



**COUNCIL MINUTES**  
**Regular Meeting of Council**  
 Monday, June 26, 2023  
 Fox Creek Greenview Protective Services Building  
 – Upstairs Training Room / Zoom

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**PRESENT:**

- |                                |                       |
|--------------------------------|-----------------------|
| Mayor                          | Sheila Gilmour        |
| Deputy Mayor                   | Eric Doran            |
| Councillors                    | Brenda Burridge       |
|                                | Jim Hailes            |
|                                | Kerri Hudson          |
|                                | Kim Norman (via Zoom) |
| Chief Administrative Officer   | Kristen Milne         |
| Director of Corporate Services | Lori Conkin           |
| Director of Community Services | Wendy Chaychuk-Rieger |
| Director of Operations         | Dennis Bellwood       |
| Director of Recreation         | Brandon Pauling       |
| Development Officer            | Cindy Nielsen         |
| Recording Secretary            | Denise Baranowski     |

**ABSENT WITH NOTICE:**

- |            |                |
|------------|----------------|
| Councillor | Meesha Bainton |
|------------|----------------|

**1. CALL TO ORDER**

Mayor Sheila Gilmour called the Regular Meeting of Council for June 26, 2023, to order at 6:39 p.m.

**2. ADOPTION OF AGENDA**

Addition:

4.1 - Delegation – Flying Cat Water

6.1 - Statement of Operating Revenues and Expenditures (Unaudited) – for the period ending May 31, 2023

Moved by: Councillor Burridge

**134-23** That the agenda for the Regular Meeting of Council held on June 26, 2023 be approved, as amended.

**CARRIED UNANIMOUSLY**

**3. MINUTES**

3.1 Minutes from the Regular Meeting of Council held June 5, 2023

Moved by: Councillor Doran

**135-23** That the minutes from the Regular Meeting of Council held on June 5, 2023 be approved, as presented.

**CARRIED**

**4. DELEGATIONS**

4.1 Flying Cat Water

Moved by: Councillor Hudson

**136-23** That Council accepts the presentation and directs Administration to bring back information on utility billing and sewage rates to the next Regular Meeting of Council for further discussion.

**CARRIED UNANIMOUSLY**

**5. STAFF REPORTS**

5.1 Community Services

5.2 Recreation

5.3 Operations

5.4 Chief Administrative Officer

Moved by: Councillor Doran

**137-22** That Council accepts the Staff Reports, as presented.

**CARRIED UNANIMOUSLY**

**6. FINANCIAL REPORTS**

6.1 Statement of Operating Revenues and Expenditures (Unaudited) – for the period ending May 31, 2023

Moved by: Councillor Norman
<b>138-22</b> That Council accepts the Financial Reports, as presented. <b>CARRIED UNANIMOUSLY</b>

**7. BUSINESS**

7.1 Request for Decision – 2023 Annual Greenview Charity Clay Shoot

Moved by: Councillor Hailes
<b>139-23</b> That Council approves the attendance of 3 members of Council at the 2023 Annual Greenview Clay Shoot and furthermore sponsors the event as a Bronze Sponsor for \$1,000.00. <b>CARRIED UNANIMOUSLY</b>

7.2 Request for Decision – 2023 Recycling Council of Alberta Circular Economy Conference

Moved by: Councillor Hailes
<b>140-23</b> That Council does not approve the attendance of any members of Council at the 2023 Circular Economy Conference on October 18 <sup>th</sup> – 20 <sup>th</sup> , 2023 in Lake Louise, AB. <b>CARRIED UNANIMOUSLY</b>

7.3 Request for Decision – 2023 Alberta CARE Annual Fall Conference

Moved by: Councillor Norman
<b>141-23</b> That Council approves the attendance of Councillor Burrige at the 2023 Alberta CARE Annual Fall Conference and Workshop on September 5 <sup>th</sup> – 8 <sup>th</sup> , 2023. <b>CARRIED UNANIMOUSLY</b>

7.4 Request for Decision – 2023 Alberta Recreation & Parks Association Conference & Workshop

Moved by: Councillor Burrige
<b>142-23</b> That Council approve the attendance of Councillor Norman at the 2023 Alberta Recreation & Parks Association Conference and Workshop on October 26 <sup>th</sup> – 28 <sup>th</sup> , 2023 in Lake Louise, AB. <b>CARRIED UNANIMOUSLY</b>

7.5 Request for Decision – Landfill Fees to Dispose of Mobile Home

Moved by: Councillor Hailes
<b>143-23</b> That Council directs Administration to charge the rate of one end dump of \$750.00 at the Fox Creek Landfill for the disposal of the mobile home located at 11 Kaybob Trailer Court. <b>CARRIED UNANIMOUSLY</b>

7.6 Request for Decision – PAZA Recovery of Power Costs to Air Monitoring Unit

Moved by: Councillor Hudson
<b>144-23</b> That Council directs Administration to advise PAZA that the cost of power for the air monitoring station will be considered in the 2024 Operating Budget. <b>CARRIED UNANIMOUSLY</b>

7.7 Request for Decision – Cenotaph Upgrades Request

Moved by: Councillor Burrige
<b>145-23</b> That Council directs Administration to work with the Legion on the Cenotaph upgrades requested, requiring the appropriate permits and at the cost of the Fox Creek Legion. Furthermore, that Council directs Administration to waive the landfill fee for the trees removed from the Cenotaph for maintenance work to a maximum of \$50.00 or 10 pick-up truckloads. <b>CARRIED</b>

