



**COUNCIL MINUTES**  
**Regular Meeting of Council**  
Monday, December 18, 2023  
Fox Creek Greenview Protective Services Building  
– Upstairs Training Room / Zoom

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**PRESENT:**

Mayor	Sheila Gilmour
Deputy Mayor	Eric Doran
Councillors	Brenda Burridge
	Jim Hailes
Chief Administrative Officer	Kristen Milne
Director of Operations	Dennis Bellwood
Director of Recreation	Brandon Pauling
Recording Secretary	Denise Baranowski

**ABSENT WITH NOTICE:**

Councillors	Kim Norman
	Kerri Hudson
	Meesha Bainton

**1. CALL TO ORDER**

Mayor Sheila Gilmour called the Regular Meeting of Council for December 18, 2023, to order at 6:31 p.m.

**2. ADOPTION OF AGENDA**

Moved by: Councillor Burridge
<b>259-23</b> That the agenda for the Regular Meeting of Council held on December 18, 2023 be approved, as presented.
<b>CARRIED UNANIMOUSLY</b>

**3. MINUTES**

3.1 Minutes from the Committee of the Whole Meeting held November 27, 2023

Moved by: Councillor Burridge
<b>260-23</b> That the minutes from the Committee of the Whole Meeting held on November 27, 2023 be approved, as presented.
<b>CARRIED UNANIMOUSLY</b>

3.2 Minutes from the Regular Meeting of Council held November 27, 2023

Moved by: Councillor Doran
<b>261-23</b> That the minutes from the Regular Meeting of Council held on November 27, 2023 be approved, as presented.
<b>CARRIED UNANIMOUSLY</b>

**4. DELEGATIONS**

NIL

**5. STAFF REPORTS**

5.1 Community Services  
5.3 Recreation  
5.4 Operations  
5.5 Chief Administrative Officer

Moved by: Councillor Doran
<b>262-23</b> That Council accepts the Staff Reports for information.
<b>CARRIED UNANIMOUSLY</b>

**6. FINANCIAL REPORTS**

6.1 Statement of Operating Revenues and Expenditures (Unaudited) for the Period November 30, 2023  
6.2 Statement of Capital Acquired and Applied (Unaudited) for the Period Ending November 30, 2023  
6.3 Payables ending December 14, 2023 – Cheque Register 052394 - 052492  
6.4 Council remuneration for the Period Ending November 30, 2023

Moved by: Councillor Burridge
<b>263-23</b> That Council accepts the Financial Reports, as presented.
<b>CARRIED UNANIMOUSLY</b>

**7. BUSINESS**

7.1 Donation of Community Hall Rental – Filipino Community

Moved by: Councillor Burridge

**264-23** That Council directs Administration to waive the cost of the Community Hall rental for the Filipino Community Annual Christmas Party 2023. Furthermore, that Council directs Administration to obtain a \$500.00 refundable damage deposit for the use of the facility, as presented.

**CARRIED UNANIMOUSLY**

7.2 Appointment of a Deputy Director of Emergency Management

Moved by: Councillor Hailes

**265-23** That Council appoints Samantha Benton, Emergency and Safety Coordinator as a Deputy Director of Emergency Management, as presented.

**CARRIED UNANIMOUSLY**

7.3 Interim Operating Budget 2024

Moved by: Councillor Doran

**266-23** That Council adopts the 2023 Operating Budget as the 2024 Interim Operating Budget, as presented.

**CARRIED UNANIMOUSLY**

7.4 2024 Growing the North Conference & Resilience & Recovery Workshop Attendees

Moved by: Councillor Burridge

**267-23** That Council approves the attendance of Mayor Gilmour, Councillor Hailes, Councillor Burridge and Councillor Doran at the Growing the North Conference on February 20 – 22, 2024 in Grande Prairie, AB, as presented.

**CARRIED UNANIMOUSLY**

Moved by: Councillor Doran

**268-23** That Council approves the attendance of Mayor Gilmour, Councillor Burridge and Councillor Doran at the Resilience & Recovery Workshop on February 23, 2024 in Grande Prairie, AB, as presented.

**CARRIED UNANIMOUSLY**

**8. BYLAWS AND POLICIES**

NIL

**9. COUNCIL BUSINESS REPORTS**

- 9.1 Mayor Gilmour
- 9.2 Councillor Hailes
- 9.3 Councillor Bainton
- 9.5 Councillor Norman
- 9.6 Councillor Doran

Moved by: Councillor Doran

**269-23** That Council accepts the Council Business Reports for information.

**CARRIED UNANIMOUSLY**

**10. CORRESPONDENCE**

- 10.1 Peace Library System Board Meeting November 25, 2023
- 10.2 Fox Creek BSN Steering Committee Minutes December 5, 2023
- 10.3 Regional Workforce Consultant Newsletter December 2023
- 10.4 Certificate of Appreciation RE Community Volunteer Income Tax Program
- 10.5 Letter from MLA Martin Long RE Fox Creek EMS Stats December 8, 2023
- 10.6 Pembina Pipeline to Buy Enbridge's JV Interests Email December 14, 2023
- 10.7 Letter from Minister Todd Loewen RE FRIAA Grant December 8, 2023

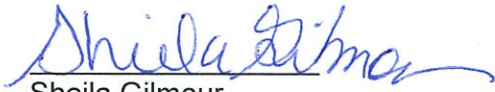
Moved by: Councillor Hailes

**270-23** That Council accepts the Correspondence for information.

**CARRIED UNANIMOUSLY**

**11. ADJOURNMENT**

Mayor Sheila Gilmour adjourned the Regular Meeting of Council held on December 18, 2023 at 7:25 p.m.



Sheila Gilmour  
Mayor



Kristen Milne  
Chief Administrative Officer

January 22, 2024  
Date Approved

