



**COUNCIL MINUTES**  
**Regular Meeting of Council**  
Tuesday, September 5, 2023  
Fox Creek Greenview Protective Services Building  
– Upstairs Training Room / Zoom

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**PRESENT:**

Mayor  
Deputy Mayor  
Councillors

Sheila Gilmour  
Eric Doran  
Meesha Bainton  
Brenda Burridge  
Jim Hailes  
Kerri Hudson  
Kim Norman

Chief Administrative Officer  
Director of Corporate Services  
Director of Community Services  
Director of Operations  
Director of Recreation  
Recording Secretary

Kristen Milne  
Lori Conkin  
Wendy Chaychuk-Rieger  
Dennis Bellwood  
Brandon Pauling  
Denise Baranowski

**1. CALL TO ORDER**

Mayor Sheila Gilmour called the Regular Meeting of Council for September 5, 2023, to order at 6:30 p.m.

**2. ADOPTION OF AGENDA**

Moved by: Councillor Doran

**189-23** That the agenda for the Regular Meeting of Council held on September 5, 2023 be approved, as presented.

**CARRIED UNANIMOUSLY**

**3. MINUTES**

3.1 Minutes from the Public Hearing held June 26, 2023

Moved by: Councillor Norman

**190-23** That the minutes from the Public Hearing held on June 26, 2023 be approved, as presented.

**CARRIED UNANIMOUSLY**

3.2 Minutes from the Regular Meeting of Council held August 8, 2023

Moved by: Councillor Hudson

**191-23** That the minutes from the Regular Meeting of Council held on August 8, 2023 be approved, as presented.

**CARRIED UNANIMOUSLY**

**4. DELEGATIONS**

NIL

**5. STAFF REPORTS**

5.1 Community Services  
5.2 Recreation  
5.3 Operations  
5.4 Chief Administrative Officer

Moved by: Councillor Doran

**192-22** That Council accepts the Staff Reports, as presented.

**CARRIED UNANIMOUSLY**

**6. FINANCIAL REPORTS**

6.1 Statement of Operating Revenues and Expenditures (Unaudited) for the Period July 31, 2023  
6.2 Payables ending August 31, 2023  
6.3 Council Remuneration – for the period ending July 31, 2023

Moved by: Councillor Burridge

**193-22** That Council accepts the Financial Reports, as presented.

**CARRIED UNANIMOUSLY**



## 7. BUSINESS

### 7.1 Request for Decision – ATCO Electric Ltd. Franchise Agreement

Moved by: Councillor Hailes

**194-23** That Council directs Administration to advise ATCO Electric Ltd. That the Franchise Fee will remain at 6.5% for 2024, as presented.

**CARRIED UNANIMOUSLY**

### 7.2 Request for Decision – 2023 Rural Municipalities of Alberta Fall Convention Invite

Moved by: Councillor Hudson

**195-23** That Council approves the attendance of Mayor Gilmour at the 2023 Rural Municipalities of Alberta Fall Convention, as presented.

**CARRIED UNANIMOUSLY**

### 7.3 Request for Decision – 2023 Fox Creek School Annual Awards Ceremony Invite

Moved by: Councillor Bainton

**196-23** That Council appoints Councillor Norman as the Town of Fox Creek Council Representative at the 2023 Fox Creek School Annual Awards Ceremony on September 22, 2023, as presented.

**CARRIED UNANIMOUSLY**

## 8. BYLAWS AND POLICIES

NIL

## 9. COUNCIL BUSINESS REPORTS

- 9.1 Mayor Gilmour
- 9.2 Councillor Hailes
- 9.3 Councillor BurrIDGE
- 9.4 Councillor Hudson
- 9.5 Councillor Bainton
- 9.6 Councillor Norman
- 9.7 Councillor Doran

