



**COUNCIL MINUTES**  
**Regular Meeting of Council**  
Monday, September 9, 2024  
Fox Creek Greenview Protective Services Building  
– Upstairs Training Room / Zoom

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**PRESENT:**

- |                                       |                        |
|---------------------------------------|------------------------|
| Mayor                                 | Sheila Gilmour         |
| Deputy Mayor                          | Kerri Hudson           |
| Councillors                           | Meesha Bainton         |
|                                       | Brenda Burridge        |
|                                       | Eric Doran (via Zoom)  |
|                                       | Jim Hailes             |
|                                       | Kim Norman             |
| Chief Administrative Officer          | Kristen Milne          |
| Director of Corporate Services        | Lori Conkin (via Zoom) |
| Director of Parks and Recreation      | Brandon Pauling        |
| Director of Operations                | Dennis Bellwood        |
| Communications & Economic Development | Davis Prizgintas       |
| Emergency and Safety Coordinator      | Samantha Benton        |
| Development / Bylaw Officer           | Cindy Nielson          |
| Recording Secretary                   | Denise Baranowski      |

**1. CALL TO ORDER**

Mayor Sheila Gilmour called the Regular Meeting of Council for September 9, 2024 to order at 6:32 p.m.

**2. ADOPTION OF AGENDA**

Addition:

7.8 Request for Decision – Request for Funds – Retail Gap Analysis and Land Development Overview Study

Moved by: Councillor Bainton

**215-24** That the agenda for the Regular Meeting of Council held on September 9, 2024 be approved, as amended.

**CARRIED UNANIMOUSLY**

**3. MINUTES**

3.1 Minutes from the Regular Meeting of Council held August 19, 2024

Moved by: Councillor Burridge

**216-24** That the minutes from the Regular Meeting of Council held on August 19, 2024 be approved, as presented.

**CARRIED UNANIMOUSLY**

**4. DELEGATIONS**

4.1 Liquid Force Enterprises

Moved by: Councillor Hudson

**217-24** That Council directs administration to extend the Liquid Force Enterprises contract deadline to October 31, 2024 and furthermore, that administration brings back a Request For Decision to the next Council meeting for further discussion with possible solutions on the North Land.

**CARRIED UNANIMOUSLY**

**5. STAFF REPORTS**

- 5.1 Community Services
- 5.2 Recreation
- 5.3 Operations
- 5.4 Chief Administrative Officer

Moved by: Councillor Norman

**218-24** That Council accepts the Staff Reports, as information.

**CARRIED UNANIMOUSLY**

**6. FINANCIAL REPORTS**

6.1 Payables Ending August 30, 2024 – Cheque Register 053506 – 053552

Moved by: Councillor Burridge

**219-24** That Council accepts the Financial Reports, as presented.

**CARRIED UNANIMOUSLY**



**7. BUSINESS**

7.1 Request for Decision – Reschedule Regular Meeting of Council

Moved by: Councillor Bainton	
<b>220-24</b>	That Council approves rescheduling the Regular Meeting of Council scheduled for October 1, 2024 to October 7, 2024.
<b>CARRIED UNANIMOUSLY</b>	

7.2 Request for Decision – Travel Alberta Grande Prairie Dinner Invitation

Moved by: Councillor Hudson	
<b>221-24</b>	That Council approves the attendance of Mayor Gilmour at the Travel Alberta Grande Prairie Dinner on September 18, 2024 in Grande Prairie, AB.
<b>CARRIED UNANIMOUSLY</b>	

7.3 Request for Decision – ATCO Gas Franchise Agreement 2025 Rates

Moved by: Councillor Hailes	
<b>222-24</b>	That Council directs Administration to advise ATCO Gas Ltd. That the Franchise Fee will remain at 15% for 2025.
<b>CARRIED UNANIMOUSLY</b>	

7.4 Request for Decision – ATCO Electric Franchise Agreement 2025 Rates

Moved by: Councillor Hudson	
<b>223-24</b>	That Council directs Administration to advise ATCO Electric Ltd. That the Franchise Fee will remain at 6.5% for 2025.
<b>CARRIED UNANIMOUSLY</b>	

7.5 Request for Decision – Request for Motion – Firesmart Vegetation Management Project

Moved by: Councillor Bainton	
<b>224-24</b>	That Council approves the vegetation management project that includes selective harvesting in the identified areas around the community.
<b>CARRIED UNANIMOUSLY</b>	

7.6 Request for Decision – Society of Petroleum Engineering – Geothermal Workshop Invitation

Moved by: Councillor Hailes	
<b>225-24</b>	That Council approves the attendance of Councillor Doran at the Society of Petroleum Engineering Geothermal Workshop on September 17 and 18, 2024 in Calgary, AB.
<b>CARRIED UNANIMOUSLY</b>	

7.7 Fox Creek Hospital Condition Concerns

Moved by: Councillor Hailes	
<b>226-24</b>	That Council directs administration to send a letter of concern to AHS, Minister of Health and MLA Martin Long regarding the safety concern of the heating and cooling system at the Fox Creek Hospital.
<b>CARRIED UNANIMOUSLY</b>	

Councillor Hailes left meeting at 7:46 p.m.  
Councillor Hailes returned to meeting at 7:47 p.m.

