



**COUNCIL MINUTES**  
**Regular Meeting of Council**  
Monday, November 6, 2023  
Fox Creek Greenview Protective Services Building  
– Upstairs Training Room / Zoom

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**PRESENT:**

Deputy Mayor	Eric Doran
Councillors	Brenda Burridge
	Jim Hailes
	Kerri Hudson
	Kim Norman (via Zoom)
Chief Administrative Officer	Kristen Milne
Director of Corporate Services	Lori Conkin
Director of Community Services	Wendy Chaychuk-Rieger
Director of Operations	Dennis Bellwood
Director of Recreation	Brandon Pauling
Recording Secretary	Denise Baranowski

**ABSENT WITH NOTICE:**

Mayor	Sheila Gilmour
Councillor	Meesha Bainton

**1. CALL TO ORDER**

Deputy Mayor Eric Doran called the Regular Meeting of Council for November 6, 2023, to order at 6:30 p.m.

**2. ADOPTION OF AGENDA**

Moved by: Councillor Hudson
<b>236-23</b> That the agenda for the Regular Meeting of Council held on November 6, 2023 be approved, as presented.
<b>CARRIED UNANIMOUSLY</b>

**3. MINUTES**

3.1 Minutes from the Organizational Meeting of Council held October 16, 2023

Moved by: Councillor Hudson
<b>237-23</b> That the minutes from the Organizational Meeting of Council held on October 16, 2023 be approved, as presented.
<b>CARRIED UNANIMOUSLY</b>

3.2 Minutes from the Regular Meeting of Council held October 16, 2023

Moved by: Councillor Hailes
<b>238-23</b> That the minutes from the Regular Meeting of Council held on October 16, 2023 be approved, as presented.
<b>CARRIED UNANIMOUSLY</b>

**4. DELEGATIONS**

NIL

**5. STAFF REPORTS**

5.1 Community Services  
5.2 Recreation  
5.3 Operations  
5.4 Chief Administrative Officer

Moved by: Councillor Burridge
<b>239-23</b> That Council accepts the Staff Reports, as presented.
<b>CARRIED UNANIMOUSLY</b>

**6. FINANCIAL REPORTS**

6.1 Statement of Operating Revenues and Expenditures (Unaudited) for the Period September 30, 2023

6.2 Payables ending November 2, 2023 – Cheque Register 052177 - 052295

Moved by: Councillor Burridge
<b>240-23</b> That Council accepts the Financial Reports, as presented.
<b>CARRIED UNANIMOUSLY</b>

**7. BUSINESS**

7.1 Request for Decision – 2023 FCSSAA Annual Conference Attendee

Moved by: Councillor Burridge	
<b>241-23</b>	That Council approves the attendance of Mayor Gilmour at the 2023 Family and Community Support Services Association of Alberta Annual Conference, as presented.
<b>CARRIED UNANIMOUSLY</b>	

7.2 Request for Decision – Façade Improvement Grant Application Fox Creek Inn

Moved by: Councillor Hudson	
<b>242-23</b>	That Council approves the Façade Improvement Grant application received from Fox Creek Inn to a maximum of \$10,000.00, as discussed.
<b>CARRIED UNANIMOUSLY</b>	

7.3 Request for Decision – Government of Alberta PLS 120351 Application to Purchase – Golf Course Residential and Airport Industrial

Moved by: Councillor Hailes	
<b>243-23</b>	That Council directs Administration to withdraw the Government of Alberta-Lands Division Application #PLS120351, as discussed.
<b>DEFEATED</b>	

7.4 Request for Decision – 2024 Reynold Mirth Richards & Farmer Municipal Law Seminar

Moved by: Councillor Hailes	
<b>244-23</b>	That Council approves the attendance of one Councillor at the 2024 Reynolds Mirth Richards & Farmer Municipal Law Seminar in February, as presented.
<b>CARRIED UNANIMOUSLY</b>	

**8. BYLAWS AND POLICIES**  
NIL

**9. COUNCIL BUSINESS REPORTS**

- 9.1 Mayor Gilmour
- 9.2 Councillor Hailes
- 9.3 Councillor Burridge
- 9.4 Councillor Hudson
- 9.5 Councillor Norman
- 9.6 Councillor Doran

Moved by: Councillor Hailes	
<b>245-23</b>	That Council accepts the Council Business Reports, as information.
<b>CARRIED UNANIMOUSLY</b>	

**10. CORRESPONDENCE**

- 10.1 ATCO Christmas Reception Invitation
- 10.2 Heart River Housing Approved Minutes June 15, 2023
- 10.3 Heart River Housing Approved Minutes September 21, 2023
- 10.4 Regional Workforce Consultant Newsletter October 2023
- 10.5 CFYE Board Meeting Highlights October 19, 2023
- 10.6 CFYE Meeting Minutes Signed June 15, 2023
- 10.7 Brownlee Spring Synergy Luncheon

Moved by: Councillor Burridge	
<b>246-23</b>	That Council directs Administration to bring back the Brownlee Spring Synergy Luncheon to a future Council Meeting for approval once date(s) and location(s) have been announced.
<b>CARRIED UNANIMOUSLY</b>	

- 10.8 Business Support Network Meeting November 22, 2023 – Do You Need Employees
- 10.9 Business Support Network Meeting November 29, 2023 – Building Employee Resilience
- 10.10 Crescent Point D56 Notification Package Proposed Pipelines – File E20706

Moved by: Councillor Norman	
<b>247-23</b>	That Council accepts the Correspondence, as information.
<b>CARRIED UNANIMOUSLY</b>	

**11. CLOSED SESSION**  
NIL

**12. ADJOURNMENT**

Deputy Mayor Eric Doran adjourned the Regular Meeting of Council held on November 6, 2023 at 7:29 p.m.

  
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Eric Doran  
Deputy Mayor

  
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Kristen Milne  
Chief Administrative Officer

November 27, 2023  
Date Approved

