



COUNCIL MINUTES
Regular Meeting of Council
 Monday, March 11, 2024
 Fox Creek Greenview Protective Services Building
 – Upstairs Training Room / Zoom

PRESENT:

- | | |
|----------------------------------|---------------------------|
| Mayor | Sheila Gilmour |
| Deputy Mayor | Eric Doran |
| Councillors | Meesha Bainton (via Zoom) |
| | Brenda Burridge |
| | Jim Hailes |
| | Kerri Hudson |
| | Kim Norman |
| Chief Administrative Officer | Kristen Milne |
| Director of Corporate Services | Lori Conkin |
| Director of Community Services | Wendy Chaychuk-Rieger |
| Director of Parks and Recreation | Brandon Pauling |
| Director of Operations | Dennis Bellwood |
| Fire Chief | Brian Davidson |
| Recording Secretary | Denise Baranowski |

1. CALL TO ORDER

Mayor Sheila Gilmour called the Regular Meeting of Council for March 11, 2024 to order at 6:30 p.m.

2. ADOPTION OF AGENDA

Add 7.4 – Request for Decision – Host Northern Alberta Elected Leaders Meeting

Moved by: Councillor Doran	
36-24	That the agenda for the Regular Meeting of Council held on March 11, 2024 be approved, as amended.
CARRIED UNANIMOUSLY	

3. MINUTES

3.1 Minutes from the Regular Meeting of Council held February 12, 2024

Moved by: Councillor Hudson	
37-24	That the minutes from the Regular Meeting of Council held on February 12, 2024 be approved, as presented.
CARRIED UNANIMOUSLY	

4. DELEGATIONS

NIL

5. STAFF REPORTS

- 5.1 Fire Department
Fire Chief left meeting at 6:50 p.m.
- 5.2 Community Services
- 5.3 Recreation
- 5.4 Operations
- 5.5 Chief Administrative Officer

Moved by: Councillor Hudson	
38-24	That Council accepts the Staff Reports, as information.
CARRIED UNANIMOUSLY	

6. FINANCIAL REPORTS

- 6.1 Statement of Operating Revenues and Expenditures (Unaudited) for the Period Ending January 31, 2024
- 6.2 Payables ending March 7, 2024 – Cheque Register 052758 - 052842
- 6.3 Council remuneration for the Period Ending February 29, 2024

Moved by: Councillor Norman	
39-24	That Council accepts the Financial Reports, as presented.
CARRIED UNANIMOUSLY	

7. BUSINESS

7.1 Request for Decision – 2024 Brownlee Spring Synergy Luncheon Attendees

Moved by: Councillor Doran	
40-24	That Council approves the attendance of Mayor Gilmour, Council Burr ridge and Councillor Norman at the Brownlee Spring Synergy Luncheon on March 20, 2024, as presented.
CARRIED	

7.2 Request for Decision – 2024 Lemonade Day

Moved by: Councillor Doran	
41-24	That Council declares June 15, 2024, National Lemonade Day in Fox Creek.
CARRIED UNANIMOUSLY	

Moved by: Councillor Hudson	
42-24	That Council approves the sponsorship of \$500.00 for Community Futures Yellowhead East's Local Entrepreneur of the Year.
CARRIED UNANIMOUSLY	

Moved by: Councillor Burr ridge	
43-24	That Council approves the donation of rental fees for the Fox Creek Greenview Multiplex Flex Room to Community Futures Yellowhead East so they may hold their in-person Lemonade Day training session, for a total upset of no more than \$150.00.
CARRIED UNANIMOUSLY	

Moved by: Councillor Norman	
44-24	That Council approves Councillor Doran, Councillor Norman and Councillor Hudson to act as judges on Lemonade Day June 15, 2024.
CARRIED UNANIMOUSLY	

7.3 Request for Decision – Town of Fox Creek Municipal Census with Shadow Population Count

Moved by: Councillor Hailes	
45-24	That Council directs Administration to set March 15, 2024, as Census Day for the Town of Fox Creek Municipal Census with Shadow Population Count.
CARRIED UNANIMOUSLY	

Moved by: Councillor Hailes	
46-24	That Council appoints Cindy Nielson as Census Coordinator for the Town of Fox Creek Municipal Census with Shadow Population count.
CARRIED UNANIMOUSLY	

