



**COUNCIL MINUTES**  
**Regular Meeting of Council**  
 Tuesday, April 2, 2024  
 Fox Creek Greenview Protective Services Building  
 – Upstairs Training Room / Zoom

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**PRESENT:**

- |                                  |                        |
|----------------------------------|------------------------|
| Mayor                            | Sheila Gilmour         |
| Deputy Mayor                     | Kerri Hudson           |
| Councillors                      | Brenda Burridge        |
|                                  | Eric Doran             |
|                                  | Jim Hailes             |
|                                  | Kim Norman             |
| <br>                             |                        |
| Chief Administrative Officer     | Kristen Milne          |
| Director of Corporate Services   | Lori Conkin (via Zoom) |
| Director of Community Services   | Wendy Chaychuk-Rieger  |
| Director of Parks and Recreation | Brandon Pauling        |
| Director of Operations           | Dennis Bellwood        |
| Recording Secretary              | Denise Baranowski      |

**ABSENT WITH NOTICE:**

- |            |                |
|------------|----------------|
| Councillor | Meesha Bainton |
|------------|----------------|

**1. CALL TO ORDER**

Mayor Sheila Gilmour called the Regular Meeting of Council for April 2, 2024 to order at 6:30 p.m.

**2. ADOPTION OF AGENDA**

Add 11.1 – Closed Session – Disclosure harmful to the business interest of a third party (*FOIP, Section 16*) - *Commercial*

Moved by: Councillor Doran	
<b>55-24</b>	That the agenda for the Regular Meeting of Council held on April 2, 2024 be approved, as amended.
<b>CARRIED UNANIMOUSLY</b>	

**3. MINUTES**

3.1 Minutes from the Regular Meeting of Council held March 11, 2024

Moved by: Councillor Burridge	
<b>56-24</b>	That the minutes from the Regular Meeting of Council held on March 11, 2024 be approved, as presented.
<b>CARRIED UNANIMOUSLY</b>	

**4. DELEGATIONS**

4.1 Community Futures Yellowhead East

Moved by: Councillor Hudson	
<b>57-24</b>	That Council accepts the presentation, as information.
<b>CARRIED UNANIMOUSLY</b>	

Mayor Gilmour called a brief recess at 7:05 p.m.

Mayor Gilmour called the meeting back to order at 7:09 p.m.

**5. STAFF REPORTS**

- 5.1 Community Services
- 5.2 Recreation
- 5.3 Operations
- 5.4 Chief Administrative Officer

Moved by: Councillor Burridge	
<b>58-24</b>	That Council accepts the Staff Reports, as information.
<b>CARRIED UNANIMOUSLY</b>	

**6. FINANCIAL REPORTS**

- 6.1 Statement of Operating Revenues and Expenditures (Unaudited) for the Period Ending February 29, 2024
- 6.2 Statement of Capital Acquired and Applied (Unaudited) for the Period Ending February 29, 2024

6.3 Payable Ending March 22, 2024 – Cheque Register 052843 - 052919

Moved by: Councillor Norman	
<b>59-24</b>	That Council accepts the Financial Reports, as presented. <b>CARRIED UNANIMOUSLY</b>

**7. BUSINESS**

7.1 Request for Decision – Reschedule June 3, 2024 Regular Meeting of Council

Moved by: Councillor Hudson	
<b>60-24</b>	That Council approves rescheduling the Regular Meeting of Council scheduled for June 3, 2024 to May 27, 2024, as presented. <b>CARRIED UNANIMOUSLY</b>

7.2 Request for Decision – Community Resource Center Office Closure April 22 and 23, 2024

Moved by: Councillor Doran	
<b>61-24</b>	That Council approves the closing of the Community Resource Centre office on April 22 and 23, 2024 so all staff can attend the "Mental Health First Aid Supporting Older Adults" training, as presented. <b>CARRIED UNANIMOUSLY</b>

7.3 Request for Decision – Courageous Companions Sponsorship Renewal Request for 2024 Campaign

Moved by: Councillor Burrige	
<b>62-24</b>	That Council approves the placing of a business card size ad in the 2024 Courageous Companions annual publication for a cost of \$319.00, as discussed. <b>CARRIED</b>

7.4 Request for Decision – Purchase of 2024 Town Flowers

Moved by: Councillor Hailes	
<b>63-24</b>	That Council accepts as information. <b>DEFEATED</b>

Moved by: Councillor Burrige	
<b>64-24</b>	That Council directs Administration to move forward with the purchase of the 2024 order of town flowers, as discussed. <b>CARRIED</b>

