



COUNCIL MINUTES
Regular Meeting of Council
Monday, February 12, 2024
Fox Creek Greenview Protective Services Building
– Upstairs Training Room / Zoom

PRESENT:

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| Mayor | Sheila Gilmour |
| Deputy Mayor | Eric Doran |
| Councillors | Meesha Bainton |
| | Brenda Burridge |
| | Jim Hailes |
| | Kerri Hudson |
| | Kim Norman |
| Chief Administrative Officer | Kristen Milne |
| Director of Corporate Services | Lori Conkin |
| Director of Operations | Dennis Bellwood |
| Fire Chief | Brian Davidson |
| Emergency & Safety Coordinator | Sam Benton |
| Recording Secretary | Denise Baranowski |

1. CALL TO ORDER

Mayor Sheila Gilmour called the Regular Meeting of Council for February 12, 2024 to order at 6:30 p.m.

2. ADOPTION OF AGENDA

Moved by: Councillor Hudson	
21-24	That the agenda for the Regular Meeting of Council held on February 12, 2024 be approved, as presented.
CARRIED UNANIMOUSLY	

3. MINUTES

3.1 Minutes from the Regular Meeting of Council held January 22, 2024

Moved by: Councillor Burridge	
22-24	That the minutes from the Regular Meeting of Council held on January 22, 2024 be approved, as presented.
CARRIED UNANIMOUSLY	

4. DELEGATIONS

4.1 Fox Creek Food Bank Society

Moved by: Councillor Norman	
23-24	That the Council accepts the presentation, as information.
CARRIED UNANIMOUSLY	

5. STAFF REPORTS

- 5.1 Community Services
- 5.3 Recreation
- 5.4 Operations
- 5.5 Chief Administrative Officer

Moved by: Councillor Doran	
24-24	That Council accepts the Staff Reports, as information.
CARRIED UNANIMOUSLY	

6. FINANCIAL REPORTS

- 6.1 Payables ending February 8, 2024 – Cheque Register 052653 - 052757
- 6.2 Council remuneration for the Period Ending January 31, 2024

Moved by: Councillor Bainton	
25-24	That Council accepts the Financial Reports, as presented.
CARRIED UNANIMOUSLY	

7. BUSINESS

7.1 Request for Decision – Request for Funding – Fire Department – Structural Protection Trailer Upgrade

Moved by: Councillor Bainton	
26-24	That Council approves the purchase of a Structural Protection Trailer classified as a Type 2 unit for \$180,000.00 with a contingency of \$20,000.00, up to a maximum of \$200,000.00, as discussed.
CARRIED UNANIMOUSLY	

7.2 Request for Decision – Letter of Support – Alberta Fire Chiefs Association

Moved by: Councillor Hudson	
27-24	That Council directs Administration to compose a letter to the Minister of Forestry and Parks, Minister of Natural Resources, Minister of Municipal Affairs, MD of Greenview, GPrep Premier Danielle Smith and our local MLA Todd Loewen in support of the open letter from the Alberta Fire Chiefs Association stating significant concerns over the impending wildfire season, as discussed.
CARRIED UNANIMOUSLY	

7.3 Request for Decision – 2024 Economic Developers Alberta Conference Attendee(s)

Moved by: Councillor Bainton	
28-24	That Council accepts the virtual attendance at the 2024 Economic Developers Alberta Conference on April 10 - 12, 2024, for information.
CARRIED UNANIMOUSLY	

7.4 Request for Decision - 2024 FCM Annual Conference

Moved by: Councillor Bainton	
29-24	That Council approves the attendance of all Council members at the 2024 Federation of Canadian Municipalities (FCM) Annual Conference and Trade Show from June 6 – 9, 2024 in Calgary, AB, furthermore, June 3 – 5 attend meetings with Industry, as presented.
CARRIED UNANIMOUSLY	

Councillor Hailes left meeting at 8:04 p.m.
Councillor Hailes returned to meeting at 8:06 p.m.

7.5 Request for Decision - 2024 Municipal Census

Moved by: Councillor Hailes	
30-24	That Council directs Administration to proceed with conducting a Municipal Census for 2024 that includes the Town's Shadow Population, furthermore, that Council authorizes Administration to spend up to \$20,000 on conducting the census, as presented.
CARRIED UNANIMOUSLY	

8. BYLAWS AND POLICIES
NIL

9. COUNCIL BUSINESS REPORTS

- 9.1 Councillor Doran
- 9.2 Councillor Hailes
- 9.3 Councillor Norman

Moved by: Councillor Burridge	
31-24	That Council accepts the Council Business Reports, as information.
CARRIED UNANIMOUSLY	

10. CORRESPONDENCE

- 10.1 Municipal Planning Commission Draft Meeting Minutes – January 18, 2024
- 10.2 Heart River Housing Meeting Minutes December 21, 2023
- 10.3 Community Futures Yellowhead East Meeting Minutes December 21, 2023
- 10.4 Community Futures Yellowhead East Draft Meeting Minutes – January 18, 2024

Moved by: Councillor Hudson	
32-24	That Council accepts the Correspondence, as information.
CARRIED UNANIMOUSLY	

Mayor Gilmour called for a brief recess at 8:15 p.m.

Director of Corporate Services left meeting at 8:15 p.m.
Director of Operations left meeting at 8:15 p.m.
Fire Chief left meeting at 8:15 p.m.
Emergency & Safety Coordinator left meeting at 8:15 p.m.
Recording Secretary left meeting at 8:15 p.m.

Mayor Gilmour called the meeting back to order at 8:28 p.m.

Additional Attendant's Chief Administrative Officer	Reason for Attendance Legislative Advice and Information
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11. CLOSED SESSION

Moved by: Councillor Burrige	
33-24	That Council moves to go into "Closed Session" at 8:28 p.m. pursuant to <i>Section 17 of the Freedom of Information and Protection of Privacy Act, 2000, Chapter M-26.</i>
CARRIED UNANIMOUSLY	

Councillor Bainton requested to abstain from Closed Session due to a pecuniary interest. Councillor Bainton left the meeting at 8:28 p.m.

11.1 Disclosure harmful to the business interests of a third party (*FOIP; Section 16*) – *Commercial*

Moved by: Councillor Hailes	
34-24	That, in compliance with <i>Section 197(2) of the Municipal Government Act</i> , Council moves to come out of "Closed Session" at 9:08 p.m.
CARRIED UNANIMOUSLY	

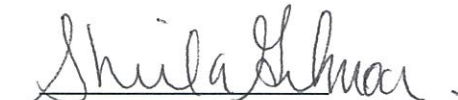
12. MOTIONS ARISING FROM CLOSED SESSION

12.1 Disclosure harmful to the business interests of a third party (*FOIP; Section 16*) – *Commercial*

Moved by: Councillor Norman	
35-24	That Council directs Administration to proceed with the payout of the requested holdback upon substantial completion of phase 1 of the project.
CARRIED UNANIMOUSLY	

13. ADJOURNMENT

Mayor Sheila Gilmour adjourned the Regular Meeting of Council held on February 12, 2024 at 9:10 p.m.



 Sheila Gilmour
 Mayor



 Kristen Milne
 Chief Administrative Officer

March 11, 2024
 Date Approved

