



COUNCIL MINUTES
Regular Meeting of Council
Monday, July 14, 2025
Council Chambers

PRESENT:

Mayor
Councillors

Sheila Gilmour
Eric Doran
Jim Hailes
Kerri Hudson

Chief Administrative Officer
FCSS Facilitator
Director of Parks & Recreation
Director of Operations
Development & Bylaw Officer
Legislative Clerk
Recording Secretary

Kristen Milne
Brianne Staples
Brandon Pauling
Jaden Marshall
Cindy Nielson
Carol Johansson-Protz
Denise Baranowski

ABSENT WITH NOTICE:

Deputy Mayor
Councillors

Kim Norman
Brenda Burridge
Meesha Bainton

1. CALL TO ORDER

Mayor Sheila Gilmour called the Regular Meeting of Council for July 14, 2025 to order at 6:30 p.m.

2. ADOPTION OF AGENDA

Moved by: Councillor Hudson

178-25 That the agenda for the Regular Meeting of Council held on July 14, 2025 be approved, as presented.

CARRIED UNANIMOUSLY

3. MINUTES

3.1 Minutes from the Regular Meeting of Council held June 16, 2025

Change 6.1

Should read - Statement of Operating Revenues and Expenditures (Unaudited) for the Period Ending April 30, 2025

Change 6.2

Should read - Statement of Capital Acquired and Applied (Unaudited) for the Period Ending April 30, 2025

Moved by: Councillor Doran

179-25 That the minutes from the Regular Meeting of Council held on June 16, 2025 be approved, as amended.

CARRIED UNANIMOUSLY

3.2 Minutes from the Special Meeting of Council held June 25, 2025

Moved by: Councillor Hailes

180-25 That the minutes from the Regular Meeting of Council held on June 25, 2025 be approved, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 STARS

Moved by: Councillor Hudson

181-25 That Council accepts the Delegation Presentation as information.

CARRIED UNANIMOUSLY

5. STAFF REPORTS

- 5.1 Community Services
- 5.2 Recreation
- 5.3 Operations
- 5.4 Chief Administrative Officer

Moved by: Councillor Hudson
182-25 That Council accepts the Staff Reports, as information. CARRIED UNANIMOUSLY

6. FINANCIAL REPORTS

- 6.1 Statement of Operating Revenues and Expenditures (Unaudited) for the Period Ending May 31, 2025
- 6.2 Statement of Capital Acquired and Applied (Unaudited) for the Period Ending May 31, 2025
- 6.3 Payables Ending July 11, 2025 – Cheque Register 054638 – 054779
- 6.4 Council Remuneration for the Period Ending June 30, 2025

Moved by: Councillor Doran
183-25 That Council accepts the Financial Reports, as presented. CARRIED UNANIMOUSLY

7. BUSINESS

- 7.1 Request for Decision – Development Permit Application – Covered Patio

Moved by: Councillor Hudson
184-25 That Council approve Development Permit Application D005-2025 for a covered patio addition at 70 - 1st Avenue, subject to conditions, as discussed. CARRIED UNANIMOUSLY

- 7.2 Request for Decision – Reduction of Court Sitings in Fox Creek

Moved by: Councillor Doran
185-25 That Council approves the reduction of court sittings effective November 2025 to every other month, as proposed by the Alberta Court of Justice. CARRIED

- 7.3 Request for Decision – Peace Airshed Zone Association (PAZA) – 2025 Membership

Moved by: Councillor Doran
186-25 That Council respectfully declines the Peace Airshed Zone Association (PAZA) 2025 Membership. CARRIED UNANIMOUSLY

- 7.4 Request for Decision – 2025 Alberta CARE Annual Fall Conference

Moved by: Councillor Hailes
187-25 That Council approves the attendance of one Councillor at the 2025 Alberta CARE Annual Fall Conference on September 10 – 12th, 2025. CARRIED UNANIMOUSLY

- 7.5 Request for Decision – Request for Letter of Support – CFEP Large Stream Application for the Ken Sargent House

Moved by: Councillor Hudson
188-25 That Council directs administration to send a letter of support for the Ken Sargent House's application to the Community Facility Enhancement Program (CFEP) – Large Stream. CARRIED UNANIMOUSLY

- 7.6 Request for Decision – Zamboni Repairs

Moved by: Councillor Hudson
189-25 That Council authorizes administration to proceed with the required repairs to the Zamboni for a total upset amount of \$20,000.00 to be funded from the General Reserve. Furthermore, that Council directs administration to request that the MD of Greenview cover 60% of the required repairs. CARRIED UNANIMOUSLY