7.8 Request for Decision – Request for Funds – Retail Gap Analysis and Land Development Overview Study

Moved by: Councillor Hudson	
<b>227-24</b>	That Council approves administration applying for the Small Community Opportunity Program (SCOP) grant to complete a Retail Gap Analysis and Land Development Overview Study and directs administration to include \$6500 in the 2025 Operating Budget to support Council's portion (10%) of the project should the grant application be successful.
<b>CARRIED UNANIMOUSLY</b>	

**8. BYLAWS AND POLICIES**

8.1 Bylaw 880-2024 Fees & Rates - Facilities

Moved by: Councillor Norman	
<b>228-24</b>	That Council gives third and final reading to the Bylaw 880-2024 Fees & Rates – Facilities.
<b>CARRIED UNANIMOUSLY</b>	



8.2 Bylaw 881-2024 Fees & Rates - Multiplex

Moved by: Councillor Hudson	
<b>229-24</b>	That Council gives third and final reading to the Bylaw 881-2024 Fees & Rates – Multiplex.
<b>CARRIED UNANIMOUSLY</b>	

8.3 Policy PO79-2020-A04 Council Committees Policy

Moved by: Councillor Burridge	
<b>230-24</b>	That Council approves Policy PO79-2020-A04 Council Committees Policy.
<b>CARRIED UNANIMOUSLY</b>	

9. COUNCIL BUSINESS REPORTS

- 9.1 Mayor Gilmour
- 9.2 Councillor Bainton
- 9.3 Councillor Doran
- 9.4 Councillor Norman

Moved by: Councillor Burridge	
<b>231-24</b>	That Council accepts reports as information.
<b>CARRIED UNANIMOUSLY</b>	

10. CORRESPONDENCE

- 10.1 Berland River Compressor Station C3 Construction Update Notification
- 10.2 New Polling Results on Policing in Alberta – National Police Federation
- 10.3 ATCO Electric – Fox Creek Fibre Optic Project Notification
- 10.4 Regional Workforce Consultant Newsletter August 2024
- 10.5 Response Letter from Minister Municipal Affairs RE Town of Fox Creek Financial Update
- 10.6 Kiwetinohk Energy Corp Proposed Pipeline Project Notification
- 10.7 NGTL GP Iosegun Sales Meter Station Project Update In Service Notification

Moved by: Councillor Bainton	
<b>232-24</b>	That Council accepts the Correspondence, as information.
<b>CARRIED UNANIMOUSLY</b>	

Mayor Gilmour called for a brief recess at 8:28 p.m.

- Chief Administrative Officer left meeting at 8:28 p.m.
- Director of Corporate Services left meeting at 8:28 p.m.
- Director of Parks and Recreation left meeting at 8:28 p.m.
- Director of Operations left meeting at 8:28 p.m.
- Communications & Economic Development left meeting at 8:28 p.m.
- Emergency and Safety Coordinator left meeting at 8:28 p.m.
- Development / Bylaw Officer left the meeting at 8:28 p.m.
- Recording Secretary left meeting at 8:28 p.m.

Mayor Gilmour called the meeting back to order at 8:42 p.m.

11. CLOSED SESSION

- 11.1 Disclosure harmful to personal privacy (FOIP; Section 17) – Labour

Moved by: Councillor Burridge	
<b>233-24</b>	That Council moves to go into “Closed Session” at 8:42 p.m. pursuant to <i>Section 17 of the Freedom of Information and Protection of Privacy Act, 2000, Chapter M-26.</i>
<b>CARRIED UNANIMOUSLY</b>	

Moved by: Councillor Bainton	
<b>234-24</b>	That, in compliance with <i>Section 197(2) of the Municipal Government Act</i> , Council moves to come out of “Closed Session” at 9:55 p.m.
<b>CARRIED UNANIMOUSLY</b>	

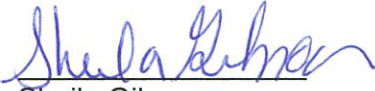
12. MOTIONS ARISING FROM CLOSED SESSION

- 12.1 Disclosure harmful to personal privacy (FOIP; Section 17) – Labour

Moved by: Councillor Hailes	
<b>235-24</b>	That Council accepts as information.
<b>CARRIED UNANIMOUSLY</b>	

**13. ADJOURNMENT**

Mayor Gilmour adjourned the Regular Meeting of Council held on September 9, 2024 at 9:57 p.m.



Sheila Gilmour  
Mayor



Kristen Milne  
Chief Administrative Officer



October 7, 2024  
Date Approved