



COUNCIL MINUTES
Regular Meeting of Council
Monday, June 16, 2025
Council Chambers

PRESENT:

Mayor
Deputy Mayor
Councillors

Sheila Gilmour
Kim Norman
Meesha Bainton
Brenda Burridge
Eric Doran
Jim Hailes
Kerri Hudson

Chief Administrative Officer
Director of Community Services
Director of Parks & Recreation
Director of Operations
Legislative Clerk
Recording Secretary

Kristen Milne
Wendy Chaychuk
Brandon Pauling
Jaden Marshall
Carol Johansson-Protz
Denise Baranowski

1. CALL TO ORDER

Mayor Sheila Gilmour called the Regular Meeting of Council for June 16, 2025 to order at 6:30 p.m.

2. ADOPTION OF AGENDA

Moved by: Councillor Bainton

153-25 That the agenda for the Regular Meeting of Council held on June 16, 2025 be approved, as presented.

CARRIED UNANIMOUSLY

3. MINUTES

3.1 Minutes from the Regular Meeting of Council held May 26, 2025

Moved by: Councillor Doran

154-25 That the minutes from the Regular Meeting of Council held on May 26, 2025 be approved, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 Council Presentation to Volunteer of the Year Award Recipients

4.2 Council Presentation to Alison Sharpe

Mayor Gilmour called a brief recess at 6:33 p.m.

Mayor Gilmour called the meeting back to order at 6:43 p.m.

4.3 Alberta Forest Products Association – Morgan Pike & Tom Tompson

Moved by: Councillor Norman

155-25 That Council directs administration to send a letter of support for the Forestry Industry to the Premier, Minister of Forestry, MPs and MLAs, as discussed.

CARRIED UNANIMOUSLY

Moved by: Councillor Burridge

156-25 That Council accepts the Delegation Presentations as information.

CARRIED UNANIMOUSLY

5. STAFF REPORTS

5.1 Community Services

5.2 Recreation

5.3 Operations

5.4 Chief Administrative Officer

Moved by: Councillor Hudson

157-25 That Council accepts the Staff Reports, as information.

CARRIED UNANIMOUSLY

6. FINANCIAL REPORTS

6.1 Statement of Operating Revenues and Expenditures (Unaudited) for the Period Ending April 30, 2025

- 6.2 Statement of Capital Acquired and Applied (Unaudited) for the Period Ending April 30, 2025
- 6.3 Payables Ending June 5, 2025 – Cheque Register 054523 – 054637
- 6.4 Council Remuneration for the Period Ending May 31, 2025

Moved by: Councillor BurrIDGE

158-25 That Council accepts the Financial Reports, as presented.

CARRIED UNANIMOUSLY

7. BUSINESS

- 7.1 Request for Decision – Follow-Up Request for Support – CFYE Regional Investment Attraction Marketing Strategy

Moved by: Councillor Hudson

159-25 That Council accepts the Regional Investment Attraction Marketing Strategy follow-up request for support from CFYE as information.

CARRIED UNANIMOUSLY

- 7.2 Request for Decision – Alberta Municipalities Resolution 2025

Moved by: Councillor Bainton

160-25 That Council moves to support the City of Airdrie in the submission of a motion to Alberta Municipalities to support the request for the implementation of a Framework for Municipal Accommodation Tax in Alberta.

CARRIED UNANIMOUSLY

- 7.3 Request for Decision – Capital Purchase – Top Mount Enclosed Pumper

Moved by: Councillor Bainton

161-25 That Council approves the purchase of a Commercial Peterbilt 4x4 Top Mount Enclosed Pumper to be funded from the 2025 Capital Budget.

CARRIED

- 7.4 Request for Decision – Operational Changes to the Landfill and Transfer Station

Moved by: Councillor Norman

162-25 That Council directs Administration to implement the following changes to Landfill and Transfer Station operations:

1. Accept and dispose of refrigerators at the Landfill instead of the Transfer Station.
2. Accept whole tires at the Transfer Station, and accept shredded/damaged tires at the Landfill
3. Cease vac truck dumping at the Fox Creek Airport and direct vac trucks to dump at approved facilities.
4. Install signage at both the Landfill and Transfer Station indicating that industrial waste is not accepted.

CARRIED UNANIMOUSLY

Moved by: Councillor Hailes

163-25 That Council directs administration to bring back Bylaw 869-2023-A02 Fees & Rates Bylaw – Water, Wastewater & Solid Waste to the next Regular Meeting of Council.

CARRIED UNANIMOUSLY

Moved by: Councillor BurrIDGE

164-25 That Council motions to rescind Policy PO56-2015 Water Conservation Rebate Program.