- 7.7 Request for Decision – Old Visitor Information Center – Insurance Repairs and Request for Additional Renovations

Moved by: Councillor Hailes
190-25 That Council directs administration to proceed with the required repairs to the Old Visitor Information Centre Building for a total upset amount of \$24,300.36 to be funded from the Visitor Information Centre Reserve and General Reserve. CARRIED UNANIMOUSLY

- 7.8 Request for Decision – Selection of a New Wheeled Loader

Moved by: Councillor Doran
191-25 That Council directs Administration to purchase the 2025 544G John Deere Loader for a total upset amount of \$345,744.00. CARRIED UNANIMOUSLY

8. BYLAWS AND POLICIES

8.1 Bylaw 853-2020-A02 – Proceedings of Council Bylaw

Moved by: Councillor Hudson
192-25 That Council gives first reading to Proceedings of Council Bylaw 853-2020-A02, as presented.
CARRIED UNANIMOUSLY

Moved by: Councillor Doran
193-25 That Council gives second reading to Proceedings of Council Bylaw 853-2020-A02, as presented.
CARRIED UNANIMOUSLY

Moved by: Councillor Hudson
194-25 That Council motions to hold the third and final reading of the Proceedings of Council Bylaw 853-2020-A02.
CARRIED UNANIMOUSLY

Moved by: Councillor Doran
195-25 That Council gives third and final reading to Proceedings of Council Bylaw 853-2020-A02, as presented.
CARRIED UNANIMOUSLY

8.2 Bylaw 824-2019-A08 Land Use Bylaw Amendment

Moved by: Councillor Doran
196-25 That Council gives first reading to Land Use Bylaw Amendment 824-2019-A08, as presented.
CARRIED UNANIMOUSLY

Moved by: Councillor Hudson
197-25 That Council set a date for a public hearing for August 11, 2025, to be held during the regular council meeting.
CARRIED UNANIMOUSLY

Moved by: Councillor Doran
198-25 That Council direct Administration to advertise the public hearing in accordance with the Municipal Government Act and Town of Fox Creek Advertising and Public Notice Bylaw 856-2021.
CARRIED UNANIMOUSLY

9. COUNCIL BUSINESS REPORTS

- 9.1 Mayor Gilmour
- 9.2 Councillor Doran
- 9.3 Councillor Hailes
- 9.4 Councillor Norman

Moved by: Councillor Doran
199-25 That Council accepts Council Business Reports, as information.
CARRIED UNANIMOUSLY

10. CORRESPONDENCE

- 10.1 Canfor PAC Meeting Minutes June 17, 2025
- 10.2 Regional Employer Supports Bulletin – Labour Market Information June 2025
- 10.3 Municipal Planning Commission Meeting Minutes July 3, 2025
- 10.4 Heart River Housing Approved Meeting Minutes May 22, 2025

Moved by: Councillor Hudson
200-25 That Council accepts the Correspondence as information.
CARRIED UNANIMOUSLY

Mayor Gilmour called a brief recess at 7:55 p.m.

FCSS Facilitator left the meeting at 7:55 p.m.

Director of Parks and Recreation left the meeting at 7:55 p.m.

Director of Operations left the meeting at 7:55 p.m.

Development & Bylaw Officer left meeting at 7:55 p.m.

Legislative Clerk left the meeting at 7:55 p.m.

Recording Secretary left the meeting at 7:55 p.m.

Mayor Gilmour called the meeting back to order at 8:05 p.m.

11. CLOSED SESSION

Moved by: Councillor Hudson	
201-25	That Council moves to go into "Closed Session" at 8:06 p.m. pursuant to Section 197 of the Municipal Government Act, 2000 M-26 and amendments thereto, and Division 2 of the Access to Information Act and amendments thereto. CARRIED UNANIMOUSLY


Additional Attendant's	Reason for Attendance
Chief Administrative Officer	Legislative Advice and Information

11.1 Confidential Evaluations (AITA: Section 22)

Moved by: Councillor Hailes	
202-25	That, in compliance with <i>Section 197(5) of the Municipal Government Act</i> , Council moves to come out of "Closed Session" at 8:12 p.m. CARRIED UNANIMOUSLY

12. MOTIONS ARISING FROM CLOSED SESSION
NIL


13. ADJOURNMENT
Mayor Gilmour adjourned the Regular Meeting of Council held on July 14, 2025 at 8:13 p.m.



Sheila Gilmour
Mayor



Kristen Milne
Chief Administrative Officer



Date Approved