



COUNCIL MINUTES
Regular Meeting of Council
Monday, April 22, 2024
Fox Creek Greenview Protective Services Building
– Upstairs Training Room / Zoom

PRESENT:

Mayor
Councillors

Sheila Gilmour
Meesha Bainton
Eric Doran
Jim Hailes
Kim Norman

Chief Administrative Officer
Director of Corporate Services
Acting Director of Community Services
Director of Parks and Recreation
Director of Operations
Recording Secretary

Kristen Milne
Lori Conkin (via Zoom)
Brienne Staples
Brandon Pauling
Dennis Bellwood
Denise Baranowski

ABSENT WITH NOTICE:

Deputy Mayor
Councillor

Kerri Hudson
Brenda Burridge

1. CALL TO ORDER

Mayor Sheila Gilmour called the Regular Meeting of Council for April 22, 2024 to order at 6:31 p.m.

2. ADOPTION OF AGENDA

Add 11.1 – Closed Session – Disclosure harmful to the business interest of a third party (*FOIP, Section 16*) - *Commercial*

Moved by: Councillor Hailes

77-24 That the agenda for the Regular Meeting of Council held on April 22, 2024 be approved, as amended.

CARRIED UNANIMOUSLY

3. MINUTES

3.1 Minutes from the Regular Meeting of Council held April 2, 2024

Moved by: Councillor Doran

78-24 That the minutes from the Regular Meeting of Council held on April 2, 2024 be approved, as presented.

CARRIED UNANIMOUSLY

3.2 Minutes from the Special Meeting of Council held April 10, 2024

Moved by: Councillor Hailes

79-24 That the minutes from the Special Meeting of Council held on April 10, 2024 be approved, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 Growth Alberta

Moved by: Councillor Bainton

80-24 That Council accepts the presentation, as information.

CARRIED UNANIMOUSLY

5. STAFF REPORTS

5.1 Community Services

5.2 Recreation

5.3 Operations

5.4 Chief Administrative Officer

Moved by: Councillor Doran

81-24 That Council accepts the Staff Reports, as information.

CARRIED UNANIMOUSLY

6. FINANCIAL REPORTS

- 6.1 Statement of Operating Revenues and Expenditures (Unaudited) for the Period Ending March 31, 2024
- 6.2 Statement of Capital Acquired and Applied (Unaudited) for the Period Ending March 31, 2024
- 6.3 Payables Ending April 11, 2024 – Cheque Register 052920 – 052998
- 6.4 Council Remuneration for the Period Ending March 31, 2024

Moved by: Councillor Norman
82-24 That Council accepts the Financial Reports, as presented. CARRIED UNANIMOUSLY

7. BUSINESS

- 7.1 Request for Decision – 2024 Christmas Operational Hours

Moved by: Councillor Doran
83-24 That Council approves Option 1 for the 2024 Christmas Operational Hours for all Town facilities and directs Administration to advertise them accordingly CARRIED UNANIMOUSLY

- 7.2 Request for Decision – Appointment of Denise Baranowski as the Subdivision and Development Appeal Board (SDAB) Clerk

Moved by: Councillor Bainton
84-24 That Council appoints Denise Baranowski as Clerk for the Subdivision and Development Appeal Board and that Denise Baranowski is a Designated Officer while in her role of Clerk for the Subdivision and Development Appeal Board. CARRIED UNANIMOUSLY

- 7.3 Request for Decision – Purchase of Town Vehicles – 2024 Capital Budget

Moved by: Councillor Doran
85-24 That Council approves the purchase of two new 2023 fleet trucks from Barrhead Ford to be funded from the 2024 Capital Budget, as discussed. CARRIED UNANIMOUSLY

- 7.4 Request for Decision – Seniors Programming Support

Moved by: Councillor Norman
86-24 That Council approves the proposed Seniors Programming Budget in the amount of \$9,982.00 to be funded from the 2024 Operating Budget, as discussed. CARRIED UNANIMOUSLY

- 7.5 Request for Decision – 2022 Audited Financial Statements

Moved by: Councillor Hailes
87-24 That Council approves the 2022 Audited Financial Statements, as presented. CARRIED UNANIMOUSLY