CARRIED UNANIMOUSLY

8. BYLAWS AND POLICIES

NIL

9. COUNCIL BUSINESS REPORTS

- 9.1 Mayor Gilmour
- 9.2 Councillor Doran
- 9.3 Councillor Hailes
- 9.4 Councillor Norman

Moved by: Councillor BurrIDGE

165-25 That Council accepts Council Business Reports, as information.

CARRIED UNANIMOUSLY

10. CORRESPONDENCE

- 10.1 Town of Fox Creek Municipal Planning Commission Meeting Minutes May 27, 2025

- 10.2 Regional Employer Supports Newsletter Seasonal Hiring – May 2025 Edition
- 10.3 Heart River Housing Meeting Minutes April 17, 2025
- 10.4 Police Review Commission Status Update May 13 – June 4, 2025

Moved by: Councillor Hailes
166-25 That Council accepts the Correspondence as information.
CARRIED UNANIMOUSLY

Mayor Gilmour called a brief recess at 8:14 p.m.

Director of Community Services left the meeting at 8:14 p.m.
 Director of Parks and Recreation left the meeting at 8:14 p.m.
 Director of Operations left the meeting at 8:14 p.m.
 Legislative Clerk left the meeting at 8:14 p.m.
 Recording Secretary left the meeting at 8:14 p.m.

Mayor Gilmour called the meeting back to order at 8:28 p.m.

11. CLOSED SESSION

Moved by: Councillor Burrridge
167-25 That Council moves to go into "Closed Session" at 8:28 p.m. pursuant to <i>Section 17 of the Freedom of Information and Protection of Privacy Act, 2000, Chapter M-26.</i>
CARRIED UNANIMOUSLY

Additional Attendant's	Reason for Attendance
Chief Administrative Officer	Legislative Advice and Information

Chief Administrative Officer left the meeting at 8:29 p.m.

11.1 Disclosure harmful to personal privacy (FOIP; Section 17) – Labour

Chief Administrative Officer returned to the meeting at 8:44 p.m.

11.2 Disclosure harmful to personal privacy (FOIP; Section 17) – Labour

11.3 Disclosure harmful to the business interests of a third party (FOIP; Section 16) – Legal

Councillor Burrridge declared a pecuniary interest with respect to item 11.4 due to the matter that could monetarily affect the councillor's family. Councillor Burrridge left the meeting at 9:10 p.m.

11.4 Disclosure harmful to the business interests of a third party (FOIP; Section 16) – Land

Councillor Burrridge returned to the meeting at 9:19 p.m.

Moved by: Councillor Doran
168-25 That, in compliance with <i>Section 197(2) of the Municipal Government Act</i> , Council moves to come out of "Closed Session" at 9:22 p.m.
CARRIED UNANIMOUSLY

12. MOTIONS ARISING FROM CLOSED SESSION

12.1 Disclosure harmful to personal privacy (FOIP; Section 17) – Labour

Moved by: Councillor Norman
169-25 That Council accepts the Chief Administrative Officer performance evaluation discussion as information.
CARRIED UNANIMOUSLY

12.2 Disclosure harmful to personal privacy (FOIP; Section 17) – Labour

Moved by: Councillor Hailes
170-25 That Council approves the Cost of Living Allowance for staff at a rate of 2.4%, the average of Alberta and Canada Consumer Price Index, effective July 1, 2025.
CARRIED UNANIMOUSLY

12.3 Disclosure harmful to the business interests of a third party (FOIP; Section 16) – Legal

Moved by: Councillor Bainton
171-25 That Council directs administration to proceed with the contract as discussed.
CARRIED UNANIMOUSLY

Councillor Burrridge declared a pecuniary interest with respect to item 12.4 due to the matter that could monetarily affect the councillor's family. Councillor Burrridge left the meeting at 9:24 p.m.

12.4 Disclosure harmful to the business interests of a third party (FOIP; Section 16) – Land

Moved by: Councillor Hudson

172-25 That Council directs administration to proceed with the advertising of the sale of Lot 12, Block 44, Plan 132-3938 for \$100,000 in accordance with the requirements set out in Sections 70, 231 and 606 of the Municipal Government Act.

CARRIED UNANIMOUSLY

Moved by: Councillor Norman

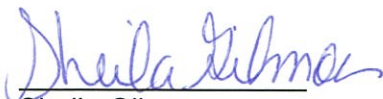
173-25 That Council directs Administration to proceed with the rezoning of Lot 12, Block 44, Plan 132-3938 from Commercial to Industrial Land Use.

CARRIED UNANIMOUSLY

Councillor Burridge returned to the meeting at 9:26 p.m.

13. ADJOURNMENT

Mayor Gilmour adjourned the Regular Meeting of Council held on June 16, 2025 at 9:28 p.m.



Sheila Gilmour
Mayor



Kristen Milne
Chief Administrative Officer

July 14, 2025

Date Approved