



COUNCIL MINUTES
Regular Meeting of Council
Monday, July 22, 2024
Fox Creek Greenview Protective Services Building
– Upstairs Training Room

PRESENT:

Mayor	Sheila Gilmour
Deputy Mayor	Kerri Hudson
Councillors	Brenda Burridge
	Eric Doran
	Jim Hailes
	Kim Norman
Chief Administrative Officer	Kristen Milne
Director of Corporate Services	Lori Conkin
Director of Community Services	Wendy Chaychuk-Rieger
Director of Parks and Recreation	Brandon Pauling
Director of Operations	Dennis Bellwood
Communications & Economic Development	Davis Prizgintas
Recording Secretary	Denise Baranowski

ABSENT WITH NOTICE:

Councillors Meesha Bainton

1. CALL TO ORDER

Mayor Sheila Gilmour called the Regular Meeting of Council for July 22, 2024 to order at 6:30 p.m.

2. ADOPTION OF AGENDA

Addition:

7.5 – Request for Decision – Meeting with Minister Devin Dreesen, Transportation and Economic Corridors

Moved by: Councillor Hudson

163-24 That the agenda for the Regular Meeting of Council held on July 22, 2024 be approved, as amended.

CARRIED UNANIMOUSLY

3. MINUTES

3.1 Minutes from the Regular Meeting of Council held June 25, 2024

Moved by: Councillor Burridge

164-24 That the minutes from the Regular Meeting of Council held on June 25, 2024 be approved, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 STARS – Glenda Farnden

Moved by: Councillor Norman

165-24 That Council accepts the presentation, as information.

CARRIED UNANIMOUSLY

5. STAFF REPORTS

5.1 Community Services
5.2 Recreation
5.3 Operations
5.4 Chief Administrative Officer

Moved by: Councillor Hudson

166-24 That Council accepts the Staff Reports, as information.

CARRIED UNANIMOUSLY

6. FINANCIAL REPORTS

6.1 Statement of Operating Revenues and Expenditures (Unaudited) for the Period Ending June 30, 2024
6.2 Statement of Capital Acquired and Applied (Unaudited) for the Period Ending June 30, 2024
6.3 Payables Ending July 12, 2024 – Cheque Register 053281 – 053434

6.4 Council Remuneration for the Period Ending June 30, 2024

Moved by: Councillor Doran
167-24 That Council accepts the Financial Reports, as presented. CARRIED UNANIMOUSLY

7. BUSINESS

7.1 Request for Decision – Traumatic Event Systems Training Attendee

Moved by: Councillor Burrige
168-24 That Council approves the attendance of one attendee to the Traumatic Event Systems (TES) Training in Whitecourt on October 3 and 4, 2024, as discussed. CARRIED UNANIMOUSLY

7.2 Request for Decision – Request to Waive Penalties on Tax Roll 100420108

Moved by: Councillor Burrige
169-24 That Council directs Administration to reply to the resident acknowledging their concerns raised, however after careful consideration, deferring the current due date is not an option, as presented. DEFEATED

Moved by: Councillor Doran

170-24 That Council directs Administration to deny the resident's request to waive the penalties on tax roll 100420108 and to work on further communication strategies, as discussed. CARRIED
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7.3 Request for Decision – Deemed Date of Receipt for Payments

Moved by: Councillor Hudson
171-24 That Council directs Administration to bring forward a policy or bylaw regarding payment receipt timing for all payment types including but not limited to Taxes, Utilities and Accounts Receivable, as presented. CARRIED

7.4 Request for Decision – Town of Valleyview Golf Invite

Moved by: Councillor Doran
172-24 That Council approves attendance of available Council members at the Town of Valleyview golf and supper event on August 28, 2024, as presented. CARRIED UNANIMOUSLY

7.5 Request for Decision – Meeting with Minister Devin Dreesen, Transportation and Economic Corridors

Moved by: Councillor Doran
173-24 That Council directs Administration not to request a meeting with Minister Devin Dreesen, Transportation and Economic Corridors at the 2024 Alberta Municipalities Convention in Red Deer, as discussed. CARRIED UNANIMOUSLY

8. BYLAWS AND POLICIES

8.1 Bylaw 876-2024 ATB Municipal Credit Card Borrowing

Moved by: Councillor Hudson
174-24 That Council gives third and final reading to the Bylaw 876-2024 ATB Municipal Credit Card Borrowing, as presented. CARRIED UNANIMOUSLY

8.2 Bylaw 877-2024 Pre-Authorized Tax Payment Plan

Moved by: Councillor Hailes
175-24 That Council gives third and final reading to the Bylaw 877-2024 Pre-Authorized Tax Payment Plan, as presented. CARRIED UNANIMOUSLY

8.3 Bylaw 874-2024 Tax Penalty Bylaw Review

Moved by: Councillor Hudson
176-24 That Council directs Administration to review and adjust tax penalty bylaw for 2025, as discussed. CARRIED UNANIMOUSLY