7.4 Request for Decision – Host Northern Alberta Elected Leaders Meeting

Moved by: Councillor Hailes	
47-24	That Council approves hosting the Northern Alberta Elected Leaders meeting on June 14, 2024 and donates the cost of a meeting room and provides lunch to a maximum upset of \$1,500.00. Location to be determined.
CARRIED UNANIMOUSLY	

8. BYLAWS AND POLICIES

NIL

9. COUNCIL BUSINESS REPORTS

- 9.1 Mayor Gilmour
 - 9.2 Councillor Bainton
 - 9.3 Councillor Burr ridge
- Councillor Bainton left meeting at 7:45 p.m.
- 9.4 Councillor Doran
 - 9.5 Councillor Hailes
 - 9.6 Councillor Norman

Moved by: Councillor Doran	
48-24	That Council accepts the Council Business Reports, as information.
CARRIED UNANIMOUSLY	



10. CORRESPONDENCE

- 10.1 National Police Federation Request for Support
- 10.2 Northern Alberta Elected Leaders Meeting Minutes November 17, 2023
- 10.3 Community Futures Yellowhead East Meeting Minutes January 18, 2024
- 10.4 Nova Gas Transmission Iosegun Sales Meter Station Project – Notice of CER Approval
- 10.5 Fox Creek BSN Steering Committee Meeting Minutes February 28, 2024
- 10.6 Response Letter from Minister Todd Loewen RE Forestry Land & Smoke Lake Fishing
- 10.7 Municipal Planning Commission Unapproved Meeting Minutes March 4, 2024
- 10.8 Regional Workforce Consultant Newsletter February Edition
- 10.9 2024 Minister's Awards for Municipal & Public Library Excellence Submissions Invite Letter

Moved by: Councillor Burridge
49-24 That Council accepts the Correspondence, as information.
CARRIED UNANIMOUSLY

Mayor Gilmour called for a brief recess at 8:01 p.m.

- Director of Corporate Services left meeting at 8:01 p.m.
- Director of Community Services left meeting at 8:01 p.m.
- Director of Parks and Recreation left meeting at 8:01 p.m.
- Director of Operations left meeting at 8:01 p.m.
- Recording Secretary left meeting at 8:01 p.m.

Mayor Gilmour called the meeting back to order at 8:13 p.m.

Additional Attendant's	Reason for Attendance
Chief Administrative Officer	Legislative Advice and Information

11. CLOSED SESSION

Moved by: Councillor Hudson
50-24 That Council moves to go into "Closed Session" at 8:13 p.m. pursuant to <i>Section 17 of the Freedom of Information and Protection of Privacy Act, 2000, Chapter M-26.</i>
CARRIED UNANIMOUSLY

- 11.1 Disclosure harmful to the business interests of a third party (*FOIP; Section 16*) – *Commercial*
- 11.2 Disclosure harmful to intergovernmental relations (*FOIP; Section 21*) – *Legal*
- 11.3 Disclosure harmful to intergovernmental relations (*FOIP; Section 21*) – *Legal*

Moved by: Councillor Norman
51-24 That, in compliance with <i>Section 197(2) of the Municipal Government Act</i> , Council moves to come out of "Closed Session" at 9:11 p.m.
CARRIED UNANIMOUSLY

12. MOTIONS ARISING FROM CLOSED SESSION

- 12.1 Disclosure harmful to the business interests of a third party (*FOIP; Section 16*) – *Commercial*

Moved by: Councillor Doran
52-24 That Council accepts as information.
CARRIED UNANIMOUSLY

- 12.2 Disclosure harmful to intergovernmental relations (*FOIP; Section 21*) – *Legal*

Moved by: Councillor Hailes
53-24 That Council directs Administration to send a response letter to Minister of Health.
CARRIED UNANIMOUSLY

- 12.3 Disclosure harmful to intergovernmental relations (*FOIP; Section 21*) – *Legal*

Moved by: Councillor Burridge
54-24 That Council directs Administration to reach out regarding land and start moving things forward.
CARRIED UNANIMOUSLY

13. ADJOURNMENT

Mayor Sheila Gilmour adjourned the Regular Meeting of Council held on March 11, 2024 at 9:13 p.m.

Sheila Gilmour

Sheila Gilmour
Mayor

Kristen Milne

Kristen Milne
Chief Administrative Officer

April 2, 2024

Date Approved

