



FEES & RATES - FACILITIES

THE CORPORATION OF THE TOWN OF FOX CREEK, ALBERTA

BYLAW 880-2024

Being a bylaw of the Town of Fox Creek, in the Province of Alberta for the establishment of Fees and Rates for goods and services provided by or on behalf of the municipality.

WHEREAS, the *Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000* provides that Council may pass bylaws for municipal purposes respecting the safety, health and welfare of people, services provided by or on behalf of the municipality and the enforcement of bylaws;

AND WHEREAS, the Council of the Town of Fox Creek deems it necessary to establish fees and rates for facilities;

NOW THEREFORE, the Council of the Town of Fox Creek duly assembled enacts as follows:

1. SHORT TITLE

- 1.1. This bylaw may be cited as the "Fees & Rates Bylaw - Facilities"

2. DEFINITIONS

- 2.1. **ACT** – shall mean the *Municipal Government Act, RSA 2000,c.M-26*;
- 2.2. **CAO** – shall mean the Chief Administrative Officer for the Town of Fox Creek or their designate.
- 2.3. **COUNCIL** – shall mean the duly elected Council of the Town of Fox Creek.
- 2.4. **MUNICIPAL SERVICES** – shall mean the annual rates, fees, tolls and charges for various goods, licenses, permits and services provided by the Town.
- 2.5. **PERSON** – shall mean any individual, corporation, society, association, partnership or firm.
- 2.6. **SECURITY DEPOSIT** – shall mean the deposit held for damage, cleaning costs, unpaid rent or other obligations.
- 2.7. **SOCIAL EVENT** – shall mean but not limited to, weddings, funerals, dances, mixers, receptions, banquets and parties.
- 2.8. **TOWN** – shall mean the Town of Fox Creek.

3. FEES & RATES

- 3.1. Fees & Rates for municipal services for Facilities shall be levied according to "Schedule A" which shall form part of this Bylaw.
- 3.2. Security Deposits is due at time of booking.
- 3.3. Payment of fees are due seven (7) days prior to the rental date.

4. FACILITY USE AND CLEANING

- 4.1. Persons using Town-owned facilities are required to clean up after themselves to maintain the cleanliness and order of the premises. This responsibility includes disposing of trash, tidying up any used spaces, and ensuring that the facilities are left in the same condition as they were found.



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4.2. Persons not abiding to 4.1 shall be charged a fee for Janitorial services as per "Schedule A" and may be subject to lose the privilege for future rentals of Town Facilities.

5. CANCELLATIONS

5.1. Persons renting a facility shall be required to give in writing 24 hours notice of cancellation.

5.1.1. With 24 hours notice the full rental amount shall be refunded.

5.1.2. Less than 24 hours notice of cancellation 50% of the rental amount shall be refunded.

5.2. The Town holds the right to cancel rentals in the case of emergency, pandemic or major incident. The full rental amount shall be refunded.

6. INSURANCE

6.1. Rental Insurance is required for Social Events apart from funerals.

6.2. The Town of Fox Creek added as an additional insured.

7. SEVERABILITY

7.1. Every provision of this Bylaw is independent of all other provisions, and it is the intention of the Council that if any provision of this Bylaw is declared invalid by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

8. EFFECTIVE DATE

8.1. This Bylaw 880-2024 comes into full force and effect on October 01, 2024.

8.2. Bylaw 841-2020 and any associated amendments are hereby rescinded.

READ A FIRST TIME THIS 19th DAY OF AUGUST 2024

READ A SECOND TIME THIS 19th DAY OF AUGUST 2024

READ A THIRD AND FINAL TIME THIS 9th DAY OF SEPTEMBER 2024

Sheila Gilmour

Mayor

Kristen Milne

Chief Administrative Officer



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SCHEDULE A

COMMUNITY HALL			
Main Hall *			
Half Day (7am - 4 pm)	Includes conference room and kitchen	450.00/day	
Half Day (4 pm - 3 am)	Includes conference room and kitchen	550.00/day	
Full Day (7 am - 3 am)	Includes conference room and kitchen	900.00/day	
Weekend Event (Friday Noon - Sunday Noon)	Includes conference room and kitchen	1,400.00/event	
Hourly	Minimum 3 hours no kitchen	55.00/hour	
Hourly	Minimum 3 hours with kitchen	80.00/hour	
Funerals	Includes conference room and kitchen	No Charge	
Holiday Season (November 12 - January 01)			
	Thursday Noon - Friday Noon	Includes conference room and kitchen	1,000.00/event
	Friday Noon - Saturday Noon	Includes conference room and kitchen	1,000.00/event
	Saturday Noon - Sunday Noon	Includes conference room and kitchen	1,000.00/event
Kitchen Only *			
Hourly	Minimum 3 hours	35.00/hour	280.00 max/day
Conference Room Only *			
Hourly	No Minimum	30.00/hour	240.00 max/day
Janitorial Services *			
Office Meetings/Fitness Groups	Minimum 2 hours	50.00/hour	
Social Event		500.00/event	
Table & Chairs *			
1-49 people	Setup or Takedown	50.00/ea	
50 - 100 people	Setup or Takedown	100.00/ea	
101 - 150 people	Setup or Takedown	150.00/ea	
151 - 200 people	Setup or Takedown	200.00/ea	
201 > people	Setup or Takedown	250.00/ea	
Other Rentals *			
Tablecloths		7.00/ea	
Napkins		1.00/ea	
Security Deposits			
Main Hall	Includes conference room and kitchen	500.00	
Kitchen Rental Only		250.00	
Conference Room Rental Only		100.00	

SCOUTS HALL			
Hall *			
Full Day (7 am - 3 am)	Includes kitchen	200.00/day	
Hourly	Includes kitchen	40.00/hour	200.00 max/day
Funerals	Includes kitchen	No Charge	
	Security Deposit	200.00	

* Gst not included