



**COUNCIL MINUTES**  
**Regular Meeting of Council**  
Monday, November 4, 2024  
Fox Creek Greenview Protective Services Building  
– Upstairs Training Room / Zoom

---

**PRESENT:**

Mayor  
Deputy Mayor  
Councillors

Sheila Gilmour  
Kerri Hudson  
Meesha Bainton  
Brenda Burridge  
Eric Doran  
Jim Hailes  
Kim Norman

Chief Administrative Officer  
Director of Corporate Services  
Director of Community Services  
Director of Parks and Recreation  
Communications & Economic Development  
Recording Secretary

Kristen Milne  
Lori Conkin  
Wendy Chaychuk  
Brandon Pauling  
Davis Prizgintas  
Denise Baranowski

**1. CALL TO ORDER**

Mayor Sheila Gilmour called the Regular Meeting of Council for November 4, 2024 to order at 6:30 p.m.

**2. ADOPTION OF AGENDA**

Moved by: Councillor Burridge

**278-24** That the agenda for the Regular Meeting of Council held on November 4, 2024 be approved, as presented.

**CARRIED UNANIMOUSLY**

**3. MINUTES**

3.1 Minutes from the Organizational Meeting of Council held October 21, 2024

Moved by: Councillor Norman

**279-24** That the minutes from the Organizational Meeting of Council held on October 21, 2024 be approved, as presented.

**CARRIED UNANIMOUSLY**

3.2 Minutes from the Regular Meeting of Council held October 21, 2024

Moved by: Councillor Hailes

**280-24** That the minutes from the Regular Meeting of Council held on October 21, 2024 be approved, as presented.

**CARRIED UNANIMOUSLY**

**4. DELEGATIONS**

NIL

**5. STAFF REPORTS**

- 5.1 Community Services
- 5.2 Recreation
- 5.3 Operations
- 5.4 Chief Administrative Officer

Moved by: Councillor Hailes

**281-24** That Council directs administration to send a letter to the Federal Minister of Immigration addressing the excess housing available in rural communities for immigrants.

**CARRIED UNANIMOUSLY**

Moved by: Councillor Hudson

**282-24** That Council accepts the Staff Reports, as information.

**CARRIED UNANIMOUSLY**

**6. FINANCIAL REPORTS**

- 6.1 Statement of Operating Revenues and Expenditures (Unaudited) for the Period Ending September 30, 2024



6.2 Statement of Capital Acquired and Applied (Unaudited) for the Period Ending September 30, 2024

6.3 Payables Ending October 23, 2024 – Cheque Register 053663 - 053812

Moved by: Councillor Burridge

**283-24** That Council accepts the Financial Reports, as presented.

**CARRIED UNANIMOUSLY**

## 7. BUSINESS

7.1 Request for Decision – North Road Lands - Liquid Force

Moved by: Councillor Doran

**284-24** That Council approves the proposed purchase agreement with Liquid Force with the discussed added deadline of 45 days.

**CARRIED**

7.2 Request for Decision – 2024 Reynolds Mirth Richards & Farmer Municipal Law Seminar Attendee

Moved by: Councillor Hudson

**285-24** That Council accepts the 2025 Reynolds Mirth Richards & Farmer Municipal Law Seminar invitation, as information.

**CARRIED UNANIMOUSLY**

7.3 Request for Decision – Whitecourt Bottle Depot – Deposit Recyclables Drop-Off Trailer

Moved by: Councillor Bainton

**286-24** That Council directs administration to enter into a six-month lease agreement for a space to the Whitecourt Bottle Depot for a Deposit Recyclable Drop-Off Trailer outside of the Town of Fox Creek Transfer Station for the sum of \$150.00 per month, security deposit of \$1,000.00 and charge for an out-of-town business licence.

**CARRIED UNANIMOUSLY**

## 8. BYLAWS AND POLICIES

NIL

## 9. COUNCIL BUSINESS REPORTS

9.1 Mayor Gilmour

9.2 Councillor Burridge

Moved by: Councillor Norman

**287-24** That Council accepts reports, as information.

**CARRIED UNANIMOUSLY**

## 10. CORRESPONDENCE

10.1 Regional Workforce Consultant Newsletter October 2024

10.2 Heart River Housing Approved Meeting Minutes September 19, 2024

10.3 Thank You Card RE Greenview Clay Shoot

10.4 Community Futures Yellowhead East Meeting Minutes October 17, 2024

10.5 FCSSAA Board Meeting Highlights October 4, 2024

10.6 FCSSAA Annual Report 2024

Moved by: Councillor Doran

**288-24** That Council accepts the Correspondence, as information.

**CARRIED UNANIMOUSLY**

Mayor Gilmour called for a brief recess at 7:30 p.m.

Director of Corporate Services left meeting at 7:30 p.m.

Director of Community Services left meeting at 7:30 p.m.

Director of Parks and Recreation left meeting at 7:30 p.m.

Mayor Gilmour called the meeting back to order at 7:49 p.m.

## 11. CLOSED SESSION

Moved by: Councillor Burridge

**289-24** That Council moves to go into "Closed Session" at 7:49 p.m. pursuant to *Section 17 of the Freedom of Information and Protection of Privacy Act, 2000, Chapter M-26.*

**CARRIED UNANIMOUSLY**

Additional Attendant's	Reason for Attendance
Chief Administrative Officer	Legislative Advice and Information
Communications & Economic Development	Presentation & Information
Recording Secretary	Administrative Duties

11.1 Disclosure harmful to the business interests of a third party (FOIP; Section 16) – Commercial

Moved by: Councillor Hudson	
<b>290-24</b>	That, in compliance with Section 197(2) of the Municipal Government Act, Council moves to come out of "Closed Session" at 8:31 p.m.
<b>CARRIED UNANIMOUSLY</b>	

**12. MOTIONS ARISING FROM CLOSED SESSION**

12.1 Disclosure harmful to the business interests of a third party (FOIP; Section 16) – Commercial

Moved by: Councillor Bainton	
<b>291-24</b>	That Council approves the partnership and funding application submission with the discussed partner for the <i>Innovative Geothermal Network for Integrated Energy (IGNITE) Project</i> to the Federation of Canadian Municipalities' Green Municipal fund programs, acknowledging that any awarded funds will be distributed directly to the municipality.
<b>CARRIED UNANIMOUSLY</b>	

**13. ADJOURNMENT**

Mayor Gilmour adjourned the Regular Meeting of Council held on November 4, 2024 at 8:33 p.m.

  
 Sheila Gilmour  
 Mayor

  
 Kristen Milne  
 Chief Administrative Officer



November 18, 2024  
 Date Approved