8.4 Request for Decision – Bylaw 878-2024 Freedom of Information and Protection of Privacy Act Bylaw

Moved by: Councillor Hailes	
177-24	That Council gives first reading to Bylaw 878-2024 Freedom of Information and Protection of Privacy Act Bylaw, as presented.
CARRIED UNANIMOUSLY	

Moved by: Councillor Burrige	
178-24	That Council gives second reading to Bylaw 878-2024 Freedom of Information and Protection of Privacy Act Bylaw, as presented.
CARRIED UNANIMOUSLY	

Moved by: Councillor Norman	
179-24	That Council moves to hold third and final reading to the Bylaw 878-2024 Freedom of Information and Protection of Privacy Act Bylaw, as presented.
CARRIED UNANIMOUSLY	

Moved by: Councillor Hudson	
180-24	That Council gives third and final reading to the Bylaw 878-2024 Freedom of Information and Protection of Privacy Act Bylaw, as presented.
CARRIED UNANIMOUSLY	

9. COUNCIL BUSINESS REPORTS

- 9.1 Mayor Gilmour
- 9.2 Councillor Doran
- 9.3 Councillor Hailes
- 9.4 Councillor Hudson
- 9.5 Councillor Norman

Moved by: Councillor Burrige	
181-24	That Council accepts the Council Business Reports, as information.
CARRIED UNANIMOUSLY	

10. CORRESPONDENCE

- 10.1 Regional Workforce Consultant Newsletter June 2024 Edition
- 10.2 Regional Workforce Consultant Newsletter July 2024 Edition
- 10.3 Heart River Housing Approved Meeting Minutes May 16, 2024
- 10.4 Community Futures Yellowhead East Signed Meeting Minutes March 21, 2024
- 10.5 Community Futures Yellowhead East Signed Meeting Minutes April 18, 2024
- 10.6 Community Futures Yellowhead East Signed Meeting Minutes May 22, 2024
- 10.7 Community Futures Yellowhead East Draft Meeting Minutes June 20, 2024
- 10.8 Community Futures Yellowhead East AGM Meeting Minutes June 20, 2024
- 10.9 CRA Thank You RE Community Volunteer Income Tax Program 2024
- 10.10 FCSSAA Funding Information Feedback May 2024
- 10.11 STARS Horizons Spring 2024
- 10.12 Pembina Letter RE Ownership of Alliance Pipeline

Moved by: Councillor Doran	
182-24	That Council accepts the Correspondence, as information.
CARRIED UNANIMOUSLY	

Mayor Gilmour called for a brief recess at 8:42 p.m.

Director of Corporate Services left meeting at 8:42 p.m.
 Director of Community Services left meeting at 8:42 p.m.
 Director of Parks and Recreation left meeting at 8:42 p.m.
 Director of Operations left meeting at 8:42 p.m.

Mayor Gilmour called the meeting back to order at 8:59 p.m.

Additional Attendant's	Reason for Attendance
Chief Administrative Officer	Legislative Advice and Information
Communication & Economic Development	Presentation
Recording Secretary	Administrative Duties

11. CLOSED SESSION

Moved by: Councillor Hudson	
183-24	That Council moves to go into "Closed Session" at 8:59 p.m. pursuant to <i>Section 17 of the Freedom of Information and Protection of Privacy Act, 2000, Chapter M-26.</i>
CARRIED UNANIMOUSLY	

11.1 Disclosure harmful to the economic and other interests of a public body (FOIP; Section 25) – Labour

Communications & Economic Development left meeting at 10:07 p.m.

11.2 Disclosure harmful to business interests of a third party (FOIP; Section 16) – Commercial

11.3 Disclosure harmful to personal privacy (FOIP; Section 17) – Labour

Moved by: Councillor Hailes	
184-24	That, in compliance with <i>Section 197(2) of the Municipal Government Act</i> , Council moves to come out of "Closed Session" at 10:27 p.m.
CARRIED UNANIMOUSLY	

12. MOTIONS ARISING FROM CLOSED SESSION

12.1 Disclosure harmful to the economic and other interests of a public body (FOIP; Section 25) – Labour

Moved by: Councillor Hudson	
185-24	That Council accepts the Economic Development and Communications strategy plan presentation, as information.
CARRIED UNANIMOUSLY	

12.2 Disclosure harmful to business interests of a third party (FOIP; Section 16) – Commercial

Moved by: Councillor Doran	
186-24	That Council directs Administration to work with the Devonian Hotel on their truck parking lot and solutions to allow access.
CARRIED UNANIMOUSLY	

12.3 Disclosure harmful to business interests of a third party (FOIP; Section 17) – Labour

Moved by: Councillor Burridge	
187-24	That Council defer the CAO Performance Evaluation to the next Regular Meeting of Council on August 19, 2024.
CARRIED UNANIMOUSLY	

13. ADJOURNMENT

Mayor Gilmour adjourned the Regular Meeting of Council held on July 22, 2024 at 10:45 p.m.



 Sheila Gilmour
 Mayor



 Kristen Milne
 Chief Administrative Officer



August 19 / 2024
 Date Approved

Handwritten initials