



COUNCIL MINUTES
Organizational Meeting of Council
Monday, October 16, 2023
Fox Creek Greenview Protective Services Building
– Upstairs Training Room / Zoom

PRESENT:

- | | |
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| Mayor | Sheila Gilmour |
| Deputy Mayor | Eric Doran |
| Councillors | Meesha Bainton (via Zoom) |
| | Jim Hailes |
| | Kerri Hudson |
| | Kim Norman |
| Chief Administrative Officer | Kristen Milne |
| Director of Corporate Services | Lori Conkin (via Zoom) |
| Director of Community Services | Wendy Chaychuk-Rieger |
| Director of Recreation | Brandon Pauling |
| Recording Secretary | Denise Baranowski |

ABSENT WITH NOTICE:

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| Councillor | Brenda Burrige |
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1. CALL TO ORDER

Mayor Sheila Gilmour called the Organizational Meeting of Council for October 16, 2023, to order at 6:01 p.m.

2. ADOPTION OF AGENDA

Moved by: Councillor Doran
214-23 That the agenda for the Organizational Meeting of Council held on October 16, 2023 be approved, as presented.
CARRIED UNANIMOUSLY

3. CONFIRM DEPUTY MAYOR APPOINTMENT TERMS

3.1 Request for Decision – Confirmation of Deputy Mayor Appointment Terms

Moved by: Councillor Hudson
215-23 That Council accepts the 2023 – 2025 Deputy Mayor appointment terms, as presented.
CARRIED UNANIMOUSLY

4. SETTING REGULAR MEETING DATES, TIMES, AND PLACE

4.1 Request for Decision – 2023 – 2024 Regular Council Meeting Schedule

Moved by: Councillor Norman
216-23 That Council approves the 2023/2024 Regular Meetings of Council and Committee of the Whole Meetings, as presented in Option 2.
CARRIED UNANIMOUSLY

5. BYLAW AND POLICIES

5.1 Request for Decision – 872-2023 – Operating Line Borrowing Bylaw

Moved by: Councillor Bainton
217-23 That Council gives first reading to Bylaw 872-2023 – Operating Line Borrowing.
CARRIED UNANIMOUSLY

Councillor Hailes joined meeting at 6:11 p.m.

Moved by: Councillor Hudson
218-23 That Council gives second reading to Bylaw 872-2023 – Operating Line Borrowing.
CARRIED UNANIMOUSLY

Moved by: Councillor Doran
219-23 That Council moves to hold third and final reading to Bylaw 872-2023 – Operating Line Borrowing.
CARRIED UNANIMOUSLY

Moved by: Councillor Hailes	
220-23	That Council gives third and final reading to Bylaw 872-2023 – Operating Line Borrowing.
CARRIED UNANIMOUSLY	

5.2 Request for Decision – PO79-2020 – Council Committees Policy

Moved by: Councillor Hudson	
221-23	That Council directs Administration to bring Policy PO79-2020 Council Committees to the next Committee of the Whole Meeting with the discussed changes for further discussion.
CARRIED UNANIMOUSLY	

6. APPOINTMENT OF SIGNING AUTHORITIES

6.1 Request for Decision – Appointment of an Assessor

Moved by: Councillor Doran	
222-23	That Council appoints Troy Birtles from Accurate Assessment Group as the Assessor for the Town of Fox Creek for the period of April 1, 2024 – March 31, 2025.
CARRIED UNANIMOUSLY	

6.2 Request for Decision – Appointment of a Financial Institution

Moved by: Councillor Norman	
223-23	That Council designates CIBC and ATB as the official financial institutions for the Town of Fox Creek for the year ending December 31, 2024.
CARRIED UNANIMOUSLY	

6.3 Request for Decision – Appointment of an Auditor

Moved by: Councillor Hudson	
224-23	That Council appoints Ascend LLP, formerly Endeavour Chartered Accountants, as Auditors for the Town of Fox Creek for the year ending December 31, 2023.
CARRIED UNANIMOUSLY	

7. APPOINTMENTS TO BOARDS AND COMMITTEES

7.1 Request for Decision – Appointments to Boards and Committees

Moved by: Councillor Doran	
225-23	That Council approves the 2023/2024 Boards and Committees appointments, as discussed.
CARRIED UNANIMOUSLY	

8. ADJOURNMENT

Mayor Sheila Gilmour adjourned the Organizational Meeting held on October 16, 2023, at 6: 38 p.m.



 Sheila Gilmour
 Mayor



 Kristen Milne
 Chief Administrative Officer

November 6, 2023
 Date Approved