8. BYLAWS AND POLICIES

- 8.1 Request for Decision – 2024 Property Tax Bylaw 873-2024

Moved by: Councillor Bainton
88-24 That Council gives first reading to the 2024 Property Tax Bylaw 873-2024, as presented. CARRIED UNANIMOUSLY

Moved by: Councillor Doran
89-24 That Council gives second reading to the 2024 Property Tax Bylaw 873-2024, as presented. CARRIED UNANIMOUSLY

- 8.2 Request for Decision – Tax Penalty Bylaw 874-2024

Moved by: Councillor Norman
90-24 That Council gives first reading to the Tax Penalty Bylaw 874-2024, as presented. CARRIED UNANIMOUSLY

Moved by: Councillor Doran
91-24 That Council gives second reading to the Tax Penalty Bylaw 874-2024, as presented. CARRIED UNANIMOUSLY

9. COUNCIL BUSINESS REPORTS

- 9.1 Mayor Gilmour
- 9.2 Councillor Burridge
- 9.3 Councillor Doran
- 9.4 Councillor Hailes
- 9.5 Councillor Hudson

Moved by: Councillor Doran	
92-24	That Council accepts the Council Business Reports, as information. CARRIED UNANIMOUSLY

10. CORRESPONDENCE

- 10.1 Letter from Chevron RE Notice of Assignment – Kaybob Duvernay
- 10.2 Enbridge Completes Sale of its Interests in Alliance Pipeline and Aux Sable
- 10.3 Alberta Health Services Together 4 Health Headlines April 5, 2024
- 10.4 RCMP 2023 Q3 Community Policing Report
- 10.5 Cygnet Resumption Approval Final April 11, 2024
- 10.6 Pembina Letter RE Flaring & Venting Activity Notice April 11, 2024
- 10.7 Northwestern Alberta Foundation 2024 Community Tour Dates
- 10.8 News Release 2024 Woodlands Open Houses
- 10.9 Heart River Housing Minutes Approved February 15, 2024

Moved by: Councillor Hailes	
93-24	That Council accepts the Correspondence, as information. CARRIED UNANIMOUSLY

Mayor Gilmour called for a brief recess at 7:38 p.m.

Director of Corporate Services left meeting at 7:38 p.m.
 Acting Director of Community Services left meeting at 7:38 p.m.
 Director of Operations left meeting at 7:38 p.m.

Councillor Burridge joined meeting at 7:48 p.m. via Zoom

Mayor Gilmour called the meeting back to order at 7:48 p.m.

Additional Attendant's	Reason for Attendance
Chief Administrative Officer	Legislative Advice and Information
Director of Parks and Recreation	Legislative Advice and Information
Recording Secretary	Administrative Duties

11. CLOSED SESSION

Moved by: Councillor Bainton	
94-24	That Council moves to go into "Closed Session" at 7:50 p.m. pursuant to <i>Section 17 of the Freedom of Information and Protection of Privacy Act, 2000, Chapter M-26.</i> CARRIED UNANIMOUSLY

11.1 Disclosure harmful to the business interests of a third party (FOIP; Section 16) – Commercial

Moved by: Councillor Bainton	
95-24	That, in compliance with <i>Section 197(2) of the Municipal Government Act</i> , Council moves to come out of "Closed Session" at 8:06 p.m. CARRIED UNANIMOUSLY

12. MOTIONS ARISING FROM CLOSED SESSION

12.1 Disclosure harmful to the business interests of a third party (FOIP; Section 16) – Commercial

Moved by: Councillor Norman	
96-24	That Council directs Administration to develop an agreement with Ice & Bites for concession services at the Fox Creek Greenview Multiplex. CARRIED UNANIMOUSLY

13. ADJOURNMENT

Mayor Sheila Gilmour adjourned the Regular Meeting of Council held on April 22, 2024 at 8:07 p.m.



Sheila Gilmour
Mayor



Kristen Milne
Chief Administrative Officer

May 13, 2024
Date Approved