**8. BYLAWS AND POLICIES**

8.1 Request for Decision – Land Use Bylaw Amendment 824-2019-A07

Moved by: Councillor Burrige
<b>146-23</b> That Council give second reading to the Land Use Bylaw amendment 824-2019-A07, as presented. <b>CARRIED UNANIMOUSLY</b>

Moved by: Councillor Hailes

**147-23** That Council give third and final reading to the Land Use Bylaw amendment 824-2019-A07, as presented.

**CARRIED UNANIMOUSLY**

**9. COUNCIL BUSINESS REPORTS**

- 9.1 Mayor Gilmour
- 9.2 Councillor Hailes
- 9.3 Councillor Burridge
- 9.4 Councillor Hudson
- 9.5 Councillor Bainton
- 9.6 Councillor Norman
- 9.7 Councillor Doran

Moved by: Councillor Doran

**148-23** That Council accepts the Council Business Reports, as information.

**CARRIED UNANIMOUSLY**

**10. CORRESPONDENCE**

- 10.1 Peace Library System – Board Meeting Highlights May 27, 2023
- 10.2 Peace Library System – Fox Creek Levy Letter
- 10.3 Thank You Card from Colin & Brenda VanBavel RE Wildfires
- 10.4 Letter from T. Vulcano to Honourable Todd Loewen RE Wildfire Suppression
- 10.5 Fox Creek Synergy Meeting Notes February 16, 2023
- 10.6 Letter from Minister McIver RE Returning as Minister of Municipal Affairs June 20, 2023
- 10.7 Town of Peace River – Corrections Centre Inmate Release – Minister's Brief

Moved by: Councillor Burridge

**149-23** That Council accepts the Correspondence, as information.

**CARRIED UNANIMOUSLY**

Mayor Gilmour called for a brief recess at 8:05 p.m.

- Director of Community Services left meeting at 8:05 p.m.
- Director of Operations left meeting at 8:05 p.m.
- Director of Recreation left meeting at 8:05 p.m.
- Development Officer left meeting at 8:05 p.m.
- Recording Secretary left meeting at 8:05 p.m.

Mayor Gilmour called the meeting back to order at 8:14 p.m.

**11. CLOSED SESSION**

Moved by: Councillor Burridge

**150-23** That Council moves to go into "Closed Session" at 8:15 p.m. pursuant to *Section 17 of the Freedom of Information and Protection of Privacy Act, 2000, Chapter M-26.*

**CARRIED UNANIMOUSLY**

<b>Additional Attendant's</b>	<b>Reason for Attendance</b>
Chief Administrative Officer	Legislative Advice and Information
Director of Corporate Services	Legislative Advice and Information

- 11.1 Disclosure harmful to personal privacy (FOIP; Section 17) – Labour
- 11.2 Disclosure harmful to the business interests of a third party (FOIP, Section 16) – Land
- 11.3 Disclosure harmful to the economic and other interests of a public body (FOIP; Section 25) – Legal

Moved by: Councillor Hailes

**151-23** That, in compliance with *Section 197(2) of the Municipal Government Act*, Council moves to come out of "Closed Session" at 8:50 p.m.

**CARRIED UNANIMOUSLY**

- Chief Administrative Officer left the meeting at 8:50 p.m.
- Director of Corporate Services left the meeting at 8:50 p.m.



Moved by: Councillor Burridge	
<b>152-23</b>	That Council moves to go into "Closed Session" at 8:52 p.m. pursuant to <i>Section 17 of the Freedom of Information and Protection of Privacy Act, 2000, Chapter M-26.</i>
<b>CARRIED UNANIMOUSLY</b>	

11.4 Disclosure harmful to personal privacy (FOIP; Section 17) – Labour

Moved by: Councillor Hailes	
<b>153-23</b>	That, in compliance with <i>Section 197(2) of the Municipal Government Act</i> , Council moves to come out of "Closed Session" at 9:45 p.m.
<b>CARRIED UNANIMOUSLY</b>	

**12. MOTIONS ARISING FROM CLOSED SESSION**

12.1 Disclosure harmful to personal privacy (FOIP; Section 17) – Labour

Moved by: Councillor Burridge	
<b>154-23</b>	That Council approves the Cost of Living Allowance at 5.5% for all staff effective July 1, 2022, as presented.
<b>CARRIED UNANIMOUSLY</b>	

12.2 Disclosure harmful to the business interests of a third party (FOIP, Section 16) – Land

Moved by: Councillor Hudson	
<b>155-23</b>	That Council directs Administration to send a response letter to Liquid Force, as discussed.
<b>CARRIED UNANIMOUSLY</b>	

12.3 Disclosure harmful to the economic and other interests of a public body (FOIP; Section 25) – Legal

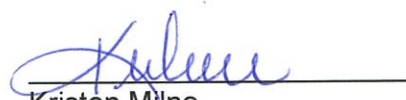
Moved by: Councillor Hailes	
<b>156-23</b>	That Council directs Administration to charge only the flat utility consumption rate, for all residential, for the month of May 2023.
<b>DEFEATED</b>	

Moved by: Councillor Hudson	
<b>157-23</b>	That Council directs Administration to charge the flat utility consumption rate for homes located on the green belt that were asked to turn on their water during the 2023 Wildfire and 50% consumption rates for all other residential, for the month of May 2023.
<b>CARRIED</b>	

**13. ADJOURNMENT**

Mayor Sheila Gilmour adjourned the Regular Meeting of Council held on June 26, 2023 at 9:50 p.m.

  
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 Sheila Gilmour  
 Mayor

  
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 Kristen Milne  
 Chief Administrative Officer

July 17, 2023  
 Date Approved