Moved by: Councillor BurrIDGE

**197-23** That Council accepts the Council Business Reports, as information.

**CARRIED UNANIMOUSLY**

## 10. CORRESPONDENCE

- 10.1 Federal Government Net-Zero 2035: Joint Statement
- 10.2 Letter from Statics Canada RE Town of Fox Creek 2021 Census of Population – Revised Counts
- 10.3 STARS Thank You
- 10.4 STARS Ally Impact Report
- 10.5 Regional Workforce Consultant Newsletter – August 2023
- 10.6 RCMP 2023 Q1 Community Letter
- 10.7 AUC Approvals Pause for Renewable Projects – Minister Neudorf
- 10.8 Fox Creek BSN Steering Committee Draft Meeting Minutes August 15, 2023
- 10.9 Response Letter from Minister of Health RE EMS & MFR Services in Fox Creek
- 10.10 Mighty Peace Watershed Alliance Newsletter July 2023
- 10.11 Canfor 2022 Sustainability Highlights Report
- 10.12 Cold Shot Letter RE Emergency Rural Bus Line Support

Moved by: Councillor Bainton

**198-23** That Council directs Administration to write a letter of support for bus services, as presented.

**CARRIED UNANIMOUSLY**

### 10.13 2023 Alberta Municipalities Agenda

Moved by: Councillor Doran

**199-23** That Council accepts the Correspondence, as information.

**CARRIED UNANIMOUSLY**

Mayor Gilmour called for a brief recess at 7:25 p.m.

Director of Corporate Services left meeting at 7:25 p.m.  
Director of Community Services left meeting at 7:25 p.m.  
Director of Operations left meeting at 7:25 p.m.  
Director of Recreation left meeting at 7:25 p.m.  
Recording Secretary left meeting at 7:25 p.m.

Mayor Gilmour called the meeting back to order at 7:37 p.m.



## 11. CLOSED SESSION

Moved by: Councillor Hudson	
<b>200-23</b>	That Council moves to go into "Closed Session" at 7:37 p.m. pursuant to <i>Section 17 of the Freedom of Information and Protection of Privacy Act, 2000, Chapter M-26.</i>
<b>CARRIED UNANIMOUSLY</b>	

Additional Attendant's	Reason for Attendance
Chief Administrative Officer	Legislative Advice and Information

- 11.1 Disclosure harmful to the business interests of a third party (*FOIP; Section 16*) – *Land*  
11.2 Disclosure harmful to the economic and other interests of a public body (*FOIP: Section 25*) - *Legal*  
11.3 Disclosure harmful to the business interests of a third party (*FOIP; Section 16*) – *Land*

Moved by: Councillor Hailes	
<b>201-23</b>	That, in compliance with <i>Section 197(2) of the Municipal Government Act</i> , Council moves to come out of "Closed Session" at 8:43 p.m.
<b>CARRIED UNANIMOUSLY</b>	

## 12. MOTIONS ARISING FROM CLOSED SESSION


Moved by: Councillor Bainton	
<b>202-23</b>	That Council directs Administration to bring back more information on the good neighbour fence policy for consideration.
<b>CARRIED UNANIMOUSLY</b>	

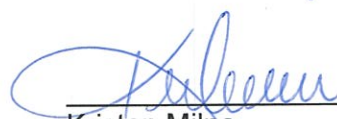
Moved by: Councillor Hudson	
<b>203-23</b>	That Council directs Administration to have a conversation with engineers about the submitted pricing for the 2023 Capital Road Projects and bring back more information.
<b>CARRIED UNANIMOUSLY</b>	

Moved by: Councillor Norman	
<b>204-23</b>	That Council directs Administration to consult with legal on the town-owned property located on Plans 139RZ and 5993RS and bring back more information.
<b>CARRIED UNANIMOUSLY</b>	

## 13. ADJOURNMENT

Mayor Sheila Gilmour adjourned the Regular Meeting of Council held on September 5, 2023 at 8:47 p.m.

  
Sheila Gilmour  
Mayor

  
Kristen Milne  
Chief Administrative Officer

September 25, 2023  
Date Approved

