



**COUNCIL MINUTES**  
**Regular Meeting of Council**  
Monday, September 22, 2025  
Fox Creek Administration Office - Council Chambers / Teams

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**PRESENT:**

Mayor  
Deputy Mayor  
Councillors

Sheila Gilmour  
Kim Norman  
Meesha Bainton  
Brenda Burridge  
Eric Doran  
Jim Hailes  
Kerri Hudson

Chief Administrative Officer  
Director of Community Services  
Director of Operations  
Director of Parks and Recreation  
Economic Development & Communications Coordinator  
Legislative Clerk  
Recording Secretary

Kristen Milne  
Wendy Chaychuk  
Jaden Marshall  
Brandon Pauling  
Braeden Lutz  
Carol Johansson-Protz  
Denise Baranowski

**1. CALL TO ORDER**

Mayor Sheila Gilmour called the Regular Meeting of Council for September 22, 2025 to order at 6:35 p.m.

**2. ADOPTION OF AGENDA**

Moved by: Councillor Burridge

**252-25** That the agenda for the Regular Meeting of Council held on September 22, 2025 be approved, as amended.

**CARRIED UNANIMOUSLY**

**3. MINUTES**

3.1 Minutes from the Special Meeting of Council held August 21, 2025

Moved by: Councillor Bainton

**253-25** That the minutes from the Special Meeting of Council held on August 21, 2025 be approved, as presented.

**CARRIED UNANIMOUSLY**

3.2 Minutes from the Regular Meeting of Council held September 8, 2025

Moved by: Councillor Hudson

**254-25** That the minutes from the Regular Meeting of Council held on September 8, 2025 be approved, as presented.

**CARRIED UNANIMOUSLY**

**4. DELEGATIONS**

4.1 RCMP – Fox Creek Detachment

Moved by: Councillor Hudson

**255-25** That Council accepts the Delegation Presentation, as information.

**CARRIED UNANIMOUSLY**

**5. STAFF REPORTS**

NIL

**6. FINANCIAL REPORTS**

NIL

**7. BUSINESS**

7.1 Request for Decision – Old Visitor Information Centre Insurance Repairs & Additional Renovations

Moved by: Councillor Bainton

**256-25** That Council directs administration to proceed with the additional required roof, stucco and eaves trough repairs to the Old Visitor Information Centre Building for a total upset amount of \$46,655.28, to be funded from the General Reserve.

**CARRIED UNANIMOUSLY**



8. BYLAWS AND POLICIES

8.1 Bylaw 869-2023-A03 – Fees & Rates Bylaw: Water, Wastewater & Solid Waste

Moved by: Councillor Bainton	
257-25	That Council gives third and final reading to the Fees & Rates Bylaw: Water, Wastewater & Solid Waste Amendment 869-2023-A03, as presented.
CARRIED	

9. COUNCIL BUSINESS REPORTS

- 9.1 Councillor Burridge
- 9.2 Councillor Doran
- 9.3 Councillor Hudson
- 9.4 Councillor Norman

Moved by: Councillor Norman	
258-25	That Council accepts Council Business Reports, as information.
CARRIED UNANIMOUSLY	

10. CORRESPONDENCE

- 10.1 Regional Employer Supports – Labour Market Information Bulletin August 2025
- 10.2 Food Banks Canada 2025 Poverty Report

Moved by: Councillor Burridge	
259-25	That Council accepts the Correspondence, as information.
CARRIED UNANIMOUSLY	

Mayor Gilmour called a brief recess at 7:20 p.m.

Director of Community Services left the meeting at 7:20 p.m.  
Director of Operations left the meeting at 7:20 p.m.  
Director of Parks and Recreation left the meeting at 7:20 p.m.  
Economic Development & Communications Coordinator left the meeting at 7:20 p.m.  
Legislative Clerk left the meeting at 7:20 p.m.  
Recording Secretary left the meeting at 7:20 p.m.

Mayor Gilmour called the meeting back to order at 7:41 p.m.

11. CLOSED SESSION

Moved by: Councillor Norman	
260-25	That Council moves to go into "Closed Session" at 7:41 p.m. pursuant to Section 197 of the Municipal Government Act, 2000 M-26 and amendments thereto, and Division 2 of the Access to Information Act and amendments thereto.
CARRIED UNANIMOUSLY	

Additional Attendant's	Reason for Attendance
Chief Administrative Officer	Legislative Advice and Information

11.1 Disclosure harmful to business interests of a third party (AITA; Section 19)

Moved by: Councillor Hailes	
261-25	That, in compliance with Section 197(5) of the Municipal Government Act, Council moves to come out of "Closed Session" at 7:54 p.m.
CARRIED UNANIMOUSLY	


12. MOTIONS ARISING FROM CLOSED SESSION

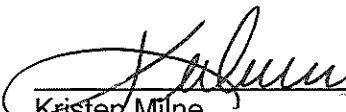
12.1 Disclosure harmful to business interests of a third party (ATIA; Section 19)

Moved by: Councillor Doran	
262-25	That Council approves Triple H Southside Bottle Depot Edmonton – Deposit Recyclables Drop-Off Trailer to be located at the Fox Creek Transfer Station at 324 1 Avenue.
CARRIED UNANIMOUSLY	

13. ADJOURNMENT

Mayor Gilmour adjourned the Regular Meeting of Council held on September 22, 2025 at 7:54 p.m.

  
Sheila Gilmour  
Mayor

  
Kristen Milne  
Chief Administrative Officer



October 27, 2025  
Date Approved