 Request for Decision – 2023 Christmas Operational Hours

Moved by: Councillor Hailes	
90-23	That Council approves proposed operational hours Option 2 for all Town facilities and directs Administration to advertise them accordingly, as amended. - Change Multiplex hours only – move floater stat to December 24 and open December 27 regular hours.
CARRIED UNANIMOUSLY	

7.5 Request for Decision – Reschedule Committee of the Whole Meeting

Moved by: Councillor Hailes	
91-23	That Council approves cancelling the Committee of the Whole Meeting scheduled for May 23, 2023, as discussed.
CARRIED UNANIMOUSLY	

7.6 Request for Decision – Northern Alberta Elected Leaders Membership Fee 2023

Moved by: Councillor Hailes	
92-23	That Council approves the 2023 Northern Alberta Elected Leaders Membership fees, as presented.
CARRIED UNANIMOUSLY	

7.7 Request for Decision – Request for Motion FRIAA Grant Application

Moved by: Councillor Hailes	
93-23	That Council supports the application to FRIAA-FFT for the Town of Fox Creek Vegetation Management Project 2023 (EOI-23-51).
CARRIED UNANIMOUSLY	

Moved by: Councillor Doran	
94-23	That Council supports the application to FRIAA-FFT for the Town of Fox Creek Wildfire Preparedness Guide & Sprinkler Plan (EOI-23-03).
CARRIED UNANIMOUSLY	

7.8 Request for Decision – Relocation of 20 Year Old Manufactured Home

Moved by: Councillor Bainton	
95-23	That Council directs Administration to amend Land Use Bylaw 824-2019-A06 Section 9.2 d and bring back to the next council meeting for first reading, as discussed.
CARRIED UNANIMOUSLY	

7.9 Request for Decision – Strategic Plan 2023 – 2026 Brochure

Moved by: Councillor Bainton	
96-23	That Council adopts the 2023 Strategic Plan, as presented.
CARRIED UNANIMOUSLY	

7.10 Request for Decision – Capital Project Scope Change – Ball Diamonds

Moved by: Councillor Burrige	
97-23	That Council approves the change of scope for the capital ball diamond project, to have the project include maintenance to the fencing and backstops at the Kin 1 and Kin 2 diamonds in 2023 budget, as discussed.
CARRIED UNANIMOUSLY	



8. BYLAWS AND POLICIES

NIL

9. COUNCIL BUSINESS REPORTS

- 9.1 Councillor Hailes
- 9.2 Councillor Burridge
- 9.3 Councillor Hudson
- 9.4 Councillor Bainton
- 9.5 Councillor Norman
- 9.6 Councillor Doran

Moved by: Councillor Doran
98-23 That Council accepts the Council Business Reports, as information. CARRIED UNANIMOUSLY

10. CORRESPONDENCE

- 10.1 Community Futures Yellowhead East Meeting Minutes February 16
- 10.2 Community Futures Yellowhead East Meeting Minutes March 23, 2023
- 10.3 Letter from Municipal Affairs RE Joint Use Planning Agreements with School Boards
- 10.4 Community Rail Advocacy Alliance April Update Email
- 10.5 Letter from Alberta Municipal Affairs RE Updated Alberta Construction Building Codes
- 10.6 Town of Tofield Letter to Minister of Environment RE Exemption of Newspaper from EPR Program Revisions
- 10.7 West Fraser Virtual Open House Invite
- 10.8 Courageous K9 Sponsorship Request Email
- 10.9 Northern Lakes College Media Release Class 1 Driver Training
- 10.10 Letter to Minister Dan Vandal RE Community Futures Network Budget 2023

Moved by: Councillor Bainton
99-23 That Council approves the sponsorship request from Courageous K9 for a business card advertisement in the amount of \$295.00, as discussed. CARRIED

Moved by: Councillor Burridge
100-23 That Council accepts the Correspondence, as information. CARRIED UNANIMOUSLY

Mayor Gilmour called for a brief recess at 8:32 p.m.

- Director of Corporate Services left meeting at 8:32 p.m.
- Director of Community Services left meeting at 8:32 p.m.
- Director of Operations left meeting at 8:32 p.m.
- Director of Recreation left meeting at 8:32 p.m.
- Development Officer left meeting at 8:32 p.m.
- Recording Secretary left meeting at 8:32 p.m.

Mayor Gilmour called the meeting back to order at 8:43 p.m.

11. CLOSED SESSION

Moved by: Councillor Burridge
101-23 That Council moves to go into "Closed Session" at 8:43 p.m. pursuant to <i>Section 17 of the Freedom of Information and Protection of Privacy Act, 2000, Chapter M-26.</i> CARRIED UNANIMOUSLY

Additional Attendant's	Reason for Attendance
Chief Administrative Officer	Legislative Advice and Information

- 11.1 Disclosure harmful to Local Public Body Confidences (*FOIP; Section 23*)
- 11.2 Disclosure harmful to the economic and other interests of a public body (*FOIP: Section 25) – Land*
- 11.3 Disclosure harmful to the business interest of a third party (*FOIP: Section 16) – Land*

Moved by: Councillor Hailes
102-23 That, in compliance with <i>Section 197(2) of the Municipal Government Act</i> , Council moves to come out of "Closed Session" at 9:42 p.m. CARRIED UNANIMOUSLY

12. MOTIONS ARISING FROM CLOSED SESSION

12.1 Disclosure harmful to Local Public Body Confidences (FOIP; Section 23)

Moved by: Councillor Bainton
103-23 That Council accepts the Doctor's presentation, as information.
CARRIED UNANIMOUSLY

12.2 Disclosure harmful to the economic and other interests of a public body (FOIP: Section 25) – Land

Moved by: Councillor Hailes
104-23 That Council directs Administration to set up a meeting with the new Legion President.
CARRIED UNANIMOUSLY

12.3 Disclosure harmful to the business interest of a third party (FOIP: Section 16) - Land

Moved by: Councillor Norman
105-23 That Council directs Administration to front the cost of power and amend the North Road Agreements accordingly.
CARRIED UNANIMOUSLY

13. ADJOURNMENT

Mayor Sheila Gilmour adjourned the Regular Meeting of Council held on April 24, 2023 at 9:45 p.m.



Sheila Gilmour
Mayor



Kristen Milne
Chief Administrative Officer

June 5, 2023

Date Approved