7.5 Request for Decision – Town of Fox Creek Municipal Census with Shadow Population Count

Moved by: Councillor Norman	
<b>65-24</b>	That Council rescinds Motion Number 45-24 "That Council directs Administration to set March 15, 2024, as Census Day for the Town of Fox Creek Municipal Census with Shadow Population Count." <b>CARRIED UNANIMOUSLY</b>

Moved by: Councillor Hailes	
<b>66-24</b>	That Council directs Administration to set April 29, 2024, as Census Day for the Town of Fox Creek Municipal Census with Shadow Population Count. <b>CARRIED UNANIMOUSLY</b>

7.6 Request for Motion – FRIAA Grant Application

Moved by: Councillor Burrige	
<b>67-24</b>	That Council supports the application to FRIAA-FFT for the Town of Fox Creek Vegetation Management Project 2024 (EOI-24-07). <b>CARRIED UNANIMOUSLY</b>

7.7 Request for Decision – 2024 Operating Budget & 3 Year Plan

Moved by: Councillor Doran	
<b>68-24</b>	That Council approves the 2024 Operating Budget and 3-year plan, as presented. <b>CARRIED UNANIMOUSLY</b>

7.8 Request for Decision – 2024 Capital Budget

Moved by: Councillor Hudson	
<b>69-24</b>	That Council approves the 2024 Capital Budget, as presented. <b>CARRIED UNANIMOUSLY</b>

**8. BYLAWS AND POLICIES**

NIL

**9. COUNCIL BUSINESS REPORTS**

- 9.1 Mayor Gilmour
- 9.2 Councillor Bainton
- 9.3 Councillor Burrige
- 9.4 Councillor Doran
- 9.5 Councillor Hailes
- 9.6 Councillor Hudson
- 9.7 Councillor Norman

Moved by: Councillor Hudson	
<b>70-24</b>	That Council accepts the Council Business Reports, as information. <b>CARRIED UNANIMOUSLY</b>

**10. CORRESPONDENCE**

- 10.1 Mighty Peace Watershed Alliance Newsletter March 2024
- 10.2 Northern Alberta Elected Leaders Draft Meeting Minutes March 8, 2024
- 10.3 Regional Workforce Consultant Newsletter March 2024 Edition
- 10.4 Letter from Municipal Affairs RE Provincial Education Requisition Credit Program Extension
- 10.5 Letter from Municipal Affairs RE Assessment Model Review
- 10.6 Letter from Minister Todd Loewen RE 2024 Wildfire Season
- 10.7 Email response from Minister of Health RE Health Care in Fox Creek
- 10.8 Community Futures Yellowhead East Meeting Minutes February 15, 2024

Moved by: Councillor Doran	
<b>71-24</b>	That Council accepts the Correspondence, as information. <b>CARRIED UNANIMOUSLY</b>

Mayor Gilmour called for a brief recess at 8:11 p.m.

Director of Corporate Services left meeting at 8:11 p.m.  
 Director of Community Services left meeting at 8:11 p.m.  
 Director of Operations left meeting at 8:11 p.m.  
 Recording Secretary left meeting at 8:11 p.m.

Mayor Gilmour called the meeting back to order at 8:35 p.m.

Additional Attendant's	Reason for Attendance
Chief Administrative Officer	Legislative Advice and Information
Director of Parks and Recreation	Legislative Advice and Information

**11. CLOSED SESSION**

Moved by: Councillor Burrige	
<b>72-24</b>	That Council moves to go into "Closed Session" at 8:35 p.m. pursuant to <i>Section 17 of the Freedom of Information and Protection of Privacy Act, 2000, Chapter M-26.</i> <b>CARRIED UNANIMOUSLY</b>

11.1 Disclosure harmful to the business interests of a third party (*FOIP; Section 16*) – *Commercial*

Moved by: Councillor Hudson	
<b>73-24</b>	That, in compliance with <i>Section 197(2) of the Municipal Government Act</i> , Council moves to come out of "Closed Session" at 9:12 p.m. <b>CARRIED UNANIMOUSLY</b>

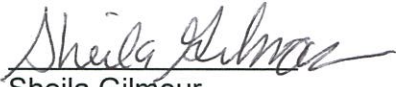
**12. MOTIONS ARISING FROM CLOSED SESSION**

12.1 Disclosure harmful to the business interests of a third party (*FOIP; Section 16*) – *Commercial*

Moved by: Councillor Burrige	
<b>74-24</b>	That Council directs Administration to advertise for business plans to run the concession at the Multiplex for the 2024/2025 season <b>CARRIED UNANIMOUSLY</b>

**13. ADJOURNMENT**

Mayor Sheila Gilmour adjourned the Regular Meeting of Council held on April 2, 2024 at 9:15 p.m.

  
Sheila Gilmour  
Mayor

  
Kristen Milne  
Chief Administrative Officer

April 22, 2024  
Date Approved

