

Grants to Groups Funding Application CAPITAL EXPENSES

The Town of Fox Creek (the Town) shall consider requests for funding in accordance with Policy No. PO84-2022, given that;

- applications for funding shall be received by October 30th to be considered as eligible to receive funds from the annual budget account in the following year's budget and will be payable on July 1st;
- applications are received in writing, including verification that the request has been made by virtue of a motion duly passed at a general or board meeting of the organization;
- if the group is a corporation the application should also note the incorporation number on the request;
- the organizations granted funding agree to provide the Town upon request, copies of receipts verifying the use of the funds and, that where the funds are to be used for more than one purpose the organization must agree to provide the Town with a financial statement within sixty (60) days of the conclusion of the organization's fiscal year.
- funding must be used specifically for the project or purposes for which they were applied for.

Part A – Applicant Information		
Registered Name of Organization / Society (cheque payable to)		
Mailing Address of Organization		
Name of President / Chair		
Hame of Freducity offair		
Phone Number(s)	Email Address	
(C) (H)		
Board of Directors		
Board of Directors		
1	4	
2	5	
3	6	
Is your organization a registered charity of non-profit Yes □ No □		
Alberta Registry No.	Date of Incorporation	
Out to the same for any Posting		
Contact person for application	Position	

Phone Number(s)	Email Address
(C)	
(H)	
(**)	
Please provide the motion that was made by you	ur hoard to approve this request for funding
Flease provide the motion that was made by you	ir board to approve this request for funding.
Briefly describe your organization/society's purp	oose, function and the service it provides to the
community.	
Are you able to attend or present your application	on at a Council meeting? Yes □ No □
Attendance at a meeting to answer questions wi	Il greatly assist Council's decision in providing
	in greatly assist obunions decision in providing
funding for your organization, event or activity.	
Have you ever received funding from the Town o	f Fox Creek prior to this application?
Yes □ No □	
165 🗀 166 🗀	
If yes, when & why?	

Part B - Project Plan

Part B = Project Plan				
Name of Project				
Start date of project		Number of volunt	eers involved	
Target Population				
☐ Children/Youth	☐ Adults	☐ Seniors	☐ Families	□ Other
Do you own the land?		Will the completed	d project be open to	the public?
Yes □ No □			Yes □ No □	
Briefly describe and sum	nmarize your proje	ect. If more space is	required, attach d	ocumentation to
this application.				
What are the direct goals	s and objectives o	f the project?		

Please describe	how the project will b	enefit Fox Creek.	
Please indicate t	he intended purpose	for the request for funds and	how they will be expended.
Please indicated	what publication and	l media tools you will be using	to promote the project
☐ Brochure☐ Website	□ Posters/Flyers□ Radio	☐ Information Booklets☐ Local Newspaper	☐ Social Media☐ Other
* Town of Fox Ci	reek logo on marketin	g material must be approved	orior to printing
	ne amount of funding ganizations or govern	that has been requested or gr ment sources.	anted from other community
-			

Please describe other fundraising efforts your organization has done to raise funds to support your organization. The grant should not be considered as the primary source of funding for the organization.
Please provide any additional information that will assist to support a funding decision.
Please provide how the Town of Fox Creek's funding contribution will be recognized.
Project timeline and estimated completion dates (Funding is subject to the completion of the project within the timelines provided unless otherwise granted prior approval).

Please explain how your organization plans to be sustainable at	fter funding.	
Part C – Financial Summary INCOME (Please list for your organization)		
INCOME (Please list for your organization)	PROPOSED	ACTUAL
Contributions from other governments, partnerships, organizations		
In-kind contributions from town		

Subtotal

Council grant request

TOTAL INCOME

^{*}Proposed amounts MUST match the figures shown on your original grant application

EXPENSES (Please list for your organization)	PROPOSED	ACTUAL
TOTAL EXPENSES		
TOTAL EXPENSES		

^{*}Proposed amounts MUST match the figures shown on your original grant application

Note – if budget shows a surplus (excess of revenue over expenses), a statement of intended use must be included in this application.

Part D - Application Checklist

Description	Attached (please check)
Completed application form	
Most up to date financial statements including: □ Balance sheet □ Income statement □ Recent bank statement	
Most current year end financial statements (AGM Board approved) including: ☐ Budget sheet ☐ Income statement	
Price quotes or estimates on any non-operating capital expenditures	
Any other information which would assist in the evaluation of your grant request	
A budget for the event/project	
Plans for the proposed project, including but not limited to engineered drawings, architectural drawings, design plans, etc.	
The grant application is signed by a President/Chairperson and a separate board member	

<u>Declaration</u> : I declare that all of the information in this application is accurate and complete, and that the
application is made on behalf of the organization with its full knowledge and consent, and complies with the
requirements and conditions set out in Town of Fox Creek Policy No. P051-2014. The current President or
Treasurer of the organization must sign this application.

Signature of President or Treasurer	Name (please print)
Signature of Board Member	Name (please print)

Town of Fox Creek, 102 Kaybob Drive, PO Box 149, Fox Creek, AB. T0H 1P0 780-622-3896 (O) 780-622-4247 (F)

Grant Amount requested:	\$
Grant amount requested represents what % of your total event/project budget?	
Will this project proceed without Town grant funds?	Yes □ No □

Town use only		
Grant Amount Awarded	\$	
Motion #		